



WYOMING COUNTY SCHOOLS

19 Park Street, PO Box 69 Pineville, WV 24874

Telephone: (304) 732-6262 FAX: (304) 732-7226 Website: <http://boe.wyom.k12.wv.us>

Inspiring Our Students to Learn, Dream, and Achieve!

Board of Education Members

Michael R. Prichard, President

Allan R. Stiltner, Vice President

Morgan K. "Mike" Davis

Betty F. England

Douglas E. Lester

Deirdre A. Cline, Superintendent
Rebecca S. Cooke, Assistant Superintendent
N. Robin Hall, Assistant Superintendent

POSITION ANNOUNCEMENT

SERVICE PERSONNEL

POSITION TITLE: Kindergarten Aide/ECCAT - Road Branch Elementary and Middle School

DEADLINE FOR RECEIPT

OF APPLICATION: 4:00 p.m., November 15, 2018

APPLY TO:

Deirdre A. Cline, Superintendent
Wyoming County Schools
19 Park Street, P.O. Box 69
Pineville, WV 24874
Telephone: (304) 732-6262

Applicants are responsible for providing all information relative to their qualifications. Information already contained in an applicant's personnel file need not be supplied by an applicant. However, applicants are responsible for verifying the completeness and accuracy of information contained in his or her personnel file. If appropriate, applicant needs to supply proof of eligibility for a permit from an accredited college/university.

IF YOU ARE INTERESTED IN APPLYING FOR ANY OF THESE POSITIONS, YOU MUST SUBMIT A BID FORM OR LETTER OF APPLICATION FOR THE PARTICULAR POSITION.

EQUAL OPPORTUNITY EMPLOYER



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POSITION ANNOUNCEMENT

SERVICE PERSONNEL

POSITION TITLE: Kindergarten Aide/Early Childhood Classroom Assistant Teacher -
Road Branch Elementary and Middle School

DUTIES AND

RESPONSIBILITIES:

1. Be physically able and willing to lift and assist students as needed
2. Provide bus supervision, as needed
3. To aid in classroom teaching which includes planning, and general instruction. Also included are extra-curricular activities that are commensurate with the operation of a successful school program
4. Assist with instruction of students as determined by the nature of their handicap. This will include care in the areas of feeding, dressing, toileting (including diapering, catheterization, and toilet training), and physical mobility.
5. Assist teacher(s) in a variety of ways to implement the instructional program including working directly with children in small groups or on a one-to-one basis
6. Provide general assistance to students assigned to the classroom
7. Conducts activities for students with directions firmly established by the teacher
8. Prepares material for instruction as outlined by the teacher
9. Perform other duties as assigned by the principal, Director of Special Education and Special Services or Director of Safety and Transportation

MINIMUM

QUALIFICATIONS:

1. High School Diploma or GED
2. Must hold certification for Early Childhood Classroom Assistant Teacher or be willing to obtain certification
3. Demonstrates qualifications further detailed in job description

DEADLINE FOR RECEIPT OF APPLICATION AND/OR

RESUME:

4:00 p.m., November 15, 2018

DATE OF POSTING: November 8, 2018

SALARY:

As Per County Salary Schedule

APPLY TO:

Deirdre A. Cline, Superintendent
Wyoming County Board of Education
P.O. Box 69
Pineville, WV 24874
Telephone: (304) 732-6262

DISCRIMINATION PROHIBITED: The Board of Education of the County of Wyoming does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Terry Thorn, Wyoming County Title IX Coordinator, 19 Park Street, P.O. Box 69, Pineville, WV 24874, Phone: (304) 732-6262, ext. 1219.