

WYOMING COUNTY BOARD OF EDUCATION, February 27, 2018

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Tuesday, February 27, 2018, at 2:00 p.m. at the Wyoming County Board of Education Central Office Conference Room. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis and Betty F. England, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Local School Improvement Council: Berlin McKinney Elementary School
3. Consent Agenda
 - A. Minutes - Board of Education Meeting, February 15, 2018
 - B. Extracurricular, Special, and Bus Requests
 - C. Payment of Invoices
4. School Safety and Security
5. Consideration of School Building Authority Major Improvement Project: Window and Door Replacement at the Wyoming County Career and Technical Center
6. Approval of Architect for the Wyoming East High School School Building Authority Needs Project
7. Instructional Leadership: Pieces of Progress Update
8. Permission to Move Health Course from Grade 10 to Grade 9
9. Consideration of Repeal of Foundations of Geometry Course
10. Personnel
 - A. Personnel List
11. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Local School Improvement Council: Berlin McKinney Elementary School:

Mr. Prichard asked Mrs. Cline to present regarding Local School Improvement Council: Berlin McKinney Elementary School.

Mrs. Cline said due to the work stoppage taking place in not only the County, but throughout the State, the Local School Improvement Council from Berlin McKinney Elementary School will be rescheduled for a later date.

Consent Agenda: A. Minutes - Board of Education Meeting,

February 15, 2018: Mrs. Cline recommended the minutes as presented, with the noted change.

B. Extracurricular, Special, and Bus Requests: Mrs. Cline presented the Extracurricular, Special, and Bus Requests as follows:

1) A request from the Wyoming County Prevention Coalition to use both Oceana Middle School and Westside High School football fields for an Egg Drop on March 31, 2018;

2) A request from Debra Clay for two professional days on March 20-21, 2018, to attend the Mathematics Cadre meeting in Bridgeport;

3) A request from Rebecca Lafferty for two professional days on March 20-21, 2018, to attend the Mathematics Cadre meeting in Bridgeport;

4) A request from Jo Browning for three professional days on May 22-24, 2018, to attend the 2018 Capitol Hill Day sponsored by Lions Clubs International in Washington, D.C.;

5) A bus request from Road Branch Elementary and Middle School to take the 8th grade class on a field trip to Camden Park in Huntington on May 18, 2018, with funding from the 8th grade trip fund to cover the cost;

6) A request from Kelly Cozort for her daughter to attend school out of district, transferring from Wyoming East High School, to Westside High School;

7) A request from Rhonda Thomas for a professional day on March 27, 2018, to attend the Principal Summit Sequel at Pipestem Resort;

8) A request from Keith Stewart for a professional day on March 26, 2018, to attend the Principal Summit Sequel at Pipestem Resort;

9) A request from Christopher Baber for two professional days on February 15-16, 2018, to take Westside High School band students to the State Band Festival at Marshall University in Huntington;

10) A bus request from Wyoming East High School to take 9th - 12th grade band students to Westside High School for All-County Band, March 27-29, 2018;

11) A bus request from Central Office to take 4th - 12th grade students on the Superintendent's Student Council, from Huff Consolidated, Baileysville, Westside, Berlin McKinney, Oceana Middle, Pineville Elementary, and Pineville Middle schools, to Wyoming East High School for a meeting on March 26, 2018;

12) A bus request from Central Office to take 4th - 12th grade students on the Superintendent's Student Council, from Herndon Consolidated, Mullens Elementary, and Mullens Middle schools, to Wyoming East High School for a meeting on March 26, 2018;
and

13) A bus request from Westside High School to take students to a basketball game at the Raleigh County Convention Center on February 27, 2018.

C. Payment of Invoices: Mrs. Cline recommended the Payment of Invoices as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Consent Agenda, Items A., B., and C. as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Transportation, will be going around to the schools to check the current status of camera equipment. She said he will be compiling a list of all schools, and what type, if any, camera system they currently have. She said there is only one school that is without a camera system; she added the school does have cameras, but do not have them installed at this time. Mrs. Cline said it is a priority to make sure all camera systems are up-to-date and adequate for the purpose.

Mrs. Cline said at the Principals' Meeting the principals were given a protocol as to what should be said when opening the door to someone. She said it should not be a click of the button to gain access into the schools, that there should be a vetting process. She said this protocol had gone out to the principals several years ago, but she felt like it needed addressed again, with the changing of some of the school administrators. She said they also discussed with the principals the value of fire and lock down drills.

Consideration of School Building Authority Major Improvement Project: Window and Door Replacement at the Wyoming County Career and Technical Center: Mr. Prichard asked Mrs. Cline to present regarding Consideration of School Building Authority Major Improvement Project: Window and Door Replacement at the Wyoming County Career and Technical Center.

Mrs. Cline said Mr. Jeff Brewer, Director of Maintenance and Construction, along

with Ms. Hall, have constructed another project to be presented to the School Building Authority, if Board approved. She asked Mr. Brewer to address the Board regarding the project.

Mr. Brewer said this project would cover not only windows and doors for the four buildings at the Career and Technical Center, but also new steel frames for each, as well. He said the projected cost is now at \$519,317. He said a match would come from the County, through PI funds. He said if the project is not funded through the School Building Authority, approximately \$300,000 has been saved in PI funds for this project. He said if not granted SBA funds, the project would start with only replacing windows and frames. Mr. Brewer said the proposed project is due to the SBA by March 8, 2018, and a decision will not be released until June.

After a brief discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the School Building Authority Major Improvement Project: Window and Door Replacement at the Wyoming County Career and Technical Center, as presented and recommended by the Superintendent. Passed with a 5-0 vote.

Approval of Architect for the Wyoming East High School School Building Authority Needs Project: Mr. Prichard asked Mrs. Cline to present regarding Approval of Architect for the Wyoming East High School School Building Authority Needs Project.

Mrs. Cline said Mr. Brewer has done a great job of pulling all the information together to ensure the County has the best architect for the project. She said she is excited to be moving forward on this project. She asked Mr. Brewer to present information to the Board.

Mr. Brewer said public advertisement for the architect had been done. He said there was only one applicant, which the County has worked with before. He said Montum Architecture is the name of the company. He said Jason Harper would be doing the engineering work with this project, as he has in the past 10 years. Mr. Brewer

said Noah Acord, an employee with Earth Rest, will be providing services for the structural portion of the job. He said it is estimated the project will start in May of this year, if all goes well. He said the main portion of the construction would be done by mid August, with the final walkthrough scheduled for November, 2018. Mr. Brewer said he is asking for permission to allow Mrs. Cline to sign a contract with Montum Architecture in the amount of \$242,000, to get the work started.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Stiltner, to approve the Architect for the Wyoming East High School School Building Authority Needs Project, as presented and recommended by the Superintendent. Passed with a 5-0 vote.

Instructional Leadership: Pieces of Progress Update: Mr. Prichard asked Mrs. Cline to present regarding Instructional Leadership: Pieces of Progress Update.

Mrs. Cline said Mrs. Kara Halsey-Mitchell, Director of Academic Programs, has been a positive addition to the team at Central Office. She said one of many things Mrs. Mitchell is currently working on is the Pieces of Progress project to help principals become strong instructional leaders. She asked Mrs. Mitchell to provide the Board with an update on Pieces of Progress.

Mrs. Mitchell said the purpose of the Pieces of Progress meetings are to make sure all principals are performing their duties, as far as instructional decisions for their school. She reviewed the Agenda from the latest Pieces of Progress meeting with the Board members. She said she sees her position as a bridge between curriculum and assessment.

Mrs. Cline said principals and teachers are both working hard to address any issues with the latest benchmark testing, and working towards growth.

There was a thorough discussion regarding Pieces of Progress, and its benefits.

Permission to Move Health Course from Grade 10 to Grade 9: Mr. Prichard

asked Mrs. Cline to present regarding Permission to Move Health Course from Grade 10 to Grade 9.

Mrs. Cline asked Ms. Hall to present information regarding Permission to Move Health Course from Grade 10 to Grade 9.

Ms. Hall said Health was moved from Grade 9 to Grade 10 starting with the 2015-2016 school year. She said at that time, it was moved to offer 9th grade students the opportunity for an elective. She said it has been a 9th grade course for all but three years. She said after much collaboration with school counselors and administrators, it was determined that freshmen students need the structure of an academic course, rather than an elective.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the request to Move Health Course from Grade 10 to Grade 9, as presented and recommended by the Superintendent. Passed with a 5-0 vote.

Consideration of Repeal of Foundations of Geometry Course: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Repeal of Foundations of Geometry Course.

Mrs. Cline asked Ms. Hall to address the Board regarding Consideration of Repeal of Foundations of Geometry Course.

Ms. Hall said last year there were concerns of 10th grade students not having math all year. She said a support class was developed to help the students that would benefit from having a math course throughout the whole year, instead of just one semester. She said now that secondary schools are moving back to a traditional schedule, students will be in a math course throughout the year, and the Foundations of

Geometry course is no longer necessary.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to Repeal of Foundations of Geometry Course, as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

Personnel: A. Personnel List: Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented, and noted the removal of Judy K. McGraw's retirement.

After a brief discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the Personnel List as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

PROFESSIONAL

ELEMENTARY TEACHERS

A. Retirement:

Susan Stewart-Smith, Elementary Education Teacher, Berlin McKinney Elementary School, effective June 30, 2018

SECONDARY TEACHERS

A. Change in Effective Date:

Christopher M. Baber, from Itinerant Band Instructional/Choral Music Teacher, Westside High School and/or Feeder Schools, to Itinerant Band Instructional/Choral Music Teacher, Westside High School and/or Feeder Schools, from effective 2018-2019 school year, to effective February 26, 2018

SPECIAL SERVICES

A. Retirement:

Tamela J. Keaton, Special Education Teacher, Pineville Middle School, effective June 30, 2018

EXTRA DUTIES

A. Recommended for Appointment:

Melissa D. Cochran, Volunteer Boys and Girls Track Coach, Westside High School, effective February 27, 2018

SUBSTITUTES

Bus Operators

James R. Bailey, remove from list due to violation of Refusal to Work policy
Charles A. McKinney, remove from list due to violation of Refusal to Work policy

Cooks

Jessica L. Cook
Carrie L. Kennedy
Sandra M. Toler
Darlene N. Vance

Items for Future Agendas and Announcements: Mr. Prichard asked for any
Items for Future Agendas and Announcements.

Ms. Cooke provided an updated list of days missed and where they would be made up. She said she would continue to provide updates to the Board members periodically.

Mr. Prichard reminded members the next regular Board meeting will be held on Monday, March 5, 2018, at 6:00 p.m., at the Wyoming County Career and Technical Center.

Mr. Davis made a motion, seconded by Mrs. England, to adjourn. Passed with a 5-0 vote.