

WYOMING COUNTY BOARD OF EDUCATION, DECEMBER 14, 2017

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Thursday, December 14, 2017, at 10:00 a.m. at Baileysville Elementary and Middle School. Present for the meeting were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis and Betty F. England, Members. Douglas E. Lester, Member, was absent. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Invocation
2. Pledge of Allegiance
3. Individuals or Groups of the Community at Large Wishing to Address the Board
4. Local School Improvement Council
 - A. Baileysville Elementary and Middle School
5. Consent Agenda
 - A. Minutes - Board of Education Meeting, December 4, 2017
 - B. Extracurricular, Special, and Bus Requests
 - C. Budget Supplements and Transfers
6. School Safety and Security
7. Wellness Policy Update
8. Consideration of eSchool Solutions Software and Services
9. Update on School Building Authority Needs Project
10. Personnel
 - A. Personnel List
 - B. Recommendation to Ratify and Extend Employee Suspension
11. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order.

The Board, along with those in attendance, then recited the Pledge of Allegiance.

Mrs. Osborne, Principal of Baileysville Elementary and Middle School, asked a student to give the invocation.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Local School Improvement Council: Baileysville Elementary and Middle

School: Mr. Prichard welcomed all in attendance and asked Mrs. Cline to present regarding Local School Improvement Council: Baileysville Elementary and Middle School.

Mrs. Cline said she was very pleased to be at Baileysville Elementary and Middle School. She said it was a very welcoming school, and one full of energy. Mrs. Cline introduced Mrs. Darlene Osborne, Principal of Baileysville Elementary and Middle School, and asked her to address the Board.

Mrs. Osborne welcomed the Board to Baileysville Elementary and Middle School. She introduced the Local School Improvement Council. She said she would like to discuss the LSIC priorities. She said one was increasing at least ten percentage points in both ELA and math. She said they also have goals set for all other subjects as well. She said improving school climate is a goal that has already shown improvement. She said school safety is a top priority. She said the main project for the LSIC is to improve the playground.

She said the school's Christmas program was held on Monday, and parent and community support was fantastic.

She said she has implemented a new project about "filling each others buckets". She said students, as well as staff, need encouragement and appreciation. She said this project will play a role in the improvement of school climate, as well.

Mrs. Osborne introduced Mrs. Tina Adams, teacher.

Mrs. Adams said the school has a student government. She said they have also received new view boards. She said the students have recently helped put together a school quilt that is on display. She said the Kindergarten students held their annual Veterans Day program, as well. She said they have also recently had several days of recognition, including women's rights. She said a field trip to the Exhibition Coal Mines to see Homer Hickem and the Rocket Boys, was very informational. She said the experience was great for students and teachers, alike. Mrs. Adams said reading was a big focus in the school, and they have already held a "Character Day", where students and staff dress as their favorite character from a book. She said this year was the first time the school has had a trunk-or-treat, and it was very successful. She said a lot of good things are happening at Baileysville Elementary and Middle School.

Mrs. Osborne asked Mrs. Lisa Workman, teacher, to address the Board.

Mrs. Workman said she would like to discuss growth. She said she sees a big change in the school this year as far as environment. She said there is such a sense of positivity in the school now. She said it has caused excitement among the students and the staff. She said she feels as if this is the first step in the right direction for growth. She said she has set goals for her classroom, as well as striving to reach school-wide goals. She said her students have grown 15% in reading, according to the Star benchmark testing, since the first of the year. She said there has been a large increase in math, as well. She said encouragement and hard work is making a difference. She said letting the students know that goals can be accomplished, but the effort must be there, has been instrumental in the growth thus far.

Mrs. Osborne asked Mrs. Rebecca Morgan, teacher, to present information to the Board.

Mrs. Morgan said in Kindergarten through 2nd grade Title I is well utilized. She

said they have found working in small groups helps address the target skills. She said reading and phonemic awareness is critical in these grades. She said role playing with the stories, and adding technology, causes the students to relate the story to real life events. She said she enjoys the staff and students at the school. She said there is great collaboration between the teachers.

Mrs. Osborne asked Miss Haley Martin to address the Board. She said Haley is the President of the Student Council.

Miss Martin said the school participates in the Accelerated Reader program. She said she loves reading the books, and she and her classmates are currently reading a book that is listed as a 10th grade level. She said the new smart boards are amazing. She said the students love the technology.

Mrs. Osborne asked Levi Crider to speak to the Board about his experiences at Baileysville Elementary and Middle.

Mr. Crider said he loves Baileysville. He said he has only been a student there since the 3rd nine weeks of last year, but has fallen in love with the place. He said the teachers at the school teach you more than academics; they teach you life skills.

Mrs. Osborne asked Braylee Warrix, student, to address the Board.

Miss Warrix said she enjoys going to Baileysville Elementary and Middle School. She said her teachers not only teach the students, but also encourage them in all they do.

Mrs. Nicole Browning, parent, provided a parent's prospective. Mrs. Browning said she has been a parent at the school for many years. She said she has always had success when working with the teachers there. She said she is working to get more parents involved in helping the school in their endeavors. She said she had one thing that she feels could use improvement, county-wide. She said one of three children plays basketball. She said for her family to go to the ball games for just 2 weeks was

approximately \$150. She said she would like to see the Board have a county-wide, family pass to make supporting the sports teams more affordable to families. She said Mrs. Osborne has encouraged more parent involvement since her arrival. She said she is glad to be a part of a great school and community.

Mrs. Cline thanked those in attendance from Baileysville Elementary and Middle School. She said there is a tremendous amount of team work at this school. She said Mrs. Osborne is a real team leader, and great instructional leader, as well. She said there are a lot of great things going on at the school, and thanked Mrs. Osborne for her hospitality.

Consent Agenda: A. Minutes - Board of Education Meeting.

December 4, 2017: Mrs. Cline recommended the minutes as presented.

B. Extracurricular, Special, and Bus Requests: Mrs. Cline presented the Extracurricular, Special, and Bus Requests as follows:

1) A bus request from Berlin McKinney Elementary School to take Preschool students to Marquee Cinemas in Beckley to watch the movie The Star, on December 8, 2017, with funding from school funds to cover the cost;

2) A bus request from Berlin McKinney Elementary School to take 1st grade students to Marquee Cinemas in Beckley to watch the movie The Star, on December 18, 2017, with funding from extracurricular funds to cover the cost;

3) A bus request from Berlin McKinney Elementary School to take 2nd grade students to Marquee Cinemas in Beckley to watch the movie The Star, on December 18, 2017, with funding from extracurricular funds to cover the cost;

4) A bus request from Glen Fork Elementary and Middle School to take Kindergarten through 8th grade students to Marquee Cinemas in Beckley on December 19, 2017, with funding from the school's general fund to cover the cost;

5) A bus request from Herndon Consolidated Elementary and Middle School to

take 6th - 8th grade students on the basketball team to Huff Consolidated Elementary and Middle School on December 11, 2017, for a ball game, with funding from the school's sports fund to cover the cost;

6) A bus request from Pineville Elementary School to take 4th grade students to Marquee Cinemas in Welch to watch the movie Ferdinand on December 19, 2017, with funding from 4th grade fundraising to cover the cost;

7) A bus request from Pineville Elementary School to take 3rd grade students to Marquee Cinemas in Welch to watch the movie Ferdinand on December 19, 2017, with funding from 3rd grade fundraising to cover the cost;

8) A bus request from Pineville Elementary School to take 2nd grade students to Marquee Cinemas in Welch to watch the movie Ferdinand on December 19, 2017, with funding from 2nd grade fundraising to cover the cost;

9) A bus request from Westside High School to take 9th - 12th grade students participating in Youth in Government to Charleston, April 27 - 29, 2017, with funding from Organization funds and donations to cover the cost; and

10) A bus request from Wyoming East High School to take 9th - 12th grade students on the boys basketball team to Fairmont Sr. High on December 9, 2017, for a ball game, with funding from the boys basketball fund to cover the cost.

C. Budget Supplements and Transfers: Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to present regarding Budget Supplements and Transfers.

Mrs. Cook reviewed the Budget Supplements and Transfers with the Board.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Consent Agenda, Items A., B., and C., as presented and as recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding

School Safety and Security.

Mrs. Cline said the process of calling a snow day on Wednesday had gone well. She said there were no bus issues to report during the dismissal on Tuesday afternoon. She said all had gone well. She said in a previous meeting having the drug dogs come into the schools was mentioned. She said there is currently no drug dog in Wyoming County.

There was a brief discussion on the availability of drug dogs in the area, and addressing the topic during the Board's time with the legislators.

Wellness Policy Update: Mr. Prichard asked Mrs. Cline to present regarding Wellness Policy Update.

Mrs. Cline said the Wellness Policy has to be updated by January 1, 2018, for the Department of Education. She said a copy of the draft policy was provided to the Board. She said changes to the policy can be seen in red or yellow. She asked Ms. Virginia A. Calhoun-Lusk, Director of Child Nutrition and General Wellness Programs, and Mrs. Sherry Walker, School Nurse, to explain the changes.

Ms. Lusk and Mrs. Walker reviewed all necessary changes, and additions, with the Board. Revisions to special dietary needs, prepackage purchased snacks, celebrations of individual students birthdays by parents during school hours, and addressing issues that arise with students with allergens.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the updates and revisions to the county Wellness Policy, as presented and as recommended by Deirdre A. Cline, Superintendent. Passed with a 4-0 vote.

Consideration of eSchool Solutions Software and Services: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of eSchool Solutions Software

and Services.

Mrs. Cline said this is a very exciting topic. She said this software and services has the ability to move forward at the Central Office. She said this program can provide the county with a payroll system, and tech support as well. She said having a payroll program like this is crucial. She said this program also provides a wide range of features for personnel, including automated calling for substitutes. She asked Mrs. Kim Cook, Mr. Terry Shumate, Director of Technology and Information Systems, and Mrs. Stacey Butcher, Director of Personnel and Assessment, to present to the Board regarding the Consideration of eSchool Solutions Software and Services.

Mrs. Cook said she saw the substitute calling system in action in Mercer County. She said explained to the Board how the call system would work. She said the calling system starts first with people that hold the certification for the position needed, then will go on to substitutes with an education degree in a different area, and then on to substitutes that do not have an education degree. She said there is an override for long-term situations. She said this system also has the ability to let substitutes enter information that they are not available. She said the training for this system would be minor. She said the eSchools program is compatible with WVEIS, and the data can be interchangeable. She said this will cut down on the number of entries that has to be completed for payroll each time.

Mrs. Cline said employees will have to have some time to get used to the new system, as they are comfortable with what has always been done. She said the system will also be helpful in regards to service personnel substitutes. She said service subs need to be called in a rotating order based on seniority, and this could eliminate the possibility of error in that respect. Mrs. Cline said she feels this system will benefit all employees once in place.

Mrs. Cook said this transition will not be easy, but it is necessary to move forward concerning payroll and personnel. She said the system also keeps the required documentation regarding substitute service personnel. She said this will make current subs more accountable, as far as refusing work, etc.

Mr. Stiltner asked if this was a program with an annual cost.

Mrs. Cook said it was a subscription so to speak. She said there is a one time training fee at the start of the program, and an annual cost of around \$23,000.

Mrs. Butcher said she has been exploring options for an online application, as well as an online bidding ability. She said this program allows both of those things to happen. She said bid sheets are coming in to Central Office in many ways, and this would streamline that process, and insure more security in the process.

Mr. Shumate said there will be several people trained from every building that can help employees get their initial profile set up. He said training would also take place at Central Office on an as needed basis.

Mrs. Cook said she would love to get started with eSchools as soon as possible, to start using the payroll component as early as July.

Mrs. Cline said this program allows us to be independent, as far as the payroll program goes. She said a large amount of stress and uncertainty comes from having one individual in control of the payroll program. She said counties all over the state use the eSchool programs. She said Mrs. Cook feels as if the cost is very reasonable for the product.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve entering into agreement with eSchool Solutions for software and services for payroll and personnel, as presented and as recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Update on School Building Authority Needs Project: Mr. Prichard asked Mrs. Cline to present regarding an Update on School Building Authority Needs Project.

Mrs. Cline provided the Board with several handouts regarding the Update on School Building Authority Needs Project. She said she is very pleased with the outcome of being funded through the School Building Authority. She said a thank you letter will be provided to all members of the SBA Board. Mrs Cline said she would like to thank Mr. Jeff Brewer, Director of Maintenance and Construction

Personnel: A. Personnel List: Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Davis, to approve the Personnel List as presented and as recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

PROFESSIONAL

CENTRAL OFFICE

A. Recommended for Appointment:

Leslie A. Garretson, Digital Services Interventionist - Itinerant, Maximum Fifteen (15) Hours per Week, \$25 per hour, effective December 18, 2017

Kara Halsey-Mitchell, from Principal, Road Branch Elementary and Middle School, to Director of Academic Programs, effective January 8, 2017

ELEMENTARY TEACHERS

A. Retirement:

Elaine J. Perdue, Elementary Education Teacher, Pineville Elementary School, effective June 30, 2018

EXTRA DUTIES

A. Recommended for Appointment:

Randall P. Kennedy, 9th Grade Boys Basketball Coach, Westside High School, effective December 15, 2017

SERVICE PERSONNEL

BUS OPERATORS

A. Recommended for Appointment:

Mary Dawson, Bus Operator, Preschool Extracurricular Run, AS NEEDED, Oceana Area, effective December 15, 2017

SUBSTITUTES

Teachers

Sharon L. Lester (Retired), effective December 1, 2017
Kendra N. Sparks, Education

Aides

Lila E. Shrewsbury, Remove from list as per her request

Cooks

Lila E. Shrewsbury, Remove from list as per her request

Custodians

Phoebe D. Price

Personnel: B. Recommendation to Ratify and Extend Employee Suspension: Mrs.

Cline said she would like to table this topic until the December 18, 2017, meeting.

Mr. Davis made a motion, seconded by Mrs. England, to table the Recommendation to Ratify and Extend Employee Suspension, as presented and as recommended by Deirdre A. Cline, Superintendent. Passed with a 4-0 vote.

Items for Future Agendas and Announcements: Mr. Prichard asked for any
Items for Future Agendas and Announcements.

Mrs. Cline said she would like to take a look the possibilities of season passes for ball games, as recommended by the parent today. Mr. Stiltner agreed, and asked for it to be placed on a future agenda.

Mr. Prichard reminded members the next regular Board meeting will be held on Monday, December 18, 2017, at 10:00 a.m., at Road Branch Elementary and Middle School.

Mr. Davis made a motion, seconded by Mrs. England, to adjourn. Passed with a 4-0 vote.