

WYOMING COUNTY BOARD OF EDUCATION, August 16, 2018

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Thursday, August 16, 2018, at 10:00 a.m. at the Wyoming County Central Office Conference Room. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis and Betty F. England, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
 - A. Minutes - Board of Education Meeting, August 6, 2018
 - B. Extracurricular, Special, and Bus Requests
 - C. Payment of Invoices
3. School Safety and Security
4. Consideration of Substitutes in Areas of Critical Need and Shortage Policy 3020 for 2018-2019
5. Consideration of Memorandum of Understanding with WVU Extension Service Family Nutrition Program
6. Consideration of Purchase of Two Driver's Education Vehicles with Step 7 Funds
7. Consideration of Amendment to Professional Services Agreement with Montum Architecture, LLC
8. Consideration of Memorandum of Understanding with KVC West Virginia
9. Consideration of Drug Prevention Curriculum Program
10. Personnel List
11. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent for Secondary Schools.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board. There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Consent Agenda: A. Minutes - Board of Education Meeting, August 16, 2018:

Mrs. Cline recommended the minutes as presented, with the noted change.

B. Extracurricular, Special, and Bus Requests: Mrs. Cline recommended the Extracurricular, Special, and Bus Requests as follows:

1) A request from Carolyn Hatfield, Principal of Huff Consolidated Elementary and Middle School, to have a 6th - 8th grade girls volleyball team;

2) A request from Rebecca Adams for her son to attend school out of district, transferring from Oceana Middle School, to Baileysville Elementary and Middle School, for the 2018-2019 school year;

3) A request from Rickey and Jessica Clay for their daughter to attend school out of district, transferring from Oceana Middle School, to Pineville Middle School, for the 2018-2019 school year;

4) A request from Amy Mitchell for her 3rd grade son to attend school out of district, transferring from Pineville Elementary School, to Mullens Elementary School, for the 2018-2019 school year;

5) A request from Amy Mitchell for her 1st grade son to attend school out of district, transferring from Pineville Elementary School, to Mullens Elementary School, for the 2018-2019 school year;

6) A request from Daffeny Smith for her son to attend school out of district, transferring from Westside High School, to Wyoming East High School, for the 2018-2019 school year;

7) A bus request from Westside High School to take 9th - 12th grade football players to Shady Spring High School on August 11, 2018, for a scrimmage, with funding from football funds to cover the cost;

8) A request from Amanda Justice for two of her daughters in 2nd and 4th grade to attend school out of district, transferring from Pineville Elementary School, to Glen Fork Elementary and Middle School, for the 2018-2019 school year; and

9) A bus request from Westside High School to take 9th - 12th grade students to Rainelle for the Tailgate Challenge on August 19, 2018, with funding from extracurricular funds to cover the cost.

C. Payment of Invoices: Mrs. Cline recommended the Payment of Invoices as presented.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve Consent Agenda, Items A., B., and C. as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Transportation, would address the Board regarding School Safety and Security.

Mr. Hylton said during the principals' meeting, the Crisis Management Plan was discussed. He said he has also emailed every principal a copy of the current Crisis Management Plan for their school. He has asked for all plans to be reviewed thoroughly, and any changes needed should be submitted to him by August 28, 2018. He said this deadline was set so training with all employees could take place on the first day back, which is August 29, 2018. Mr. Hylton said the emergency backpacks were also discussed, and every school should have these ready with necessary items on the first day of school.

Mr. Stiltner asked if the backpacks were currently in the school buildings.

Mr. Hylton confirmed two backpacks have been delivered to each school. He said the principal will have one, and the other will be assigned to a principal designee. Mr. Hylton said fire drills and emergency lock down drills were also discussed at the principals' meeting.

Mr. Stiltner made a motion to go into executive session, at 10:16 a.m., to further discuss School Safety and Security. Mrs. England seconded the motion. Passed with a 5-0 vote.

Mr. Stiltner made a motion to return to regular session, at 10:30 a.m.. Mr. Davis seconded the motion. Passed with a 5-0 vote.

There was a thorough discussion regarding School Safety and Security.

Consideration of Substitutes in Areas of Critical Need and Shortage Policy

3020 for 2018-2019: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Substitutes in Areas of Critical Need and Shortage Policy 3020 for 2018-2019.

Mrs. Cline asked Mrs. Stacey Butcher, Director of Assessment and Personnel, to address the Board.

Mrs. Butcher said the policy was the same as in years past, with the addition of social studies. She said at the time, the County has an adequate number of teachers in social studies; however, there has been some movement that may result in a vacancy in that area.

After a brief discussion, Mr. Davis made the motion, seconded by Mr. Stiltner, to approve the Substitutes in Areas of Critical Need and Shortage Policy 3020 for the 2018-2019 school year, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote

Consideration of Memorandum of Understanding with WVU Extension Service

Family Nutrition Program: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Memorandum of Understanding with WVU Extension Service Family Nutrition Program.

Mrs. Cline said she has been in communications with Mrs. Penny Adams from the WVU Extension Service regarding this program. She asked Ms. Virginia Lusk, Director of Child Nutrition and General Wellness Programs, to address the Board.

Ms. Lusk said Mrs. Adams has been in this position before through the WVU Extension. She said she has met with Mrs. Adams and they are now offering a wide range of programs to the schools, including physical fitness, health, wellness, and nutrition. She said the WVU Extension has funds available for lessons, as well as samples of healthy foods.

Mrs. Cline said Mrs. Adams also has plans to help with the school and community gardens.

After a thorough discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the Memorandum of Understanding with WVU Extension Service Family Nutrition Program, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Purchase of Two Driver's Education Vehicles with Step 7

Funds: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Purchase of Two Driver's Education Vehicles with Step 7 Funds.

Mrs. Cline said much safety research has been done in the selection of potential driver's education vehicles in order to keep students and the teachers as safe as possible. She asked Mr. Hylton to address the Board.

Mr. Hylton said the quotes provided are the State contracted prices for such cars.

He said each would cost \$16,829. He said if approved the purchase would be made from Step 7 funds. He said once the order is placed, the company has stated it will take approximately 8 weeks for the cars to come in. Mr. Hylton said the representative assured him they would get them in as quickly as possible. He said once the cars arrive in the County, the second brake must be installed, as well as the car lettering.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the Purchase of Two Driver's Education Vehicles with Step 7 Funds, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Amendment to Professional Services Agreement with Montum Architecture, LLC: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Amendment to Professional Services Agreement with Montum Architecture, LLC.

Mrs. Cline said Mr. Tom Pritts is the owner of Montum Architecture, LLC, and had previously worked with Alpha Associates. She said the West Virginia School Building Authority has approved the use of Montum Architecture, LLC, for the Wyoming County East High School SBA project. She said approval was also requested to use Montum Architecture, LLC, for the Career and Technical Center work, as well. She said the request for that project was also approved by the SBA. Mrs. Cline said this agreement will allow Montum Architecture, LLC, to provide services for both projects.

After a brief discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the Amendment to Professional Services Agreement with Montum Architecture, LLC, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Memorandum of Understanding with KVC West Virginia: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Memorandum of

Understanding with KVC West Virginia.

Mrs. Cline said she has met with Lori Meredith from KVC West Virginia. She said KVC provided mental health services on a small scale last year. She said the County has a wonderful group of counselors to work with children. She said the mental health needs of children have increased each year and the severity of these needs is beyond what school counselors have resource to provide. She said the Board has already approved a Memorandum of Understanding with Southern Highlands for services in the mental health area. She said it is her hope to have Southern Highlands work within Baileysville Elementary and Middle School and Huff Consolidated Elementary and Middle School. Mrs. Cline said this Memorandum of Understanding with KVC West Virginia shows the schools being serviced as those in the Pineville and Mullens areas. She said if the other schools have at least 7 referrals, then KVC will provide services to those schools, as well.

Mr. Stiltner asked how this program would be funded.

Mrs. Cline said KVC will bill Medicaid for the services provided to students who qualify. She said all students would be served, regardless of insurance status, as needed; however, only Medicaid billing will be done. She said there is no financial responsibility to the school system.

Mrs. Cline said the school counselors do a fantastic job of reaching and helping students and the addition of the services provided by Southern Highland and KVC will only help with services needed beyond the realm of the school counselors.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Memorandum of Understanding with KVC West Virginia, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Drug Prevention Curriculum Program: Mr. Prichard asked Mrs. Cline to present information to the Board regarding the Consideration of Drug Prevention

Curriculum Program.

Mrs. Cline said House Bill 2195 requires, with the beginning of this school year, all counties must provide a clear drug prevention curriculum. She said Ms. Lusk has been working on this program and it has been reviewed by all superintendents, as well. She introduced Mrs. Kathy Jo Brunty and asked her to speak to the Board, along with Ms. Lusk.

Ms. Lusk said Bill 2195 requires counties to have a drug prevention curriculum for students Kindergarten through 12th grade. She said the ESADD curriculum is geared towards the younger grades, but would be appropriate for all. She said Mrs. Brunty has done a tremendous amount of work in the County regarding the Students Against Destructive Decisions program. She said through the resources available to Mrs. Brunty through the SADD program, she is able to provide the ESADD curriculum to Wyoming County students.

Mrs. Brunty provided the Board with further details of the curriculum, and the possible funding available for an additional secondary curriculum, as well.

Mrs. Cline thanked Mrs. Brunty for all of her hard work and dedication to the communities and schools in Wyoming County.

After a thorough discussion, Mr. Lester made a motion, seconded by Mr. Davis, to approve the Drug Prevention Curriculum Program, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Personnel: A Personnel List: Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Personnel List as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

PROFESSIONAL

ELEMENTARY TEACHERS

A. Recommended for Appointment:

Kendra N. Sparks, Elementary Education Teacher, Baileysville Elementary and Middle School, effective 2018-2019 School Year

Rhodella S. Vanover, Elementary Education Teacher, Baileysville Elementary and Middle School, effective 2018-2019 School Year

Nathan R. Short, from Science Teacher, Huff Consolidated Elementary and Middle School, to General Science Teacher, Baileysville Elementary and Middle School, effective 2018-2019 School Year

Rachael L. Bailey, Elementary Education Teacher, Berlin McKinney Elementary School, effective 2018-2019 School Year

Jennifer N. Blankenship, from Elementary Education Teacher, Berlin McKinney Elementary School, to Kindergarten Teacher, Berlin McKinney Elementary School, effective 2018-2019 School Year

Stephanie J. Cook, from Title I Teacher, Pineville Elementary School, to Elementary Education Teacher, Pineville Elementary School, effective 2018-2019 School Year

B. Change in Effective Date:

Peggy L. Huffman, Title I Teacher, Berlin McKinney Elementary School, effective July 31, 2018

C. Teacher Reassignment (In-house Transfer):

Brittany Miller Baker, from Elementary Education Teacher, Huff Consolidated Elementary and Middle School, to General Science Teacher, Huff Consolidated Elementary and Middle School, effective 2018-2019 School Year

SECONDARY TEACHERS

A. Recommended for Appointment:

William M. Kodak, from Social Studies Teacher, Wyoming East High School, to Digital Services Instructor, Wyoming East High School, effective 2018-2019 School Year

Jaime L. Brooks, English Teacher, Wyoming East High School, effective 2018-2019 School Year

B. Resignation:

Kelly A. Laxton, ProStart Instructor, Wyoming County Career and Technical Center, effective 2018-2019 School Year

Quinn E. Miller, Physical Education and Health Teacher, Westside High School, effective August 10, 2018

SPECIAL SERVICES

A. Recommended for Appointment:

Patricia D. Cook, Special Education Teacher, Baileysville Elementary and Middle School, effective 2018-2019 School Year

Caryn D. Lambert, Special Education (TMI) Teacher, Wyoming East High School, effective 2018-2019 School Year

EXTRA DUTIES

A. Recommended for Appointment:

Megan K. Akers Crutchfield, 3rd - 5th Grade Cheer Coach, Berlin McKinney Elementary School, effective August 17, 2018

Taylor Brown Paynter, 3rd - 5th Grade Girls Basketball Coach, Glen Fork Elementary and Middle School, effective August 17, 2018

Jordan E. Manning, 3rd - 5th Grade Cheer Coach, Road Branch Elementary and Middle School, effective August 17, 2018

Jamie A. Lusk, Cross Country Coach, Road Branch Elementary and Middle School, effective August 17, 2018

Christopher Jason Smyth, Athletic Trainer, Wyoming East High School, effective August 17, 2018

B. Resignation:

Ray W. Clay, 3rd - 5th Grade Girls Basketball Coach, Glen Fork Elementary and Middle School, effective August 6, 2018

Scott E. Cook, 7th & 8th Grade Assistant Football Coach, Pineville Middle School, effective August 7, 2018

Quinn E. Miller, Assistant Varsity Boys Basketball Coach, Westside High School, effective August 10, 2018

SERVICE PERSONNEL

AIDES

A. Recommended for Appointment:

Rita Susan McBride, from *Terminated* Preschool Special Needs Aide/ECCAT, Herndon Consolidated Elementary and Middle School, to Preschool Special Needs Aide/ECCAT, Herndon Consolidated Elementary and Middle School, effective 2018-2019 School Year

BUS OPERATORS

A. Resignation:

Kyle D. Toler, Extracurricular Run, AS NEEDED, Morning Vocational Run, Westside to Career and Technical Center back to Westside, effective August 6, 2018

COOKS

A. Recommended for Appointment:

Rosana L. Toler, One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Mullens Elementary School, effective 2018-2019 School Year

Vicki L. Evans, from *Terminated* Bus Aide, Transportation Department, to Cook (6:00 a.m. - 2:00 p.m.), Pineville Elementary School, effective 2018-2019 School Year

Wilma L. Nichols, from One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Mullens Elementary School, to One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Pineville Middle School, effective 2018-2019 School Year

Sonja R. Morgan, from Cook (4:30 a.m. - 12:30 p.m.), Wyoming East High School, Cook III/Cafeteria Manager, Wyoming East High School, effective 2018-2019 School Year

Rebecca A. Johnston, from Custodian, Daytime Shift (6:00 a.m. - 2:00 p.m.), Wyoming East High School, to Cook (4:30 a.m. - 12:30 p.m.), Wyoming East High School, effective 2018-2019 School Year

CUSTODIANS

A. Recommended for Appointment:

Stephen J. Griffith, One Half-Time Custodian, Evening Shift (1:00 p.m. - 5:00 p.m.), Pineville Elementary School, effective 2018-2019 School Year

SUBSTITUTES

Teachers

Steven G. Bailey
Andrea R. Brown
Leigh A. Harvey
Jodie L. McCoy
Matthew M. Mitchell
David C. Morgan
Karina L. Paynter
Alice Nell Snider
Barry W. Smith
Taylor W. Smith

Aides

Doris S. England
Catherine L. Modley, Remove from list, as per her request

Bus Operators

Kyle D. Toler, Remove from list, as per his request, effective August 6, 2018

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Davis said at the last SESC meeting discussion was had regarding Microsoft usage. He said the good news was the West Virginia State Department has agreed to continue providing Microsoft services, saving the SESC approximately \$106,000.

Ms. Hall also provided an update regarding the mobile home at the Wyoming County Career and Technical Center.

Mr. Prichard reminded members of the next Board meeting, which is to be held on Monday, August 27, 2018, at 6:00 p.m., at the Wyoming County Career and Technical Center.

Mr. Stiltner made a motion, seconded by Mrs. England, to adjourn. Passed with a 5-0 vote.