

**WYOMING COUNTY BOARD OF EDUCATION, June 14, 2018**

**STATE OF WEST VIRGINIA**

**COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Thursday, June 14, 2018, at 10:00 a.m. at the Wyoming County Board of Education Central Office, Conference Room. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis and Betty F. England, Members. Member Douglas E. Lester participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
  - A. Minutes - Board of Education Meeting, June 4, 2018
  - B. Extracurricular, Special, and Bus Requests
  - C. Payment of Invoices
3. School Safety and Security
4. Consideration of Clerk of the Works for the WV School Building Authority Project at Wyoming East High School
5. Graduation Rate/Dropout Rate
6. Consideration of Graduation 20/20 Program
7. Consideration of Communities in Schools Program
8. Summer Professional Development Draft Schedule
9. Renaissance STAR Data
10. Teacher in Residency: Concord University
11. Consideration of Parent and Family Engagement Policy 2018-2019
12. Personnel
  - A. Personnel List
  - B. Permission to Post Summer Reading Program Instructors
13. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

**Individuals or Groups of the Community at Large Wishing to Address the**

**Board:** Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda: A. Minutes - Board of Education Meeting, June, 14, 2018:**

Mrs. Cline recommended the minutes as presented.

**B. Extracurricular, Special, and Bus Requests:** Mrs. Cline said there were no Extracurricular, Special, or Bus Requests.

**C. Payment of Invoices:** Mrs. Cline recommended the Payment of Invoices as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Consent Agenda, Items A. and C. as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said she and Mr. Jeffrey Hylton, Director of Safety and Transportation, have been discussing the possibility of each school having two-way radios. She said some schools currently have two-way radios, but they are getting older. She said that it would be very beneficial for each school to have in house communication in the event of an emergency. She said the estimated cost is \$14,000. Mrs. Cline said she has spoken with Mrs. Kim Cook, Chief School Business Official, and funds are available for such a purchase. She said two-way radios would not only be used in the event of an emergency, but also power outages and daily operations of the school. She said the cost would include one radio per principal and four additional to be distributed throughout the school. She said these radios would also eventually allow

communication between the Transportation Department and bus drivers.

There was a thorough discussion regarding School Safety and Security.

**Consideration of Clerk of the Works for the WV School Building Authority**

**Project at Wyoming East High School:** Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Clerk of the Works for the WV School Building Authority Project at Wyoming East High School.

Mrs. Cline said the goal of this position is to work with the Board and the School Building Authority to keep the project at Wyoming East High School on track. She said the Clerk of the Works will monitor expenditures, deadline, and quality of work, among other tasks. She said this is a very important position, especially when completing an SBA project. She said the project itself will be rebid in the fall, in hopes of coming closer in the way of budget and funding. Mrs. Cline said she would like to move forward with the hiring of this position, as it would be beneficial to have someone during the bid process, as well. She said the position was advertised in the paper, as required, and one applicant has shown interest. She said it is her recommendation to hire the interested applicant, Mr. Jeff Brewer. She said once hired, pay and hours worked can be negotiated.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to hire Mr. Jeff Brewer as Clerk of the Works for the WV School Building Authority Project at Wyoming East High School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Graduation Rate/Dropout Rate:** Mr. Prichard asked Mrs. Cline to present regarding Graduation Rate/Dropout Rate.

Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent of Secondary Schools, to address the Board.

Ms. Hall said in the fall, the Board received a copy of the graduation rates and dropout rates. She presented the Board with a new copy that also includes the 2017-2018 rates. She said Wyoming East High School had 8 dropouts this year. She reminded the Board that students have to be 18 years old to drop out of high school. She said Westside High School had 11 dropouts this year, as compared to 8 last year. She said she feels as if some of those students were made to stay in school when the Board changed the policy concerning the age of student dropouts, and once they reached 18 this school year, they dropped out. She said she expects to see the benefits of changing the age to dropout to 18 this year. She noted the decline in the dropout rate in Wyoming County in recent years. She said work will continue to be done to prevent as many dropouts as possible.

There was a thorough discussion regarding Graduation Rate/Dropout Rate.

**Consideration of Graduation 20/20 Program:** Mr. Prichard asked Mrs. Cline to present information to the Board regarding the Consideration of Graduation 20/20 Program.

Mrs. Cline said Wyoming County has participated only slightly in the Graduation 20/20 Program in the past few years, as the County did not qualify for the program. She said this is a program that targets special education students. She said this year, the County does qualify for the whole program. She asked Ms. Hall to address the Board.

Ms. Hall said one reason the County now qualifies for the program is that the special education graduation rate has dipped to 77%. She said the State target for special education students is a graduation rate of 80%. She said in the last 3 years, both high schools have had a leadership team, that has qualified them for funds to use towards special education. She said the program comes with funding in the amount of \$85,000. She said those funds would be used to hire a graduation coach and a support specialist. She said these positions will be supervised and aided by a special education

specialist. Ms. Hall said these coaches would also help students graduate with a regular diploma and discuss options concerning life after graduation. She said she feels this position will also improve attendance.

Mr. Davis asked if the graduation coach would be working with parents.

Mrs. Cline said the coach would be working with parents, and that home visits would be a critical part of the position.

Mr. Stiltner asked if the funding was provided on a yearly basis.

Mrs. Cline said the funding is a year by year grant, and the hope is to raise the graduation rate of special education students, and no longer need the program.

Mr. Stiltner asked if the successful applicant would be working themselves out of the job.

Mrs. Cline said this is not a position that someone would typically come out of the classroom for. She said the postings were not for full time positions.

Ms. Hall said one posting would be for 100 days of employment, and the other would be for 125 days, pending Board approval.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve participation in the Graduation 20/20 Program and the hiring of two positions for said program, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Communities in Schools Program:** Mr. Prichard asked Mrs. Cline to present regarding Consideration of Communities in Schools Program.

Mrs. Cline said she was approached during the fall by the First Lady's office, as she is a huge advocate of this program. She said the program has been used in Greenbrier County for the last 10 years. She said this year, Greenbrier County had a graduation rate of 100%. She said this program will give one more resource to help give students the incentive to graduate. She said Wyoming County was chosen to participate

in this program by the Governor. Mrs. Cline said Mr. Stewart, Principal of Westside High School, is in favor of the program. She said the program is only allowed in one school. She said although Westside High School's graduation rate is respectable, it is the lowest between the two high schools in the county. She said the Graduation 20/20 program is tailored to special education students, this program is for all students. Mrs. Cline said the First Lady said if the program is successful at Westside High School, it is possible to introduce it at Wyoming East High School in the future. She said this program offers funding in the amount of \$75,000, and one part-time coordinator position would be needed. She said any student that has more than 20 unexcused absences may be candidates for the program.

After a thorough discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve participation in the Communities in Schools Program, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Summer Professional Development Draft Schedule:** Mr. Prichard asked Mrs. Cline to present regarding the Summer Professional Development Draft Schedule.

Mrs. Cline said the goal with the Summer Professional Development is to provide better instruction for students. She asked Mrs. Kara Halsey-Mitchell, Director of Academic Programs, to address the Board.

Mrs. Mitchell said the professional development schedule has been a collaborative effort. She said a tremendous amount of data has been reviewed to insure the areas where improvement are needed are included in the schedule. She said she feels the professional development available this summer is the best we can offer. She reviewed all of the sessions available, and who would be attending each.

Mrs. Cline thanked Mrs. Mitchell for her hard work and dedication.

There was a thorough discussion regarding the Summer Professional

Development Draft Schedule.

**Renaissance STAR Data:** Mr. Prichard asked Mrs. Cline to present regarding Renaissance STAR Data.

Mrs. Cline said this was a follow up of the awards presented to schools for reaching the 10% growth goal this school year. She said the goal was growth, which was definitely seen. She said the goal for the 2018-2019 school year will be the same, at 10%. She asked Mrs. Mitchell to address the Board.

Mrs. Mitchell reviewed a chart provided through the renaissance STAR program. She said it is important to look at individual schools and their growth. She reviewed all scores with the Board members. She said only three schools did not reach the 10% growth goal. She said she thought having the two major awards created a healthy competition between the schools. She said principals were vested in this growth, and called to get ideas and strategies for growth. Mrs. Mitchell said she feels the principals that did not reach their school growth goals will be more involved in the process next year, and become a valued instructional leader for their school.

Mrs. Cline said plans are being made to meet with each principal, individually, those meeting the growth goals, and those that did not. She said it is important to see what resources schools need to increase instruction. She said she would like to note there are no schools that went down on the STAR data, which shows growth in some amount.

There was a brief discussion regarding Renaissance STAR Data.

**Teacher in Residency: Concord University:** Mr. Prichard asked Mrs. Cline to present regarding Teacher in Residency: Concord University.

Mrs. Cline said Mrs. Stacey Butcher, Director of Assessment and Personnel, is exploring all avenues in the process of recruiting and retaining new teachers. She

reminded the Board a Teacher in Residency with Bluefield State had recently been approved. She asked Mrs. Butcher to address the Board.

Mrs. Butcher said the agreement with Concord University is the same agreement as entered into with Bluefield State. She said if the Board approved entering into the Teacher in Residency program with Concord University, it will be signed by Mrs. Cline, and sent to Concord. She said they will complete their portion and submit to the State Department.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to enter into a Teacher in Residency agreement with Concord University, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Parent and Family Engagement Policy 2018-2019: Mr.**

Prichard asked Mrs. Cline to present regarding the Consideration of Parent and Family Engagement Policy 2018-2019.

Mrs. Cline asked Mrs. Debbie Hall, Director of Federal and Learning Enrichment Programs, to address the Board.

Mrs. Hall said 1% of the total Title I budget goes to parent involvement. She said this year's amount was around \$14,000. She said the goal of this policy is to make sure the Board is helping families be partners with the school, regarding their child's education. Mrs. Hall said every year she holds a county-wide parent input meeting where this policy is discussed. She said the policy is reviewed, and any new ideas that would help increase parent involvement are considered. She said this year's policy is nearly the same as last year's, with only the addition of utilizing school websites as a form of communication with parents. She reviewed the policy with Board Members.

Mrs. Cline said Mrs. Hall goes and visits the Title I schools regularly, meeting with teachers and principals. She said Mrs. Hall does a fantastic job of collaborating throughout the County. She thanked Mrs. Hall for her hard work and dedication.



After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Parent and Family Engagement Policy 2018-2019, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Personnel: A. Personnel List:** Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Personnel List as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

## **PROFESSIONAL**

### **ELEMENTARY TEACHERS**

#### **A. Recommended for Appointment:**

Nicole M. Farley, from Science and Social Studies Teacher, Herndon Consolidated Elementary and Middle School, to Math Teacher, Herndon Consolidated Elementary and Middle School, effective 2018-2019 School Year

Jordan E. Manning, from Elementary Education Teacher, Berlin McKinney Elementary School, to Elementary Education Teacher (½ Time Title I and ½ Time Elementary Education), Mullens Elementary School, effective 2018-2019 School Year

Caleb B. Whisenant, from *Terminated* One-Half Time English Teacher, to English Language Arts Teacher, Road Branch Elementary and Middle School, effective 2018-2019 School Year

#### **B. Teacher Reassignment Agreements:**

Keisha L. Shrewsbury, from Kindergarten Teacher, Road Branch Elementary and Middle School, to Preschool Special Needs Teacher, Road Branch Elementary and Middle School, effective 2018-2019 School Year

Janet L. Gibson, from 1<sup>st</sup> Grade Teacher, Road Branch Elementary and Middle School, to Kindergarten Teacher, Road Branch Elementary and Middle School, effective 2018-2019 School Year

## **SECONDARY TEACHERS**

### **A. Resignation:**

**Kristen L. Richmond, Biology and Environmental Science Teacher,  
Westside High School, effective June 30, 2018**

## **EXTRA DUTIES**

### **A. Recommended for Appointment:**

**Adam P. Perdue, 6<sup>th</sup> - 8<sup>th</sup> Grade Softball Coach, Oceana Middle School,  
effective May 30, 2018**

### **B. Resignations:**

**Robert L. Hylton, Jr., Soccer Coach, Wyoming East High School,  
effective June 5, 2018**

**Jeffrey Simmons, Assistant Varsity Football Coach, Wyoming East High  
School, effective June 8, 2018**

**Brittany L. Bauer, Assistant Volleyball Coach, Wyoming East High  
School, effective June 8, 2018**

## **SERVICE PERSONNEL**

### **BUS OPERATORS**

#### **A. Recommended for Appointment:**

**Will M. Peterson, One Half-Time Bus Operator, Herndon Area, Energy  
Express Program, June 18, 2018 through July 27, 2018**

### **COOKS**

#### **A. Correction of School Location on Rescinding Termination and Probationary Contract:**

**Mary A. Stacy, One Half-Time Cook, Mullens Elementary School**

#### **B. Retirement:**

**Peggy L. Cook, Cook, Wyoming East High School, effective  
June 30, 2018**

## **SECRETARIES**

### **A. Resignation:**

Deanna J. Riffe, Secretary, Glen Fork Elementary and Middle School,  
effective June 30, 2018

## **SUBSTITUTES**

### **Aides**

Vicki L. Evans  
Rita S. McBride

### **Cooks**

Vicki L. Evans

### **B. Permission to Post Summer Reading Program Instructors:** Mr. Prichard

asked Mrs. Cline to present regarding Permission to Post Summer Reading Program Instructors.

Mrs. Cline said Ms. Cooke, Assistant Superintendent for Elementary and Middle Schools, has been instrumental in making the Summer Reading Program a reality. She said she is asking the Board for Permission to Post the Summer Reading Program Instructors positions.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Davis, to approve the Posting of Summer Reading Program Instructors, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mrs. Cline said she would like to invite the Board Members to attend the professional development sessions. She said they are always welcome. She said

members are also invited to stop in to visit the directors, as well.

Mr. Prichard reminded members of the next Board meeting, which is to be held on Thursday, June 28, 2018, at 10:00 a.m., at the Wyoming County Board of Education Central Office, Conference Room.

Mr. Stiltner made a motion, seconded by Mrs. England, to adjourn. Passed with a 5-0 vote.