

WYOMING COUNTY BOARD OF EDUCATION, May 17, 2018

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Thursday, May 17, 2018, at 10:00 a.m. at Berlin McKinney Elementary School.

Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis, and Betty F. England, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Expulsion Hearing
2. Local School Improvement Council: Berlin McKinney Elementary School
3. Individuals or Groups of the Community at Large Wishing to Address the Board
4. Consent Agenda
 - A. Minutes- Board of Education Meeting, May 7, 2018
 - B. Extracurricular, Special, and Bus Requests
 - C. Budget Supplements and Transfers
 - D. Payment of Invoices
5. School Safety and Security
6. Preliminary 2018-2019 Budget
7. Consideration of the 2018/2019 Board of Education Annual Memorandum of Agreement, WVU Extension Service
8. Consideration of Revision to Non-CTE Four Core Concentration Course Options
9. Consideration of Bids Received for Wyoming East High School HVAC Renovations
10. Consideration of Bids Received for Wyoming East High School HVAC Renovations
11. Personnel
 - A. Personnel List
 - B. Permission to Post Special Education Diagnostic Specialist and Pre-School Programmatic Specialist-Itinerant
12. Superintendents' Contract
13. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke,

Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Expulsion Hearing: Mr. Prichard asked Mrs. Cline to present regarding the Expulsion Hearing.

Mr. Davis made a motion to enter Executive Session regarding the student expulsion, WV Code §6-9A-4, seconded by Mr. Stiltner. Passed with a 4-0 vote.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the student expulsion, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Mr. Stiltner made a motion, seconded by Mrs. England, to return to regular session, WV Code §6-9A-4. Passed with a 4-0 vote.

Local School Improvement Council: Berlin McKinney Elementary School:

Mr. Prichard asked Mrs. Cline to present regarding Local School Improvement Council: Berlin McKinney Elementary School.

Phone connection was established with Mr. Lester at 10:26 a.m.

Mrs. Cline said she was pleased to be at Berlin McKinney Elementary School. She introduced Dr. Robert Lyons, Principal of Berlin McKinney Elementary School, and asked him to address the Board.

Dr. Lyons asked Mrs. Tara Boothe to address the Board from a parent's perspective.

Mrs. Boothe said she is very pleased with the education her children receive at Berlin McKinney Elementary School. She said the teachers and staff at the school do more than their assigned duties to help children. She said the teachers set high standards for all students, and help them reach those goals. She said her children

have had nothing but great experiences at Berlin McKinney.

Dr. Lyons introduced Miss Chloe Harless, 4th grade student.

Miss Harless said all of the teachers at Berlin McKinney Elementary School are very fair, and go the extra mile to help students in any situation. She said student success and happiness are very important at the school.

Dr. Lyons said Mr. Thomas Evans, School Business Partner, was unable to attend due to a family illness. He asked Ms. Jordan Manning, teacher, to address the Board from a teacher's perspective.

Ms. Manning said teaching at Berlin McKinney Elementary School has been an experience for her, as she attended the school as a child. She said she feels empowered to be teaching at such a great school, with a great group of teachers. Ms. Manning said everyone is very welcoming at the school, and all of the faculty and staff work together to create a positive school environment.

Dr. Lyons reviewed several programs that help students with needs such as backpacks, shoes, coats, and gloves. He said in recent years there have been a tremendous amount of work done with past student record organization. He said that he has seen positive effects of the 3rd, 4th, and 5th grade basketball model. Dr. Lyons reviewed the "Educational Yard Sale" that the Faculty Senate has been working on. He said it allows a fresh perspective on things, including things that have been done successfully for many years, and things that may have just started that are not going as planned. He reviewed test scores, and discussed areas of growth, as well as, celebrating successes.

There was a thorough discussion regarding the school's growth, and plans to continue growth, as well.

Mrs. Cline thanked Dr. Lyons for hosting the Board meeting, and for all of the

good things happening at Berlin McKinney Elementary School.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Consent Agenda: A. Minutes - Board of Education Meeting,

May 7, 2018: Mrs. Cline recommended the minutes as presented.

B. Extracurricular, Special, and Bus Requests: Mrs. Cline presented the Extracurricular, Special, and Bus Requests as follows:

1) A bus request from Baileysville Elementary and Middle School to take 3rd - 4th grade students to Fountain Place Cinema and Gatti's Pizza in Logan on May 11, 2018, with funding from school and extracurricular funds to cover the cost;

2) A request from Berlin McKinney Elementary School to take Preschool students to Twin Falls State Park on May 25, 2018, no bus required;

3) A bus request from Pineville Elementary School to take Preschool students to Twin Falls State Park on May 25, 2018, with funding from Preschool funds to cover the cost;

4) A request from Ruth Shrewsbury for a professional day on May 14, 2018, to attend the Governor's Workforce Ceremony in Charleston with a student;

5) A request from Kelly Laxton for a professional day on May 22, 2018, to attend a recertification class for ServSafe in Charleston;

6) A bus request from Wyoming County Career and Technical Center to shuttle students and guests to alternate location for Awards Ceremony, in case of inclement weather on May 16, 2018;

7) A bus request from Mullens Middle School to take 8th grade students to Skyzone Trampoline Park on May 30, 2018, with funding from a fundraiser to cover the

cost;

8) A bus request from Oceana Middle School to take 5th - 8th grade students to Leisure Lanes in Beckley on May 30, 2018, with funding from the school's general fund to cover the cost;

9) A request from Oceana Middle School to take 8th grade students to Carowinds in North Carolina on May 30, 2018, no bus required;

10) A request from Terri Blake for a professional day on May 18, 2018, to attend the State Track Competition; and

11) A request from Jason Spears for a professional day on May 18, 2018, to attend the State Track Competition.

C. Budget Supplements and Transfers: Mr. Prichard asked Mrs. Cline to present regarding Budget Supplements and Transfers.

Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to present the Budget Supplements and Transfers for Board consideration.

Mrs. Cook reviewed all Budget Supplements and Transfers with the Board.

D. Payment of Invoices: Mrs. Cline recommended the Payment of Invoices as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Consent Agenda, Items A., B., C., and D. as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security, and the recent student injury at Baileysville Elementary and Middle School.

Mrs. Cline said the student did break both arms trying to stop a swing. She said she is working closely with Mrs. Darlene Osborne, Principal, and the parents. She said the student was not doing anything disorderly; it was just a terrible accident. Mrs. Cline

said all fire drills and evacuation drills have been completed in the county, according to Mr. Jeffrey Hylton, Director of Safety and Transportation. She said he is continuing to work with FEMA and the 911 Center on safety, as well.

There was a thorough discussion regarding School Safety and Security.

Preliminary 2018-2019 Budget: Mr. Prichard asked Mrs. Cline to present regarding the Preliminary Budget.

Mrs. Cline asked Mrs. Cook, CSBO, to address the Board regarding the Preliminary 2018-2019 Budget.

Mrs. Cook presented the Board members with a copy of the Preliminary Budget for the 2018-2019 school year. She said the budget is subject to change. She reviewed all aspects of the Preliminary Budget with the Board.

Mrs. Cline thanked Mrs. Cook for all of her hard work and dedication.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Lester, to approve the Preliminary 2018-2019 Budget. Passed with a 5-0 vote.

Consideration of the 2018/2019 Board of Education Annual Memorandum of Agreement, WVU Extension Service: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of the 2018/2019 Board of Education Annual Memorandum of Agreement, WVU Extension Service.

Mrs. Cline said the funds for this agreement are allocated through levy funds. She said the WVU Extension Service provides a lot of services for this area. She said it was her recommendation to continue this Memorandum of Agreement with the WVU Extension Service.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approved the 2018/2019 Board of Education Annual Memorandum of Agreement, WVU Extension Service, as presented and recommended by Mrs. Cline, Superintendent.

Passed with a 4-0 vote. Mr. Davis was out of the room at time of vote.

Consideration of Revision to Non-CTE Four Core Concentration Course

Options: Mr. Prichard asked Mrs. Cline to present information to the Board regarding the Consideration of Revision to Non-CTE Four Core Concentration Courses.

Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent for Secondary Schools, to address the Board.

Ms. Hall said in order to graduate from high school students are required to have a certain amount of credits, in addition to four core concentration courses. She said students attending the CTE, whether for one or two years, get their four core concentration courses. She said for students not attending the Career Center, are required to get those classes during their regular high school schedule, which most likely include two foreign language classes. She said the West Virginia State Department of Education does not require students to take foreign language classes. Ms. Hall said students can now contact the college they plan to attend and see if the foreign language classes are required, and if not, the student will have more options available to get the non-CTE four core concentration courses, if Board approved. She said students would be able to pick from different foreign language classes, additional ELA, mathematics, science, and social studies, among others. She said the four core concentration courses must be related to their career cluster. She said she would like to give high school students, not attending the Career Center, additional options.

After a thorough discussion, Mr. Lester made a motion, seconded by Mr. Davis, to approve the Revision to Non-CTE Four Core Concentration Course Options, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Weighted Credit–Trig/Pre-Calculus: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Weighted Credit–Trig/Pre-Calculus.

Mrs. Cline asked Ms. Hall to address the Board.

Ms. Hall said in the past students were offered a semester of Trig, followed by a semester of Pre-Calculus. She said in recent years, only a semester of Trig has been available. She said due to changes in policy, the course will be Trig/Pre-Calculus starting with the 2018/2019 school year. She said the Trig course that was previously offered alone was a weighted credit course for students. She said students who planned on taking Trig for the upcoming school year, would not be eligible for the weighted credit, since it is now combined with Pre-Calculus. She said Pre-Calculus is also a very challenging course, and she feels it too should be, jointly with Trig, a weighted class, as well. She said this would provide students interested in taking Trig/Pre-Calculus the ability to receive the weighted credit, with a passing grade.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the Weighted Credit–Trig/Pre-Calculus, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Bids Received for Wyoming East High School HVAC

Renovations: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Bids Received for Wyoming East High School HVAC.

Mrs. Cline said the bid opening was held on Wednesday, May 16, 2018. She said the bid totals were available in the Board packet. She asked Mr. Jeff Brewer, Director of Maintenance and Construction to present the information to the Board.

Mr. Brewer said there were three companies that bid on the project, out of the five that attended the pre-bid meeting. He said out of the three bids, all were around 15 - 20% over budget. He said the next step is to meet with a representative from each company that bid, to see if there is anything about the project that has been miscommunicated or misunderstood. He said the price of equipment has raised since

the project started, which may be cause for the over budget bids. Mr. Brewer said over the new few weeks, meetings will be held with the architects and others involved to see if this is indeed a doable project for the funds available.

There was a thorough discussion regarding the HVAC Renovations at Wyoming East High School.

Personnel: A. Personnel List: Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline asked Mrs. Butcher to review the Personnel List with Board Members.

Mrs. Butcher reviewed the recommended Personnel List.

Mr. Prichard made a motion to go into Executive Session, WV Code §6-9A-4, to discuss personnel. Mr. Davis seconded the motion. Passed with a 5-0 vote. Phone connection with Mr. Lester was discontinued at 12:26 p.m.

Mr. Prichard made a motion, seconded by Mr. Davis, to return to regular session, WV Code §6-9A-4. Passed with a 4-0 vote. Phone connection with Mr. Lester was reestablished at 12:54 p.m.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Personnel List as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

PROFESSIONAL

CENTRAL OFFICE

A. Recommended for Appointment:

Lisa C. Cline, from Elementary Education Teacher, Berlin McKinney Elementary School, to Digital Services Instructor, Central Office, effective July 1, 2018

ELEMENTARY TEACHERS

A. Recommended for Appointment:

Charlotte F. Lusk, from Title I Teacher, Mullens Elementary School, to Elementary Education Teacher, Mullens Elementary School, effective 2018-2019 School Year

Brooke A. Wolf, from Spanish Teacher, Wyoming East High School, to Elementary Education Teacher, Mullens Middle School, effective 2018-2019 School Year

Kara L. Proffit, from *Terminated* Title I Teacher, One Half-Time Pineville Middle School, and One Half-Time Oceana Middle School, to Itinerant Band Instructional/Choral Music, Glen Fork Elementary and Middle School, Huff Consolidated Elementary and Middle School, and Road Branch Elementary and Middle School, effective 2018-2019 School Year

Clisty K. Hill, from Itinerant Teacher of the Gifted Program, to Title I Teacher, Berlin McKinney Elementary School, effective 2018-2019 School Year

B. Medical Leave of Absence:

Heather D. Workman, Family/Medical Leave of Absence, through June 11, 2018

C. Transfer Reassignments:

Kristina D. Anderson, from *Transferred* Kindergarten Teacher, Pineville Elementary School, to Preschool Teacher, Huff Consolidated Elementary and Middle School, effective 2018-2019 School Year

Pamela J. Bailey, from *Transferred* One Half-Time Title I Teacher at Mullens Elementary School and One Half-Time Title I Teacher at Mullens Middle School, to Preschool Teacher, Herndon Consolidated Elementary and Middle School, effective 2018-2019 School Year

SPECIAL SERVICES

A. Resignation:

Rachel L. Kittle, Special Education (TMI) Teacher, Pineville Elementary School, effective August 1, 2018

EXTRA DUTIES

A. Resignation:

Brittany Cook, 6th, 7th, & 8th Grade Girls Softball Coach, Oceana Middle School, effective May 9, 2018

**Amanda D. Brown, Athletic Trainer, Westside High School, effective
May 14, 2018**

B. Recommended for Appointment:

**Nicole M. Farley, Volleyball Coach, Herndon Consolidated Elementary and
Middle School, effective May 18, 2018**

**Teresa L. Hicks, Volleyball Coach, Oceana Middle School, effective
May 18, 2018**

SERVICE PERSONNEL

BUS OPERATORS

A. Recommended for Appointment:

**Will M. Peterson, One Half-Time Bus Operator, Herndon Area, Energy
Express Program, June 18, 2018 through July 27, 2018**

**Melvin Arlen Lane, II, One Half-Time Bus Operator, Mullens Area, Energy
Express Program, June 18, 2018 through July 27, 2018**

**Lola R. Marsh, One Half-Time Bus Operator, Mullens Area, Energy Express
Program, June 18, 2018 through July 27, 2018**

**Lana K. Toler, One Half-Time Bus Operator, Oceana Area, Energy Express
Program, June 18, 2018 through July 27, 2018**

**Mary E. Wykle, One Half-Time Bus Operator, Oceana Area, Energy Express
Program, June 18, 2018 through July 27, 2018**

**Mary Dawson, Bus Operator, Preschool Extracurricular Run, AS NEEDED,
Oceana Area, effective May 18, 2018**

B. Rescind Termination:

Bernard Brooks, Bus Operator

COOKS

A. Recommended for Appointment:

**Janet M. Morgan, Cook (7:00 a.m. - 2:30 p.m.), Berlin McKinney Elementary
School, Energy Express/Summer Feeding Program, June 15, 2018
through July 30, 2018**

**Tammy S. McKinney, Cook (7:00 a.m. - 2:30 p.m.), Herndon Consolidated
Elementary and Middle School, Energy Express/Summer Feeding
Program, June 15, 2018 through July 30, 2018**

Fredia M. Hash, Cook (7:00 a.m. - 2:30 p.m.), Mullens Elementary School, Energy Express/Summer Feeding Program, June 15, 2018 through July 30, 2018

CUSTODIANS

A. Recommended for Appointment:

Jeanese L. Green, One Half-Time Custodian, Berlin McKinney Elementary School, Energy Express Program, June 15, 2018 through July 30, 2018

Donna G. McKinney, One Half-Time Custodian, Herndon Consolidated Elementary and Middle School, Energy Express Program, June 15, 2018 through July 30, 2018

Judith M. Lester, One Half-Time Custodian, Mullens Elementary School, Energy Express Program, June 15, 2018 through July 30, 2018

SUBSTITUTES

Teachers

Amanda D. Kenneda, Education, effective May 14, 2018

Jarrold S. Walls, Education

Personnel: B. Permission to Post Special Education Diagnostic Specialist and Pre-School Programmatic Specialist, Itinerant: Mr. Prichard asked Mrs. Cline to present regarding Permission to Post Special Education Diagnostic Specialist and Pre-School Programmatic Specialist, Itinerant.

Mrs. Cline said this position was not an additional position. She said this position will take the place of the previous Preschool Director position. She said changes needed to be made to allow the successful applicant to do more than work with preschool. She said this posting allows them to work with IEPs and other things in the Special Services department.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the posting of Special Education Diagnostic Specialist and Pre-School Programmatic Specialist, Itinerant, as presented and recommended by Mrs. Cline,

Superintendent. Passed with a 5-0 vote.

Superintendent's Contract: Mr. Prichard said the length of the contract and salary were the only considerations to the existing contracts. He asked Mrs. Cline if she had anything to add regarding the contracts.

Mrs. Cline said she enjoys her job, and the challenges it presents at times. She said teamwork at the Central Office is at a high level, and the mutual respect between employees there is amazing. She said everyone's main focus is to help kids, every day.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the Superintendent and Assistant Superintendent's Contracts as recommended and presented by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Prichard reminded members of the next Board meeting, which is to be held on Tuesday, May 29, 2018, at 6:00 p.m., at the Wyoming County Career and Technical Center.

Mr. Davis made a motion, seconded by Mr. Stiltner, to adjourn. Passed with a 5-0 vote.