

WYOMING COUNTY BOARD OF EDUCATION, October 2, 2017

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, October 2, 2017, at 6:03 p.m. at the Wyoming County Career and Technical Center. Present for the meeting were Michael R. Prichard, President; Allan Stiltner, Vice President; Morgan K. "Mike" Davis and Betty England, Members; and Deirdre A. Cline, Secretary. Douglas Lester, Member, participated by phone. The agenda for the meeting was as follows:

1. Invocation
2. Expulsion Hearing
3. Personnel
 - A. Personnel Hearing
 - B. Personnel List
4. Individuals or Groups of the Community at Large Wishing to Address the Board
5. Consent Agenda
 - A. Minutes - Board of Education Meeting, September 25, 2017
 - B. Extracurricular, Special, and Bus Requests
 - C. Budget Supplements and Transfers
6. 2016-17 Annual Financial Statement
7. School Safety and Security
8. School Building Authority Needs Project
9. Data Analysis Guiding County Strategic Plan
10. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cook, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

Expulsion Hearing: Mr. Prichard asked Mrs. Cline to present regarding Expulsion Hearing.

Mrs. Cline said Mr. Keith Stewart, Principal of Westside High School, was present to address the Board regarding the Expulsion Hearing. She said she has spoken with the parents in this situation, and they will not be attending the meeting.

Mrs. England made a motion to enter into Executive Session regarding a Student Expulsion Hearing, under the provisions of WV Code §6-9A-4. The motion was seconded by Mr. Stiltner. Passed with a 5-0 vote. Phone connection with Mr. Lester was ended at 6:04 p.m.

After a brief discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve a 365 day expulsion for student # 980016055, as presented and as recommended by the Superintendent. Passed with a 4-0 vote.

Mr. Davis made a motion to return to regular session at 6:15 p.m. The motion was seconded by Mr. Stiltner. Passed with a 4-0 vote.

Personnel: A. Personnel Hearing: Mr. Prichard asked Mrs. Cline to present regarding Personnel Hearing.

Mrs. Cline said the employee and her legal counsel were not ready for the hearing at this time. She said the hearing was scheduled for 6:45 p.m. She said it was her recommendation to move forward with the next Agenda item, and return to the Personnel Hearing at the scheduled time.

Mr. Davis made a motion, seconded by Mr. Stiltner to move Agenda Item 3, to the scheduled time of 6:45 p.m., as presented and as recommended by the Superintendent. Passed with a 4-0 vote.

Telephone connection was re-established with Mr. Lester.

Personnel: B. Personnel List: Mr. Prichard asked Mrs. Cline to present the Personnel List to the Board.

Mrs. Cline said there have been no new additions to the Personnel List since Friday, September 29, 2017. She asked Mrs. Stacey Lusk-Butcher, Director of Personnel and Assessment, to review the Personnel List with the Board members.

Mrs. Butcher reviewed the Personnel List with Board members.

Mrs. Cline said she recommends the Board table the Personnel List until the Personnel

Hearing is held.

After a brief discussion, the Personnel List was tabled until after the Personnel Hearing.

Individuals or Groups of the Community at Large Wishing to Address the Board:

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Consent Agenda: A. Minutes - Board of Education Meetings, September 25, 2017:

Mrs. Cline recommended the Board Minutes from the September 25, 2017, meeting as presented.

B. Extracurricular, Special, and Bus Requests: Mrs. Cline presented the Extracurricular, Special, and Bus Requests as follows:

- 1) A request from Brittany Miller Baker for a professional day on September 26, 2017 to attend the Archery in Schools Program in Dunbar;
- 2) A bus request from Westside High School to take 12th grade students to visit the WVU Tech Campus in Beckley on October 20, 2017;
- 3) A request from Lori Blankenship for 4 professional days October 10-13, 2017, to attend the WV AEA, Inc. Conference at Camp Dawson;
- 4) A request from Sunny Lusk for her daughter to attend school out of district from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School;
- 5) A request from Katie Williamson for a professional day on October 20, 2017, to attend the 2017 WV School Counselor Association Conference in Charleston;
- 6) A bus request from Road Branch Elementary and Middle School to take 8th grade students to Epic Escape Room in Fayetteville on October 26, 2017;
- 7) A request from Dan McKinney for a professional day on October 10, 2017, to attend a SREB Advance Career Instructor meeting in Charleston;
- 8) A request from Jason Fortner for a professional day on October 10, 2017, to attend a SREB Advance Career Instructor meeting in Charleston;

9) A request from Timothy Weaver for a professional day on October 19, 2017, to attend a training for Application Development Proctors for the Central App project in Charleston;

10) A bus request from Wyoming East High School to take 9th - 12th grade band students to the Winfield Band Competition at Winfield High School on October 7, 2017; and

11) A request from Jorja Scott for a professional day on October 20, 2017, to attend the 2017 West Virginia School Counselor Fall Conference in Charleston.

Budget Supplements and Transfers: Mrs. Cline asked Mrs. Kimberly Cook, Chief School Business Official, to present the Budget Supplements and Transfers to the Board.

Mrs. Cook reviewed the proposed Budget Supplements and Transfers.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Consent Agenda, Items A., B., and C. as presented and as recommended by the Superintendent. Passed with 5-0 vote.

2016-17 Annual Financial Statement: Mr. Prichard asked Mrs. Cline to present the 2016-17 Annual Financial Statement.

Mrs. Cline asked Mrs. Kimberly Cook to present regarding the 2016-17 Annual Financial Statement.

Mrs. Cook said in school years 2013-2016, the budget was overspent each year by the listed amounts provided. She said this year, 2017, the Board of Education had a surplus for the first time in five years. She said the surplus amount was \$196,036. She added while the amount is small in terms of the total budget, the county is still in better financial standing than this time last year. She reviewed the 2016-17 Annual Financial Statement in depth with the Board.

Mrs. Cline said she was very thankful for Mrs. Cook, and her commitment to Wyoming County Schools. She said although we have faced financially uncertain times, she is extremely proud of the dedication of the staff and Board members for making difficult decisions regarding

the budget, and remaining a financially sound school system.

Mr. Stiltner made a motion, seconded by Mrs. England, to accept the 2016-17 Annual Financial Statement, as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

There was a five minute recess.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Security, was unable to attend the meeting. She said Mr. Hylton wanted her to share that he has a meeting next week with Travelers, to discuss savings for next year's workers' compensation premiums. She said Mr. Hylton has visited several schools within the past week, and each school had the required documentation for fire drills and lock down drills. There was a brief discussion of School Safety and Security.

Personnel List: A. Personnel Hearing: Mr. Prichard asked Mrs. Cline to present information regarding the Personnel Hearing.

Mrs. Cline said she now has a resignation letter from the employee, via the employee's attorney, and there was no need for a hearing.

Personnel List: B. Personnel List: Mr. Prichard asked Mrs. Cline if the resignation letter caused change on the personnel list.

Mrs. Cline said she recommended the Personnel List as presented, with the one noted change, accepting the employees resignation instead of termination.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the Personnel List, with noted change, as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

PROFESSIONAL

ELEMENTARY TEACHERS

A. Recommended for Appointment:

Sara N. Walker, Preschool Special Needs Teacher - Itinerant (Current Assignment: Herndon Consolidated Elementary and Middle School), effective October 4, 2017

Tammy R. Jenkins, from Elementary Education Teacher, Baileysville Elementary and Middle School, to Elementary Education Teacher, Baileysville Elementary and Middle School, effective 2018-2019 school year

B. Resignation:

Bryan D. Toler, Math Support Teacher, Oceana Middle School, effective September 29, 2017

SECONDARY TEACHERS

A. Recommended for Appointment:

Connie L. Walls, GEAR UP Math Coach, Westside High School, Maximum of 40 (Forty) Days, effective October 4, 2017

Karen T. Stewart, GEAR UP Math Tutor, Wyoming East High School, Maximum of Ten (10) Hours Per Week, \$25/hour, effective October 4, 2017

SPECIAL SERVICES

A. Recommended for Appointment:

Jorja K. Scott, Counselor - Itinerant, After School to Serve Alternative Education, Homebound Education, and Special Services Programs, AS NEEDED (Maximum of 10 hours Weekly), effective October 4, 2017

Katie J. Williamson, Counselor - Itinerant, After School to Serve Alternative Education, Homebound Education, and Special Services Programs, AS NEEDED (Maximum of 10 hours Weekly), effective October 4, 2017

EXTRA DUTIES

A. Resignation:

William J. Daniels, Assistant Boys Varsity Basketball Coach, Westside High School, effective September 25, 2017

Sarah J. Patrick, 3rd, 4th, and 5th Grade Girls Basketball Coach, Huff Consolidated Elementary and Middle School, effective September 28, 2017

WYOMING COUNTY EXTRACURRICULAR ASSIGNMENTS:

Tutoring Teachers:

Baileysville Elementary and Middle School

Rebecca S. Adams
Tina C. Adams
Candice D. Bishop
Lisa M. Collins
Lauren L. Manning
Bethany S. Smith

Berlin McKinney Elementary School

Lisa C. Cline
Clisty K. Hill
Adam P. Kinser
Janet E. Kinser
Diana M. Massey
Terri L. Woods

Glen Fork Elementary and Middle School

Taylor D. Brown
Debra D. Clay
Clisty K. Hill
Debra L. Laxton
Leslee A. Lusk
Brenda L. Shumate
Chelsea H. Thompson
Tiffaney K. Thompson

Pineville Elementary School

Angelia L. Armstrong-Brown
Stephanie J. Cook
Judy K. McGraw
Elaine J. Perdue

Pineville Middle School

Joanna L. Huffman
Lori S. Leather
Chris D. Mayhew
Michelle K. Morgan

Herndon Consolidated Elementary and Middle School

Deborah J. Davidson
Kayla E. Deweese
Lisa K. Marsh

Huff Consolidated Elementary and Middle School

Allison T. Cline
Lisa R. Ellis
Jaquetta A. Lester
Allison A. Mitchell
Betsy A. Walls

Mullens Elementary School

Donna W. Simmons
Jeffrey W. Simmons
Nina V. Tunstalle
Vickie S. Walker
Harold D. Worley, Jr.

Mullens Middle School

Elizabeth A. Bailey
Susan G. Weaver

Oceana Middle School

Algie D. Cook
Katherine R. Cook
Brittany N. Kelly
Adam P. Kinser
Shanda R. Lester
Leah Ann Riffe
Sherry G. Woolum

Road Branch Elementary and Middle School

Matthew T. Acord
Janet L. Gibson
Amy M. Mitchell
Shonda R. Zastawniak

Wyoming East High School

Lori S. Blankenship
Herbert E. Eanes
Kerri C. Lookabill
Viola L. Toler

SERVICE PERSONNEL

COOKS

A. Resignation:

Tina L. Clark, Cook, Berlin McKinney Elementary School, effective October 2, 2017

SUBSTITUTES

Teachers

Nicholas R. Pineda
Michael W. Gallimore
Caleb B. Whisenant
Timothy W. Clay
Cassandra A. Owens

Cooks

Teresa D. Smith, remove from list as per her request

School Building Authority Needs Project: Mr. Prichard asked Mrs. Cline to present information regarding School Building Authority Needs Project.

Mrs. Cline asked Mr. Jeff Brewer, Director of Maintenance and Construction, to provide the Board with information.

Mr. Brewer said over the years, the Needs Project has changed. He said years ago, it included only new construction, or the addition onto a building. He said now the Needs Project

includes much more than new construction. He said the last time Wyoming County Schools submitted a proposal for the Needs Project was in 2015. He said he feels the county should submit a project every year. He said Wyoming County East High School is nearing it's 20th year, and HVAC systems only typically last 20-25 years. He said there have been a few problems already with the HVAC systems at both county high schools. He said, if possible, the HVAC systems should be replaced before placing a new roof on the schools. He said he has been communicating with an engineering firm for an estimate on replacing the HVAC, as well as a contractor, for the new roof. He said the two estimates were combined and he began looking for a way to cover half of the cost, as matching funds are important to the School Building Authority. He said he would like to propose Wyoming County Schools only provided 25 percent of the needed funds.

Mrs. Cline said she and Mr. Brewer have spoken to Mrs. Kim Cook, in depth, about the possibility of funding for such a project. She said Mrs. Cook was in agreement with the proposal, and felt it was a good investment.

Mr. Brewer said the reports from the West Virginia Department of Education have always reflected Wyoming County Schools as good stewards of the funding made available. Mr. Brewer said he thanks the Board, as well as the communities, for taking pride in the buildings, and for the tremendous care given to them.

Mrs. Cline said it is her hope the county is awarded the needed funds by the School Building Authority.

Mr. Prichard asked when the interview process was scheduled, and when funds would be awarded.

Mr. Brewer said Mrs. Cline would have her interview regarding the proposed project in mid-November, and funds would be awarded in December.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to accept the School Building Authority Needs Project, as presented and as recommended by the Superintendent. Passed with a 5-0 vote.

Data Analysis Guiding County Strategic Plan: Mr. Prichard asked Mrs. Cline to present regarding Data Analysis Guiding County Strategic Plan.

Mrs. Cline said Mrs. Bledsoe has a very thorough report to present on this topic; however, this information would be best presented at a future meeting. She asked if Mrs. Bledsoe could present to the Board at a later meeting.

All were in agreement to allow Mrs. Bledsoe to have Data Analysis Guiding County Strategic Plan on a later Agenda.

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

There were no Items for Future Agendas and Announcements.

Mr. Prichard reminded members the next Board meeting will be held on Monday, October 19, 2017, at 10:00 a.m., at Mullens Middle School.

Mr. Davis made a motion, seconded by Mr. Stiltner, to adjourn at 7:36 p.m. Passed with a 5-0 vote.