

**WYOMING COUNTY BOARD OF EDUCATION, July 19, 2018**

**STATE OF WEST VIRGINIA**

**COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Thursday, July 19, 2018, at 10:00 a.m. at the Wyoming County Board of Education Central Office Conference Room. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; and Morgan K. "Mike" Davis, Member. Betty F. England and Douglas E. Lester, Members, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
  - A. Minutes - Board of Education Meeting, July 9, 2018
  - B. Extracurricular, Special, and Bus Requests
3. School Safety and Security
4. Consideration of Content Standards for Computer Applications I
5. Consideration of Content Standards for Computer Applications II
6. Secondary course Code Descriptions
7. Professional Development Update
8. Personnel
  - A. Personnel List
  - B. Extension of Employee Suspension
9. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

**Individuals or Groups of the Community at Large Wishing to Address the Board:** Mr. Prichard asked if there was anyone wishing to address the Board. There

were no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda: A. Minutes - Board of Education Meeting, July 9, 2018:**

Mrs. Cline recommended the minutes as presented.

**B. Extracurricular, Special, and Bus Requests:** Mrs. Cline recommended the following request:

1) A request from Rhonda Thomas for two professional days to attend the 2018 Student Success Summit in Morgantown on July 25-26, 2018.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Consent Agenda, Items A. and B., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline reminded Board Members about the Active Shooter Training to be conducted by Wyoming County Emergency Services on August 2, 2018, from 5:00 p.m. to 9:00 p.m., at the 911 Center.

She said an estimate from American Technology Securities has been received, and the camera system at Berlin McKinney Elementary School will be installed prior to the start of the school year.

There was a thorough discussion regarding School Safety and Security, including secure doors and entryways.

**Consideration of Content Standards for Computer Applications I:** Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Content Standards for Computer Applications I.

Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent of Secondary

Schools, to address the Board.

Ms. Hall said over time the computer application classes have been replaced by other courses. She said the West Virginia Department of Education is requiring that every student in high school take at least one computer science course, in addition to courses offered at the Career and Technical Center. She said to start, Computer Applications I will include basic computer skills, including career exploration, Microsoft programs, and desktop publishing. She said these skills can be used in several other courses, and throughout students' careers, as well.

Mr. Davis asked what grades would be offered the Computer Applications I course.

Ms. Hall said students have the option to take this course anytime, although having students take the course in 9<sup>th</sup> or 10<sup>th</sup> grade would be ideal. She said this course will be on the schedules for the 2018-19 school year. She said after the first year of this course, the Computer Applications II course can be offered.

After a brief discussion, Mr. Lester made the motion, seconded by Mr. Stiltner, to approve the Content Standards for Computer Applications I, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Content Standards for Computer Applications II: Mr.**

Prichard asked Mrs. Cline to present regarding the Consideration of Content Standards for Computer Applications II.

Mrs. Cline asked Ms. Hall to address the Board regarding the Consideration of Content Standards for Computer Applications II.

Ms. Hall said this course is an expansion of the Computer Applications I course. She said any certified teacher can teach the Computer Application I, and it is her hope that those people will attend additional training provided by the Board to teach

Computer Applications II. She said it is also possible the newer teachers have the necessary courses to teach the course.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Content Standards for Computer Applications II, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Secondary Course Code Descriptions:** Mr. Prichard asked Mrs. Cline to present information to the Board regarding Secondary Course Code Descriptions.

Mrs. Cline asked Ms. Hall to address the Board regarding the Secondary Course Code Descriptions.

Ms. Hall provided Board Members with an updated list of Secondary Course Code Descriptions. She said there are two main reasons for updating the Course Code Descriptions. She said the NCAA is provided a list of the County's course codes to help with evaluating student transcripts, if the student decides to play a college sport. Ms. Hall said when working with students to plan their high school academic career, it is vital to have descriptions of the courses to help with scheduling. She said prerequisites are also listed in the descriptions. She said she plans to put the course code descriptions on the County website in the near future.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Davis, to approve the Secondary Course Code Descriptions, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Professional Development Update:** Mr. Prichard asked Mrs. Cline to present regarding the Professional Development Update.

Mrs. Cline said there has been some wonderful training for teachers so far this summer. She said some aides have also been able to participate. She asked Mrs. Kara Halsey-Mitchell, Director of Academic Programs, to address the Board.

Mrs. Mitchell said the second week of professional development has come to an end. She said topics of the training include the new math series, Fit and Active Schools, Secret Stories, and Renaissance Star. She said the feedback has been extremely positive from those who attended the trainings. She said she has been trying to use the County Facebook page to encourage teacher participation. Mrs. Mitchell said she feels as if those in attendance have been energized and are looking forward to implementing the skills learned. She said she is very pleased with all of the trainings that have been offered.

Mrs. Cline said she has seen teachers excited about the trainings. She said she loves to see such excitement about the upcoming school year.

Mrs. Mitchell discussed all of the trainings offered and the benefits of each.

There was a thorough discussion regarding the Professional Development Update.

**Personnel: A Personnel List:** Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Personnel List as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

## **PROFESSIONAL:**

### **ELEMENTARY TEACHERS**

#### **A. Recommended for Appointment:**

Lauren L. Manning, from Special Education Teacher, Baileysville Elementary and Middle School, to Social Studies Teacher, Baileysville Elementary and Middle School, effective 2018-2019 School Year

**Renaë W. Angel, Math Support Teacher, Oceana Middle School,  
effective 2018-2019 School Year**

**Jordan E. Manning, from Elementary Education Teacher (½ Title I and  
½ Elementary Education), Mullens Elementary School, to Title I  
Teacher, Road Branch Elementary and Middle School, effective  
2018-2019 School Year**

**B. Family Medical Leave:**

**Holly R. McBride, Elementary Education Teacher, Mullens Middle  
School, effective September 28, 2018 through October 25, 2018**

**SECONDARY TEACHERS**

**A. Recommended for Appointment:**

**William R. Thomas, Math Teacher, Westside High School, effective  
2018-2019 School Year**

**Timothy W. Redden, Math Teacher, Westside High School, effective  
2018-2019 School Year**

**Bridget R. Walker, Biology Teacher, Westside High School, effective  
2018-2019 School Year**

**Melissa D. Hargis, Biology Teacher, Westside High School, effective  
2018-2019 School Year**

**Victoria K. Clay, CIS Site Resource Facilitator, Westside High School,  
effective 2018-2019 School Year**

**Deborah J. Graham, Graduation Coach (Graduation 20/20) - Itinerant,  
Employment Term: August 2018 through May 2019, 100 Days,  
\$200 per Day**

**J. Christine Snuffer, County School Support Specialist for Graduation  
20/20, Central Office, Employment Term: August 2018 through  
May 2019, Up to 7 Hours per Day, 3 Days per Week, as Funding  
Permits Up to 120 Days per School Year**

**B. Resignation:**

**Amelia S. Mullens, Biology Teacher, Wyoming East High School,  
effective July 17, 2018**

## **SPECIAL SERVICES**

### **A. Resignation:**

**Shawn Jason Spears, Special Education (TMI) Teacher, Wyoming East High School, effective August 6, 2018**

### **B. Recommended for Appointment:**

**Vicki McCoy Wallen, Special Education Teacher, Herndon Consolidated Elementary and Middle School, effective 2018-2019 School Year**

## **EXTRA DUTIES**

### **A. Recommended for Appointment:**

**James J. Adkins, Assistant Varsity Football Coach, Wyoming East High School, effective July 20, 2018**

**Kyle C. McGaha, Varsity Soccer Coach, Wyoming East High School, effective July 20, 2018**

**Larissa C. Davis, Athletic Trainer, Wyoming East High School, effective July 20, 2018**

### **B. Resignation:**

**Gary Bart Houck, Athletic Trainer, Wyoming East High School, effective July 9, 2018**

**Bridget R. Walker, 6<sup>th</sup> - 8<sup>th</sup> Grade Cheerleading Coach, Oceana Middle School, effective July 16, 2018**

**William I. Toler, Varsity Volleyball Coach, Wyoming East High School, effective July 17, 2018**

## **SERVICE PERSONNEL:**

### **AIDES**

#### **A. Recommended for Appointment:**

**Brenda G. Bishop, from Special Education Aide, Mullens Elementary School, to Aide/ECCAT, Kindergarten, Mullens Elementary School, effective 2018-2019 School Year**

Hazel C. Jewell, from *Preschool Aide/ECCAT*, Herndon Consolidated Elementary and Middle School, to *Bus Aide - Itinerant*, Transportation Department, Current Assignment: Wyoming East Area, effective 2018-2019 School Year

## **AIDES/SIGN SUPPORT SPECIALISTS**

### **A. Recommended for Appointment:**

Sherry M. Short, from *Terminated (Preferred Recall) Itinerant Aide/Sign Support Specialist*, to *Itinerant Aide/Sign Support Specialist*, Current Assignment: Oceana Middle School, effective 2018-2019 School Year

## **BUS OPERATORS**

### **A. Recommended for Appointment:**

Robert L. Hylton, Jr., from *Transferred Bus Operator*, Wyoming East/Herndon Area, Transportation Department, to *Bus Operator*, Westside/Huff Area, Transportation Department, effective 2018-2019 School Year

Johnny L. Jones, from *Terminated (Preferred Recall) Bus Operator*, Westside/Huff Area, Transportation Department, to *One Half-Time Bus Operator, PM ONLY*, Oceana/Westside Area, Transportation Department, effective 2018-2019 School Year

## **COOKS**

### **A. Recommended for Appointment:**

Tonya M. Morgan, from *Transferred Cook*, Huff Consolidated Elementary and Middle School, to *One Half-Time Cook (10:00 a.m. - 2:00 p.m.)*, Huff Consolidated Elementary and Middle School, effective 2018-2019 School Year

Mary A. Stacy, from *One Half-Time Cook (9:30 a.m. - 1:30 p.m.)*, Mullens Elementary School, to *One Half-Time Cook (9:30 a.m. - 1:30 p.m.)*, Glen Fork Elementary and Middle School, effective 2018-2019 School Year

Phoebe D. Price, from *Terminated (Preferred Recall) One Half-Time Cook (8:30 a.m. - 12:30 p.m.)*, Westside High School, to *One Half-Time Cook (9:30 a.m. - 1:30 p.m.)*, Pineville Elementary School, effective 2018-2019 School Year



Alesha M. Cook, from *Terminated (Preferred Recall)* One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Pineville Elementary School, and One Half-Time Custodian, Pineville Elementary School, to One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Pineville Middle School, and One Half-Time Custodian, Pineville Elementary School, effective 2018-2019 School Year

Barbara M. Brumfield, from One Half-Time Cook, Wyoming East High School, to Cook, (4:30 a.m. - 12:00 p.m.), Wyoming East High School, effective 2018-2019 School Year

Yvonne C. King, from *Terminated (Preferred Recall)* One Half-Time Cook, Wyoming East High School, to Cook (4:30 a.m. - 12:00 p.m.) Wyoming East High School, effective 2018-2019 School Year

**B. Retirement:**

Donna D. Hamilton, Cook, Pineville Middle School, effective July 18, 2018

**CUSTODIANS**

**A. Recommended for Appointment:**

Belinda A. Clay, from Custodian (10:00 a.m. - 6:00 p.m.), Oceana Middle School, to Custodian (2:00 p.m. - 10:00 p.m.), Wyoming County Career and Technical Center, effective 2018-2019 School Year

Nichole M. Vest, from One Half-Time Custodian (2:00 p.m. - 6:00 p.m.) Glen Fork Elementary and Middle School, and *Terminated (Preferred Recall)* One Half-Time Cook, Baileysville Elementary and Middle School, to Custodian (2:00 p.m. - 10:00 p.m.), Wyoming East High School, effective 2018-2019 School Year

**SECRETARIES**

**A. Recommended for Appointment:**

Dawn M. Clay, from Secretary, Pineville Elementary School, to Secretary, Glen Fork Elementary and Middle School, effective 2018-2019 School Year

**SUBSTITUTE SERVICE PERSONNEL RECOMMENDED FOR CONTRACTS  
FOR THE 2018-19 SCHOOL YEAR (Effective July 1, 2018):**

**Aides**

Bailey, Miranda D.  
Bailey, Tonya A.  
Bishop, Eva B.  
Bradford, Karen A.  
Brooks, Preston E.  
Brown, Alisha S.  
Browning, Alissa G.  
Browning, Heather N.  
Burdette, Laura E.  
Cameron, Delilah  
Cline, Mary Ann  
Cline Tabitha L.  
Cook, Jessica L.  
Cook, Michele L.  
Evans, Vicki L.  
Hall, Ashley N.  
Hodges, Robbie M.  
Hurley, Hazel L.  
Hutton, Jennifer L.  
Ingram, Sarah E.  
Kennedy, Carrie L.  
King, Yvonne  
Lester, Heather L.  
Lusk, Matilda E.  
Martin, Courtney Repass  
McBride, Rita S.  
Milam, Carol A.  
Modley, Catherine L.  
Morgan, Stephanie L.  
Powers, Shontel D.  
Short, Kayla N.  
Shumate, Norma Jean  
Smith, Jamie L.  
Stacy, Delma J.  
Thomas, Melissa R.  
Toler, Britteny M.  
Toler, Tiffany L.  
Vance, Darlene Nicole  
Walls, Melissa R.  
Whitten, Kendall G.

**Bus Operators**

Bailey, Tonya A.  
Jones, Johnny Lee  
Lusk, Jerry Lee Jr.  
McKinney, Charles A.  
Montrosse, Charles F.  
Peterson, Will M.  
Walls, Lesley L.

**Cooks**

Bailey, Miranda D.  
Bailey, Rachael L.  
Blankenship, Harry L.  
Bradford, Karen A.  
Burdette, Laura E.  
Cline, Mary Ann  
Combs, Phyllis A.  
Cook, Jessica L.  
Dixon, Franchiski A.  
Evans, Vicki L.  
Griffith, Myra L.  
Kennedy, Carrie L.  
Keneda, Todd M. Jr.  
King, Yvonne C.  
Lupardus, Paula J.  
Lusk, Angela J.  
Matney, Edith M.  
Milam, Carol A.  
Miller, Penny L.  
Monroe, G. Lorraine  
Morgan, Elizabeth A.  
Morgan, Stephanie L.  
Nichols, Wilma L.  
Osborne, Sharon S.  
Pettus, Sherri L.  
Repass, Rebecca A.  
Riffe, Melaine J..  
Stull, Kerri L.  
Toler, Rosana L.  
Toler, Sandra M.  
Vance, Darlene Nicole

**SUBSTITUTE SERVICE PERSONNEL RECOMMENDED FOR CONTRACTS  
FOR THE 2018-19 SCHOOL YEAR (Effective July 1, 2018): (Continued)**

**Custodians**

Brooks, Justin S.  
Cook, James L.  
Estep, Michael C.  
Griffith, Myra L.  
Griffith, Stephen G.  
Keneda, Todd M. Jr.  
Lester, Heather L.  
McKinney, Charles A.  
Price, Phoebe  
Price, Stacey Jr. A.  
Repass, Rebecca A.  
Stull, Kerri L.  
Toler, Sandra M.  
Toler, Tiffany L.

**General Maintenance**

Russell, Donald L.

**Secretaries**

Blankenship, Vickie L.  
Brooks, Justin S.  
Brown, Alisha S.  
Cline, Tabitha L.  
Cozort, Brea Chelsea  
Dunigan, Diana L.  
Hager, Peggy J.  
Hodges, Robbie M.  
Hylton, Catheryn L.  
Ingram, Sarah E.  
Kennedy, Tiffany N.  
Lambert, Sandra Kay  
Lupardus, Paula J.  
Pettus, Sherri L.  
Powell, Wilda B.  
Stacy, Delma J.  
Walls, Katheryn J.

**SUBSTITUTES**

**Teachers**

Debora A. Bowling  
Amber N. Brunty  
Ray W. Clay  
Kayce S. Cook  
Jima L. Dunigan  
Kitty S. Francis  
Jessica Hicks  
Kathy L. Manning  
Karen Mathis  
Ronald D. Mayhew  
Brandon Peck  
Pamela S, Spangler  
Teresa Toler-McKinney  
Rhonda Trull-Cook

**Aides**

Bailey, Tonya A.  
Cline, Tabitha L.  
Cook, Jessica L.  
Hall, Ashley N.  
Hutton, Jennifer L.  
Ingram, Sarah E.  
Kennedy, Carrie L.  
Toler, Tiffany L.  
Vance, Darlene Nichole  
Walls, Melissa R.

## **SUBSTITUTES (Continued)**

### **Cooks**

Dunigan, Diana L.—remove as per her request  
Huffman, Linda S.—remove as per her request  
Lusk, Matilda—remove as per her request  
Prillaman, Sheila—remove as per her request

### **Custodians**

Bailey, Tonya A.—remove as per her request  
Cook, Virginia D.—remove from list; she was hired back full-time  
Halsey, Amber—remove as per her request  
Huffman, Linda S.—remove as per her request

### **General Maintenance:**

Collings, Louis A.—remove as per his request

### **Secretaries**

Hodges, Robbie M.  
Ingram, Sarah E.

**B. Extension of Employee Suspension:** Mr. Prichard asked Mrs. Cline to present regarding the Extension of Employee Suspension.

Mrs. Cline asked the Board to extend the suspension of Larry R. Parks.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to extend the suspension of Larry R. Parks for an additional 30 days, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Prichard asked Mrs. Cline to check on the possibility of offering a small engine repair program at the Career and Technical Center.

Mrs. Cline said the revised mission statement and core beliefs are being framed

to go out to all schools. She also made note of the amount of scholarship funds received by the Class of 2018.

Mr. Prichard reminded members of the next Board meeting, which is to be held on Monday, July 30, 2018, at 6:00 p.m., at the Wyoming County Career and Technical Center.

Mr. Davis made a motion, seconded by Mr. Lester, to adjourn. Passed with a 5-0 vote.