



# WYOMING COUNTY SCHOOLS

19 Park Street, PO Box 69 Pineville, WV 24874

Telephone: (304) 732-6262 FAX: (304) 732-7226 Website: <https://boe.wyom.k12.wv.us>

**Inspiring Our Students to Learn, Dream, and Achieve!**

Deirdre A. Cline, Superintendent  
Rebecca S. Cooke, Assistant Superintendent  
N. Robin Hall, Assistant Superintendent

Board of Education Members  
Michael R. Prichard, President  
Allan R. Stiltner, Vice President  
Morgan K. "Mike" Davis  
Betty F. England  
Douglas E. Lester

## **POSITION ANNOUNCEMENT** **PROFESSIONAL PERSONNEL**

**POSITION TITLE:** Principal - Pineville Elementary School  
(Effective Date of Employment: 2018-2019 School Term)

**DEADLINE FOR RECEIPT  
OF APPLICATION:** 4:00 p.m., April 16, 2018

**APPLY TO:** Deirdre A. Cline, Superintendent  
Wyoming County Schools  
19 Park Street, P.O. Box 69  
Pineville, WV 24874  
Telephone: (304) 732-6262

*Applicants are responsible for providing all information relative to their qualifications. Information already contained in an applicant's personnel file need not be supplied by an applicant. However, applicants are responsible for verifying the completeness and accuracy of information contained in his or her personnel file. If appropriate, applicant needs to supply proof of eligibility for a permit from an accredited college/university.*

**IF YOU ARE INTERESTED IN APPLYING FOR ANY OF THESE POSITIONS, YOU MUST SUBMIT A BID FORM OR A LETTER OF APPLICATION FOR THE PARTICULAR POSITION.**

**EQUAL OPPORTUNITY EMPLOYMENT**



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Rebecca S. Cooke, Assistant Superintendent  
N. Robin Hall, Assistant Superintendent

## POSITION ANNOUNCEMENT

### PROFESSIONAL PERSONNEL

- POSITION TITLE:** Principal - Pineville Elementary School
- RESPONSIBLE TO:** Wyoming County Board of Education and its Designated Officers
- DUTIES AND RESPONSIBILITIES:** A professional educator who as an agent of the Board has responsibility for the supervision, management, and control of a school or schools within the guidelines established by the Board. The major area of such responsibility shall be the general supervision of all the school and all school activities involving pupils, teachers, other school personnel, and strong community relations.
- MINIMUM QUALIFICATIONS:**
1. A valid West Virginia Teaching Certificate and Administrative Certificate
  2. Demonstrates qualifications further detailed in job description

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#### **Physical Requirements**

1. Be able to impart information and orally communicate with students, families and others.
2. Be able to understand and respond to oral communications and directions.
3. Be able to read, write, understand and respond to written instructions, communications and materials.
4. When supervising a group of students, have the capacity to ensure the safety of, observe, supervise and assess all situations involving a student, a group of students and co-workers.
5. For Elementary, K and Pre-K - Have mobility, strength, and dexterity to be able to lift a student weighting up to 40 pounds; interact at each student's maturity level and size; and retrieve students who wander and/or run from the group.

**DEADLINE FOR RECEIPT OF APPLICATION AND/OR RESUME:**

4:00 p.m., April 16, 2018

**EFFECTIVE DATE OF POSTING:** April 10, 2018

**EFFECTIVE DATE OF EMPLOYMENT:** 2018-2019 School Term

**TERM OF EMPLOYMENT:** Currently 215 days, but due to enrollment may be subject to change.

**Position Announcement - Principal**  
**Page Two**  
**Deadline - April 16, 2018**

**APPLY TO:** Deirdre A. Cline, Assistant Superintendent  
Wyoming County Schools  
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Pineville, WV 24874  
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**DISCRIMINATION PROHIBITED:** The Board of Education of the County of Wyoming does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Terry Thorn, Wyoming County Title IX Coordinator, 19 Park Street, P.O. Box 69, Pineville, WV 24874, Phone: (304) 732-6262, ext. 1219.