

WYOMING COUNTY BOARD OF EDUCATION, October 1, 2018

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, October 1, 2018, at 6:00 p.m. at the Wyoming County Career and Technical Center. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis and Betty F. England, Members. Douglas E. Lester, Member, joined the meeting at 6:10 p.m. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
 - A. Minutes, Board of Education Meeting, September 24, 2018
 - B. Extracurricular, Special, and Bus Requests
 - C. Budget Supplements and Transfers
3. School Safety and Security
4. NEOLA, Second Reading: Consideration of Repeal of all Wyoming County Board of Education Policies and Replacement with NEOLA Generated Policies for Wyoming County Board of Education
5. 2017-2018 Annual Financial Statement
6. Wyoming County Title I Fiscal Year 2019
7. Consideration of Bid Request: Asphalt Roadway Patching and Paving Project Phase II, Berlin McKinney Elementary School
8. 2018 Summer Projects Update
9. Consideration of the Appeal of the Level Three Grievance Decision Issued in Dawson v. Wyoming County Board of Education, Docket No. 2018-0424-WyoED to the Circuit Court of Kanawha County
10. Personnel List
11. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent for Secondary Schools.

Individuals or Groups of the Community at Large Wishing to Address the Board: Mr. Prichard asked if there was anyone wishing to address the Board. There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Consent Agenda: A. Minutes, Board of Education Meeting, September 24, 2018: Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda: A. Minutes, Board of Education Meeting, September 24, 2018.

Mrs. Cline recommended the Minutes for September 24, 2018, as presented.

B. Extracurricular, Special, and Bus Requests: Mrs. Cline recommended the Extracurricular, Special, and Bus Requests as follows:

1) A request from Christie Dameron for two professional days on November 7-9, 2018, to attend the 2018-2019 School Leadership Network training at Glade Springs Resort;

2) A bus request from Baileysville Elementary and Middle School to take 7th and 8th grade students to watch "Julius Caesar" at the Greenbrier Valley Theater and visit Lost World Caverns and the Greenbrier in Lewisburg on October 3, 2018, with funding from extracurricular funds to cover the cost;

3) A bus request from Mullens Middle School to take 7th and 8th grade students to the Greenbrier Valley Theatre for a performance on October 2, 2018, with funding from school funds to cover the cost;

4) A request from Randall Peterson for two professional days on October 4-5, 2018, to attend the Mathematics Cadre in Charleston;

5) A request from Katherine Cook for two professional days on October 4-5, 2018, to attend the Mathematics Cadre in Charleston;

6) A request from Renae Angel for two professional days on October 4-5, 2018, to attend the Mathematics Cadre in Charleston;

7) A request from Belinda Cook for a professional day on October 4, 2018, to attend the Mentor Summit presented by Gear Up at the Regional Technology Park in South Charleston;

8) A request from Kimberly Queen for professional days on October 3, 2018, January 10, 2019, March 7, 2019, May 7, 2019, to attend Gear Up Site Coordinator meetings;

9) A request from Jewell Short for a professional day on September 28, 2018, to attend the WVSSPA conference;

10) A request from Denisa Thomas for a professional day on October 19, 2018, to attend the West Virginia School Counselor Association Fall Conference;

11) A bus request from Baileysville Elementary and Middle School to take 3rd and 4th grade students to Okes Farm in Cool Ridge on October 12, 2018, with funding from extracurricular funds to cover the cost;

12) A request from Chelsea Thompson for a professional day on October 19, 2018, to attend the West Virginia Association for Health, Physical Education, Recreation and Dance Conference in Charleston;

13) A request from Jorja Scott for a professional day on October 19, 2018, to attend the West Virginia School Counselor Fall Conference in Morgantown;

14) A request from Alisha Deskins for three professional days on November 7-9, 2018, to attend the School Leadership Network at Glad Springs;

15) A request from Bridget Walker for three professional days on October 2-4, 2018, to chaperone the Westside High School Golf Team at State Tournaments;

16) A bus request from Westside High School to take 11th and 12th grade students to Marshall University's Physics Day on October 19, 2018, with funding from extracurricular funds to cover the cost;

17) A request from Clacey Lambert for two professional days on October 9-10, 2018, to attend the Tech Centers That Work Network-wide CTE-Project Based Learning Work Session in South Charleston;

18) A request from Frankie Thomas for two professional days on October 9-10, 2018, to attend the Tech Centers That Work Network-wide CTE-Project Based Learning Work Session in South Charleston;

19) A request from Susan Browning for a professional day on October 30, 2018, to go to the West Virginia Osteopathic School of Medicine with the LPN Class;

20) A request from Susie Poindexter for a professional day on October 30, 2018, to go to the West Virginia Osteopathic School of Medicine with the LPN Class;

21) A request from Leoda Francis for a professional day on October 30, 2018, to go to the West Virginia Osteopathic School of Medicine with the LPN Class;

22) A request from Richard Morgan for three professional days on October 24-26, 2018, to attend the FANUC iRVision certification training;

23) A request from Mike Kodak for a professional day on October 4, 2018, to attend the Mentor Summit presented by Gear Up in South Charleston;

24) A bus request from Wyoming East High School to take 11th grade students to the Gear Up Student Leadership Academy at the Clay Center in Charleston, with funding from Gear Up funds to cover the cost;

25) A bus request from Wyoming East High School to take 9th - 12th grade students in the band to the following: Southern Thunder Marching Band Competition in Princeton on October 6, 2018; Marshall Tristate Marching Band Festival in Huntington on October 13, 2018; Winfield Marching Band Invitational in Winfield on October 20, 2018; and the West Virginia Marching Band Invitational at Laidley Field in Charleston on October 27, 2018, with funding from band funds to cover the cost;

26) A bus request from Robin Hall to take 4th - 12th grade students on the Superintendent's Student Council from Huff Consolidated Elementary and Middle School, Baileysville Elementary and Middle School, Westside High School, Berlin McKinney Elementary School and Oceana Middle School, to attend the Superintendent's Student Council Meeting at Wyoming County Career and Technical Center on October 19, 2018, with funding from County funds to cover the cost;

27) A bus request from Robin Hall to take 4th - 12th grade students on the Superintendent's Student Council from Herndon Consolidated Elementary and Middle school, Mullens Elementary School, Mullens Middle School, Wyoming East High School, Pineville Middle School, and Pineville Elementary School, to attend the Superintendent's Student Council Meeting at Wyoming County Career and Technical Center on October 19, 2018, with funding from County funds to cover the cost;

28) A request from Keisha Stewart for a professional day on October 3, 2018, to attend the Gear Up Site Coordinators meeting in Charleston; and

29) A request from Brenda Smith for a professional day on October 3, 2018, to attend the Gear Up Site Coordinators meeting in Charleston.

C. Budget Supplements and Transfers: Mrs. Cline said Mrs. Kimberly Cook, Chief School Business Official, does not have Budget Supplements and Transfers to present to the Board. She said the Budget Supplements and Transfers will be presented at a future meeting.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve Consent Agenda, Items A. and B., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said everything is running very smooth this school year. She said Mr. Jeffrey Hylton, Director of Safety and Transportation, has reported all schools have completed the required safety drills for the start of the school year. She said Mr. Hylton, along with Mr. Donald Clay, Director of Facilities and Operations, has been working to update camera systems in three schools. Mrs. Cline said Mr. Hylton is currently conducting a thorough review of all camera systems. She said he expects to have this review completed within the next two weeks.

There was a thorough discussion regarding School Safety and Security.

NEOLA, Second Reading: Consideration of Repeal of all Wyoming County Board of Education Policies and Replacement with NEOLA Generated Policies for Wyoming County Board of Education: Mr. Prichard asked Mrs. Cline to address the Board.

Mrs. Cline said this reading is considered the second reading in the repeal and replace process. She asked Board members if they had any questions or concerns regarding the proposed policies.

Mr. Prichard asked if any Directors have any concerns.

Ms. Cooke, Assistant Superintendent of Elementary and Middle Schools, said all Directors have thoroughly reviewed areas of the proposed policies that pertain to their department. She said all Directors have also met with the NEOLA representative one on one to discuss the policies.

There was a thorough discussion regarding policy, and the proposed repeal and replace process.

2017-2018 Annual Financial Report: Mr. Prichard asked Mrs. Cline to present regarding the 2017-2018 Annual Financial Report.

Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to address the

Board regarding the 2017-2018 Annual Financial Report. Mrs. Cline said she would like to thank Mrs. Cook for her hard work and dedication to Wyoming County Schools. She said she has been working tirelessly on this report, and her effort is appreciated.

Mrs. Cook provided the Board members with a handout of the Annual Financial Report. She reviewed the financial report with members, including current bank balance, salaries to be paid, funds receivable and payable. She also provided the Board with the total assets and liabilities.

Mrs. Cook led the Board through a thorough review of the 2017-2018 Annual Financial Report, concluding that revenues exceeded disbursements by approximately 4 million dollars. Mrs. Cook said the current practice of frugality in spending and management of overages in personnel must be maintained in order for the Board to maintain solid financial standing in the near future.

Mrs. Cline thanked Mrs. Cook for her guidance as Wyoming County Schools works proactively to stay financially stable. She said she is pleased with the financial standing of Wyoming County Schools. She said it has been challenging during the last two years, due to many factors. She said the County is not on any financial "watch lists" through the West Virginia Department of Education. She said much work has been done to achieve that status and the current, solid financial standing is due to a system-wide team effort.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Lester, to approve the 2017-2018 Annual Financial Report, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Wyoming County Title I Fiscal Year 2019: Mr. Prichard asked Mrs. Cline to present regarding the Wyoming County Title I Fiscal Year 2019.

Mrs. Cline asked Mrs. Debbie Hall, Director of Federal and Learning Enrichment Programs, to address the Board. She thanked Mrs. Hall for her dedication to Wyoming

County Schools.

Mrs. Hall reviewed the Title I Fiscal Year 2019 with Board members. She said she enjoys working with the Title I program. She said it provides a lot of great services for children. She said all elementary and middle schools in the County are Title I schools. Mrs. Hall said Title I can fund any action steps contained in a schools Strategic Plan. She said this year the Title I total budget is \$1,405,586, which is approximately \$3,000 more than was received last year. She said each school is given Title I funds based on their percent of needy students. She said school principals are responsible for the Title I funds allocated to their buildings. Mrs. Hall said 78 percent of the total budget is used for salaries. She reviewed the delegation of remaining funds with the Board members.

After a thorough discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the Wyoming County Title I Fiscal Year 2019, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Bid Request: Asphalt Roadway Patching and Paving Project Phase II, Berlin McKinney Elementary School: Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Bid Request: Asphalt Roadway Patching and Paving Project, Berlin McKinney Elementary School.

Mrs. Cline referenced the bid specifications within the Board's packet and said she is asking for Board permission to request bids for Phase II of the paving and patching at Berlin McKinney Elementary and Middle School. She said this is necessary to get the road in the condition needed for buses. She asked Mr. Donald Clay, Director of Facilities and Operations, to address the Board.

Mr. Clay said there will be a mandatory pre-bid meeting held at Berlin McKinney Elementary School for this project. He said potential contractors will walk the areas that need addressed, and any questions they may have regarding the project will be answered

at that time. He reviewed the specifications of the project with Board members.

Mr. Stiltner asked if this project would be completed before winter.

Mr. Clay said it is possible to have the project completed by the end of November, depending on weather.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Bid Request: Asphalt Roadway Patching and Paving Project Phase II, Berlin McKinney Elementary School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

2018 Summer Projects Update: Mr. Prichard asked Mrs. Cline to present regarding the 2018 Summer Projects Update.

Mrs. Cline said Mr. Clay and the employees in the Maintenance Department have been extremely busy over the summer. She said it is amazing the amount of work that has been completed. She asked Mr. Clay to address the Board.

Mr. Clay reviewed the full list of summer work projects contained in the Board's packet with the Board members. He said the men have been hard at work and he appreciates their dedication to Wyoming County Schools.

There was a thorough discussion regarding the 2018 Summer Projects Update.

Consideration of the Appeal of the Level Three Grievance Decision Issued in Dawson v. Wyoming County Board of Education, Docket No. 2018-0424-WyoED to the Circuit Court of Kanawha County: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of the Appeal of the Level Three Grievance Decision Issued in Dawson v. Wyoming County Board of Education, Docket No. 2018-0424-WyoED to the Circuit Court of Kanawha County.

Mrs. Cline said the complete decision is included in the Board's packet. She said the Grievance Board did rule in favor of Mrs. Dawson. She said she believes an appeal

of the decision is the wise course of action for the Board. Mrs. Cline provided an email from Rebecca Tinder, Attorney, Bowles Rice, to corroborate her recommendation of the appeal. She said the consequences of this decision can and will be much greater than the cost of appealing. She said there is no guarantee regarding the appeal, but feels it is a solid appeal.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Appeal of the Level Three Grievance Decision Issued in Dawson v. Wyoming County Board of Education, Docket No. 2018-0424-WyoED to the Circuit Court of Kanawha County, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Personnel: A Personnel List: Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

PROFESSIONAL

COUNSELORS

A. Resignation:

Katie J. Williamson, Counselor, Pineville Elementary School and Pineville Middle School, effective October 12, 2018

ELEMENTARY TEACHERS

A. Recommended for Appointment:

Reba D. Morgan, from Preschool Teacher, Huff Consolidated Elementary and Middle School, to Elementary Education Teacher, Baileysville Elementary and Middle School, effective 2019-2020 school year

EXTRA DUTIES

A. Recommended for Appointment:

Benny R. Mills, Volunteer Coach, After School Theater Program, Wyoming East High School, effective October 2, 2018

B. Military Leave of Absence:

Kyle C. McGaha, Soccer Coach, Wyoming East High School, effective October 1, 2018 through September 30, 2019

SERVICE PERSONNEL

BUS OPERATORS

A. Recommended for Appointment:

Summer L. Hatfield, Bus Operator, Extracurricular Run, AS NEEDED, Evening Block Run, Westside to Career & Technical Center and return to Westside, effective October 1, 2018

Cindy A. Lambert, Bus Operator, Extracurricular Run, AS NEEDED, Evening Block Run, Westside to Career & Technical Center and return to Westside, effective October 1, 2018

Lana K. Toler, Bus Operator, Preschool Extracurricular Run, AS NEEDED, Oceana Area, effective October 1, 2018

Lola R. Marsh, Bus Operator, Preschool Extracurricular Run, AS NEEDED, Herndon Area, effective October 1, 2018

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mrs. England asked if Pineville Elementary School's outdoor classroom needed to be brought before the Board. Mrs. Cline said Mr. Clay will be in contact with Mrs. Alisha Deskins, Principal, regarding this project.

Mrs. Debbie Hall said the Wyoming County Reading Fair will be held on Wednesday, October 24, 2018, at Oceana Middle School. She said judging will start at 9:00 a.m., and the awards will be presented at 1:00 p.m.

Mrs. Cline said there has recently been an expulsion and if it is held until the next

regularly scheduled Board meeting, which is Thursday October 18, 2018, compliance will not be met. She asked if the Board would be open to have a special meeting for the expulsion.

There was a thorough discussion regarding scheduling a special meeting, which was set for Friday, October 5, 2018, at 10:00 a.m.. The meeting will be held at the Wyoming County Board of Education Central Office Conference Room.

Mr. Stiltner made a motion, seconded by Mr. Lester, to go into executive session at 7:45 p.m. to discuss personnel. Passed with a 5-0 vote.

Mr. Stiltner made a motion, seconded by Mr. Davis, to return to regular session at 8:00 p.m. Passed with a 5-0 vote.

Mr. Prichard reminded members of the special Board meeting, which is to be held on Friday, October 5, 2018, at 10:00 a.m., at the Wyoming County Board of Education Central Office Conference Room. He said the next regularly scheduled Board meeting would be held on Thursday, October 18, 2018, at 10:00 a.m., at Mullens Middle School

Mr. Lester made a motion, seconded by Mr. Stiltner, to adjourn. Passed with a 5-0 vote.