

## **WYOMING COUNTY BOARD OF EDUCATION, October 30, 2017**

### **STATE OF WEST VIRGINIA**

### **COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, October 30, 2017, at 10:00 a.m. at the Wyoming County Career and Technical Center. Present for the meeting were Michael R. Prichard, President; Allan Stiltner, Vice President; Morgan K. "Mike" Davis and Betty F. England, Members; and Deirdre A. Cline, Secretary. Douglas Lester, Member, participated by phone. The agenda for the meeting was as follows:

1. Invocation
2. Individuals or Groups of the Community at Large Wishing to Address the Board
3. Local School Improvement Council:
  - A. Wyoming County Career and Technical Center
4. Consent Agenda
  - A. Minutes - Board of Education Meeting, October 19, 2017
  - B. Extracurricular, Special, and Bus Requests
  - C. Payment of Invoices
5. School Safety and Security
6. Sell of Bud Property Update
7. Update on Educational Service Cooperative, Now Southern Educational Service Cooperative
8. Consideration of Permission to Pursue Lease and Upgrades of Rush Cook Ballfield Property
9. October Collections and Attendance Information
10. Memorandum of Understanding: Graduation 20/20 Program
11. Personnel
  - A. Personnel List
12. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation. The Board then recited the Pledge of Allegiance.

**Individuals or Groups of the Community at Large Wishing to Address the**

**Board:** Mr. Prichard asked if there was anyone wishing to address the Board.

Mrs. Cline asked Mr. Prichard to move Agenda item five up into the place of item two, as there were several in attendance for School Safety and Security that have prior commitments.

Mr. Stiltner made a motion, seconded by Mr. Davis, to move Agenda item number five up to number two, as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline introduced the School Nurses, and asked them to address the Board.

Mrs. Sherry Walker, School Nurse, introduced the speaker, Doug Douglas. She said Mr. Douglas is a trauma nurse at Charleston Area Medical Center. She asked Mr. Douglas to present on "Stop the Bleed". She said this program could be very beneficial to Wyoming County Schools.

Mr. Douglas thanked the Board for allowing him to speak. He said the "Stop the Bleed" program is a program structured to help students in the event of an emergency that could occur while at school. He said this program was developed by the Heartford Consensus, with the input of fifteen other agencies. He said there is a window of 3 to 5 minutes to control bleeding once a student is injured. He said this program trains teachers, and other staff, to control bleeding. He said CAMC and West Virginia University Hospital are working together to get Stop the Bleed stations in every school in West Virginia. Mr. Douglas showed the Board what a station looks like, and the contents inside. He said they will provide training to all Wyoming County School Nurses, who can then train within the schools they serve. He said working in trauma,

you know it's not a matter of if, it's a matter of when. He said the program has been established in four counties thus far. He said some grant funds were available through different agencies for this project. He said the stations with 5 pack kits are \$600 each, and a station with 8 pack kits cost \$900 each. He said all training would be provided free of charge.

Mr. Davis asked if it would be possible to train students at the high school level. He also asked the cost of the individual packets that are inside the station.

Mr. Douglas said high school students could be trained. He said individual packets cost \$125 each. He said the reason for the station is much like that of the AED, people will know where to find them when needed.

Mr. Davis asked if anything within the kits or station ever expired.

Mr. Douglas said the Quick Clot does have a shelf life of 5 years; all other products have no expiration date.

Mrs. Cline thanked the school nurses for all of their hard work and dedication to the students of Wyoming County.

After a thorough discussion, Mr. Davis makes a motion, seconded by Mrs. England, to purchase a Stop the Bleed station, with 5 kits in each, for every AED location within the schools, as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

**Individuals of Groups of the Community at Large Wishing to Address the Board:** Mr. Prichard asked if there was anyone wishing to address the Board.

Mrs. Cline said there was an individual, Ms. Rosalee England, that would like to address the Board.

Ms. England said she wanted to discuss the punishment her child received due to a recent incident at Westside High School.

Mr. Stiltner made a motion, seconded by Mr. Davis, to go into executive session, WV Code §6-9A-4, to discuss a student matter, at 9:24 a.m. Passed with a 5-0 vote. Phone connection with Mr. Lester was ended.

Mr. Stiltner made a motion, seconded by Mrs. England, to return to regular session, WV Code §6-9A-4, at 9:40 a.m. Passed with a 4-0 vote. Phone connection with Mr. Lester was then reestablished.

**Local School Improvement Council: A. Wyoming County Career and Technical Center:** Mr. Prichard asked Mrs. Cline to address the Board regarding Local School Improvement Council: A. Wyoming County Career and Technical Center.

Mrs. Cline introduced Mrs. Kimberly Sibb-Runion, Principal of Wyoming County Career and Technical Center.

Mrs. Runion said it was a privilege to be able to address the Board. She introduced the members of the Local School Improvement Council that were present. She said the LSIC currently has 3 goals, which are beautification of the school and grounds, marketing and branding of the school, and increase enrollment. She said the staff is very pleased to now have embedded academic credits. She asked Mr. Clacey Lambert to address the Board.

Mr. Lambert said he would like to thank the superintendents for working so hard to have the Career and Technical Center and the high schools be more integrated. He discussed the marketing of the school, and the community involvement, as well. He said an example of students being involved in the community is students will be helping place flags at Palm Memorial Gardens for Veterans' Day. He said the student organization is very busy with volunteer projects within the county. He said the Simulated Workplace was developed to help the schools provide a productive and safe work environment and educational facility to students. He said each shop or class

offered at the Career and Technical Center is different from the other, and each required their own Simulated Workplace protocols. Mr. Lambert discussed procedures regarding shop inspections. He thanked the Board members, superintendents, and the principals of the Career and Technical Center for their dedication to the school.

Mrs. Runion introduced Mr. Jeremy Warrix, JAG Instructor at the school. Mrs. Runion said the JAG program was used for career exploration and recruitment, among others. She said a handout had been provided for the Board members with further details of the program.

Mr. Warrix said JAG stands for Jobs for America's Graduates, and on the state level it's called Jobs for West Virginia's Graduates. He said JAG classes are held at the Career and Technical Center, as well as both high schools. He said JAG is a grant funded, non-profit organization dedicated to preventing dropouts. He said the program focuses on helping students become career and college ready. He said the program was available to all students, but they do try to get students that are at a high risk of dropout. He said a lot of his students come back to the Career and Technical Center for a shop class. Mr. Warrix said he also does employer marketing, where he goes out to businesses and develops partnerships with them as prospective employers for students. He said students learn how to complete job applications and compile resumes, as well as many other skill sets needed to gain employment. He said the program is now in eleven counties in the state, which is an increase in recent years.

There was a thorough discussion of the JAG program.

Mrs. Runion said the school is taking place in the CTE State Parks Initiative. She said the construction class is currently building 20 wood boxes to be used at the cabins at Twin Falls State Park. She said recruitment was an area in which the staff is currently working. She said there is a need for an increase in students, both those in

high school and adult. She said the school has approximately 440 students enrolled. She said some of the staff had held a Meet and Greet at the Wyoming East High School versus Westside High School football game. She said this gave parents an opportunity to meet the instructors. She said another recruitment tool is the Career Exploration class, and the JAG program. Mrs. Runion said this year for Career and Technical Center sign-ups, staff would be going to the schools, rather than the students interested in coming to them. She said this will be an all day event at each high school. She said when they visit, the staff is going to be setting up booths about their shops and classes offered at the Career and Technical Center, very similar to a job fair. She said some of the shops are also planning trips to some of the middle schools as well. She said the school has also received a lot of positive feedback from social media. She said she has also found that some students do not attend the Career and Technical Center because they are afraid of missing out on things at the schools, such as celebrations for sports teams. She said she doesn't want any student attending the Career and Technical Center to feel as if they are not a part of their high school. She said this is an area improvement can be made. She provided a thorough update on all projects of the Career and Technical Center.

The Board members thanked Mrs. Runion and her staff for all of their hard work and dedication.

Mr. Davis left the meeting at 12:12 p.m. due to a previously scheduled appointment.

**Consent Agenda: A. Minutes - Board of Education Meetings, October 19, 2017:** Mrs. Cline recommended the Board Minutes from the October 19, 2017, meeting as presented.

**B. Extracurricular, Special, and Bus Requests:** Mrs. Cline presented the Extracurricular, Special, and Bus Requests as follows:

1) A bus request from Baileysville Elementary and Middle School to take Kindergarten - 2<sup>nd</sup> grade students to watch the movie Coco at Marquee Cinemas in Logan on December 1, 2017, with funding from extracurricular funds to cover the cost;

2) A request from Glenda Simpson for a professional day on October 27, 2017, to attend the follow-up Boot Camp Autism training session;

3) A bus request from Mullens Elementary School to take 3<sup>rd</sup> - 4<sup>th</sup> grade students who achieved Level 3 or Level 4 on last years General Summative Assessment to Play Dates in Charleston on November 3, 2017, with funding from the school's general fund to cover the cost;

4) A bus request from Mullens Elementary School to take Kindergarten - 4<sup>th</sup> grade students to the Pumpkin Patch at Okes Family Farm in Cool Ridge on October 30, 2017;

5) A bus request from Mullens Middle School to take 7<sup>th</sup> - 12<sup>th</sup> grade SADD students to the State Conference in Kingwood on November 3-5, 2017, with funding from Wyoming County SADD to cover the cost;

6) A bus request from Oceana Middle School to take 6<sup>th</sup> - 9<sup>th</sup> grade football players and cheerleaders to a Marshall University football game in Huntington on October 28, 2017, with funding from the school's athletic fund to cover the cost;

7) A request from Janet Price for her granddaughter to attend school out of district, from Mullens Elementary School to Pineville Elementary School;

8) A request from Leoda Francis for a professional day on November 2, 2017 to tour the West Virginia Osteopathic School of Medicine in Lewisburg with the Licensed Practical Nursing class;

9) A request from Susan Browning for a professional day on November 2, 2017, to tour the West Virginia Osteopathic School of Medicine in Lewisburg with the Licensed Practical Nursing class;

10) A request from Susie Poindexter for a professional day on November 2, 2017, to tour the West Virginia Osteopathic School of Medicine in Lewisburg with the Licensed Practical Nursing class;

11) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the football team to Point Pleasant for a football game on October 27, 2017, with funding from football funds to cover the cost;

12) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade band students to the Charleston Town Center Mall for a performance on December 12, 2017, with funding from the band funds to cover the cost;

13) A request from Keisha Fullmer for a professional day on November 8, 2017, to attend a college visit to Marshall University with students from Westside High School, with funding from GEAR UP funds to cover the cost;

14) A request from Keith Stewart for a professional day on November 8, 2017, to attend a college visit to Marshall University with students from Westside High School, with funding from GEAR UP funds to cover the cost;

15) A request from Keisha Fullmer for a professional day on November 2, 2017, to attend a college visit to Concord University with students from Westside High School, with funding from GEAR UP funds to cover the cost; and

16) A bus request from Wyoming East High School to take 11<sup>th</sup> - 12<sup>th</sup> grade students to the Trans-Allegheny Lunatic Asylum on October 23, 2017, with funding from the school's student services fund to cover the cost.



**C. Payment of Invoices:** Mrs. Cline recommended the Payment of Invoices as presented. After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the Consent Agenda, Items A., B., and C. as presented and as recommended by the Superintendent. Passed with 4-0 vote.

**Sell of Bud Property Update:** Mr. Prichard asked Mrs. Cline to present regarding the Sell of Bud Property Update.

Mrs. Cline said the Bud property was sold through public auction to Phyllis Banther, for the amount of \$3,250. She said the price started at \$5,000, with no bidders. She said the amount was reduced several times before a bid was received. She said the property is paid in full. She said the closing on this property will be held at a later date.

There was a brief discussion of the Sell of the Bud Property.

**Update on Educational Service Cooperative, Now Southern Educational Service Cooperative:** Mr. Prichard asked Mrs. Cline to present an Update on Educational Service Cooperative, Now Southern Educational Service Cooperative.

Mrs. Cline said another meeting has been held, and Mr. Davis, designated Board member, was in attendance. She said the name of the cooperative was decided upon at the meeting. She said it will now be called the Southern Educational Service Cooperative. She said RESA 1 is still functioning, but their services would soon work out. She said the cooperative has a committee currently working on by-laws.

She said there was a brief discussion of the Southern Educational Service Cooperative.

**Consideration of Permission to Pursue Lease and Upgrades of Rush Cook Ballfield Property:** Mr. Prichard asked Mrs. Cline to present regarding Consideration of Permission to Pursue Lease and Upgrades of Rush Cook Ballfield Property.

Mrs. Cline said the property is not currently leased to anyone. She said the property does need some work. She said the kids in the area will continue to use the property, with or without the property being taken care of. She said she feels the Board could lease the property, and make it into a usable area for the kids. She said the lease of the property would cost the Board no more than \$10 per year. She said there was also a possibility of getting a Governor's Partnership grant to help with the property, in the way of a bridge. She said she isn't sure if a bridge would ever be possible, but the property was still worth keeping up for the community.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to pursue securing a lease of the Rush Cook Ballfield Property, as presented and as recommended by the Superintendent. Passed with a 4-0 vote.

**October Collections and Attendance Information:** Mr. Prichard asked Mrs. Cline to present the October Collections and Attendance Information.

Mrs. Cline said this has been a full system effort, and the result is good news. She asked Ms. Cooke to address the Board.

Ms. Cooke provided the Board with copies of enrollment totals from last school year, as well as this year. She said some schools went up in enrollment, while some schools did see a decrease. She said as a total, county-wide, there are 41 less students this year. She said that is an improvement from last year, when we lost 83 students from the enrollment. She reviewed all figures with the Board.

There was a thorough discussion of October Collections and Attendance Information.

**Memorandum of Understanding: Graduation 20/20 Program:** Mr. Prichard asked Mrs. Cline to present information on Memorandum of Understanding: Graduation 20/20 Program.

Mrs. Cline asked Ms. Hall to present information to the Board.

Ms. Hall said the Graduation 20/20 Program started around 3 years ago. She said it was developed for counties that were needing improvement with Special Education testing scores. She said Wyoming County was not originally in the program at the beginning; however, the Board has shown such an interest in improving the graduation rate that the program has accepted Wyoming County. She said the program provides funds for incentives for students, as well as graduation coaches for each high school.

After a brief discussion of the Graduation 20/20 Program, Mrs. England made a motion, seconded by Mr. Stiltner, to approve the Memorandum of Understanding: Graduation 20/20 Program, as presented and as recommended by the Superintendent. Passed with a 4-0 vote.

**Personnel: A. Personnel List:** Mrs. Cline recommended the Personnel List as presented.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the Personnel List as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

## **PROFESSIONAL**

### **CENTRAL OFFICE**

#### **A. Recommended for Appointment:**

Frank B. Mann, III, Career and Leadership Development Facilitator, effective October 31, 2017 through May 31, 2018

### **ELEMENTARY TEACHERS**

#### **A. Recommended for Appointment:**

Kyle B. Sandy, from Math Teacher, Wyoming East High School, to Math Teacher, Herndon Consolidated Elementary and Middle School, effective

2018-2019 school year

## **SECONDARY TEACHERS**

### **A. Resignation:**

Derrick M. Crawford, Band Instructor, Westside High School, effective December 31, 2017

## **EXTRA DUTIES**

### **A. Recommended for Appointment:**

Krista D. Warrix, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Grade Cheer Coach, Baileysville Elementary and Middle School, effective October 31, 2017

### **B. Resignation:**

Quinn E. Miller, Junior Varsity boys Basketball Coach, Westside High School, effective October 17, 2017

## **SERVICE PERSONNEL**

### **AIDES**

#### **A. Recommended for Appointment:**

Rita S. McBride, from Preferred Recall, to Preschool Special Needs Aide/ECCAT, Itinerant (Current Assignment: Herndon Consolidated Elementary and Middle School), effective October 31, 2017

### **BUS OPERATORS**

#### **A. Recommended for Appointment:**

Mary Dawson, Bus Operator, Preschool Extracurricular Run—AS NEEDED, Oceana Area, effective October 31, 2017

### **COOKS**

#### **A. Recommended for Appointment:**

Brenda L. Blankenship is currently working as a Cook (6:00 p.m. - 2:00 p.m) at Pineville Elementary School. On October 19, 2017, Brenda was awarded Half-Time Cook (9:30 a.m. - 1:30 p.m.) at Pineville Middle School, beginning January 8, 2018. She is not able to physically change positions, due to the fact she has already utilized her one move per semester. Therefore, Brenda L. Blankenship, from One-Half Time Cook (9:30 a.m. - 1:30 p.m.), Pineville Middle School, to Cook (6:00 a.m. - 2:00 p.m.), Glen Fork Elementary and Middle School, effective January 8, 2018

## **SUBSTITUTES**

### **Teachers**

Ashley S. Goodman  
Courtney N. Jackson, Non-education  
Brandon L. Peck, Non-education

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any  
Items for Future Agendas and Announcements.

Mrs. Cline said she would like to remind all members of the special Board meeting scheduled for Thursday, November 2, 2017, at 1:00 p.m. She said the meeting will be held at the Wyoming County Board of Education Central Office, Conference Room; however, if the employee does not request aq hearing the meeting will be cancelled.

Mr. Prichard reminded members the next regular Board meeting will be held on November 6, 2017, at 6:00 p.m., at the Wyoming County Career and Technical Center.

Mr. Stiltner made a motion, seconded by Mr. Lester, to adjourn at 1:10 p.m. Passed with a 4-0 vote.