

WYOMING COUNTY BOARD OF EDUCATION, June 4, 2018

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, June 4, 2018, at 6:00 p.m. at the Wyoming County Career and Technical Center. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis, Betty F. England, and Douglas E. Lester, Members. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Celebrating Success
 - A. Honorarians
 - B. Salutatorians
 - C. Valedictorians
 - D. School Growth Awards
 - E. Service Personnel of the Year
 - F. Teacher of the Year
2. Individuals or Groups of the Community at Large Wishing to Address the Board
3. Consent Agenda
 - A. Minutes - Board of Education Meeting, May 29, 2018
 - B. Extracurricular, Special, and Bus Requests
 - C. Payment of Invoices
4. School Safety and Security
5. Permission to Request Bids for Lawn Services
6. Permission to Request Bids for Berlin McKinney Roadway
7. Permission to Request Bids for Dump Truck, Maintenance Department
8. Permission to Rebid SBA Wyoming East High School HVAC Project in Fall
9. Consideration of Bids Received for Construction of Masonry Building for use as Softball Practice Building at Westside High School
10. Consideration of Bids Received for Rug and Mop Service
11. Consideration of 2018-19 Student Insurance Renewal
12. Consideration of Changing Board Meeting from Monday, June 25, 2018 to Thursday, June 28, 2018
13. Teacher in Residency: Bluefield State College
14. Personnel
 - A. Personnel List
 - B. Permission to Post Digital Services Instructors: Wyoming East and Westside High Schools
 - C. Ratify Employee Suspension

15. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Celebrating Success: A. Honorarians, B. Salutatorians, C. Valedictorians, D. School Growth Awards, E. Service Personnel of the Year, and F. Teacher of the Year: Mr. Prichard asked Mrs. Cline to present regarding Celebrating Success.

Mrs. Cline said she was very pleased to have everyone in attendance. She said it is one of the greatest joys to celebrate the success of students, faculty, and staff. She introduced the Board Members and Central Office Staff. She also recognized all school personnel present.

Certificates were presented to Honorarians, Salutatorians, and Valedictorians from both County high schools. Mrs. Cline said the School Growth Awards are presented to all schools in the County which met the ten percent growth goal set by the Superintendent. She said all schools were challenged to reach the growth goals. She said this is not an easy task, but teamwork and dedication have proven to be key. She said 10 of the 13 schools met the goal. An award was presented to the Service Personnel of the Year, Patsy Miller. Mrs. Cline presented a check to Mrs. Miller on behalf of Professional Business Products and Owner, Ken McBride, and an award from the Wyoming County Board of Education. She then presented the Teacher of the Year, Jaquetta Lester, with an award from the Board. Mr. Jeff Halsey, Owner of Pineville Furniture, then presented Mrs. Lester with a check for her honor.

Mrs. Cline said she is very proud of all recognized. She said it took much hard work and determination to achieve these feats. She thanked everyone for coming and

celebrating with the Board.

Mr. Prichard also thanked everyone for coming, and said the Board enjoys recognizing students and staff for their hard work and dedication.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Consent Agenda: A. Minutes - Board of Education Meeting, May 29, 2018:

Mrs. Cline recommended the minutes as presented.

B. Extracurricular, Special, and Bus Requests: Mrs. Cline presented the Extracurricular, Special, and Bus Requests as follows:

- 1) A request from Stephanie Meadows for her daughter to transfer into the County, and attend Westside High School from Ambassador Christian Academy; and
- 2) A bus request from Wyoming East High School for a graduation shuttle on May 27, 2018.

C. Payment of Invoices: Mrs. Cline recommended the Payment of Invoices as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Consent Agenda, Items A., B., and C. as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Transportation, wanted the Board to know that all end of the year inspections and reports are being submitted at this time. She said this school year has been a good, safe year. She said that she and

Mr. Hylton are working with the OneVoice task force, which is a drug prevention task force, on the possibility of grant funding for resource officers. She said Mr. Hylton is also working on different avenues to receive funding for such officers, as well.

There was a brief discussion regarding School Safety and Security.

Permission to Request Bids for Lawn Services: Mr. Prichard asked Mrs. Cline to present regarding the Permission to Request Bids for Lawn Services.

Mrs. Cline asked Mr. Jeff Brewer, Director of Maintenance and Construction, to address the Board.

Mr. Brewer said the contract between the Board and the current lawn service providers is expiring. He said it was put out for bid 3 years ago, and the contract has been renewed twice. He said by law, it was time to rebid the services.

Mr. Davis asked if there was a need for more cuttings in July and August, due to the temperature.

Mr. Brewer said it was all weather based, and in the contract it would list a maximum number of cuttings each month.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to grant Permission to Request Bids for Lawn Services, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Permission to Request Bids for Berlin McKinney Roadway: Mr. Prichard asked Mrs. Cline to present regarding Permission to Request Bids for Berlin McKinney Roadway.

Mrs. Cline said Mr. Lester had first brought this to the Board's attention. She asked Mr. Brewer to address the Board.

Mr. Brewer said a lot of work needs to be done to the road, since some of it is in very poor condition.

Mr. Stiltner asked if this project was going to be a partnership with the Town of Oceana.

Mr. Brewer said this would be a Board only project, as the bus traffic is hard on those type of roads. He said it is used daily by the Board.

Mr. Prichard asked where the new pavement would start and end.

Mr. Brewer explained where the new pavement would be.

Mrs. Cline said she estimated ninety percent of the traffic on that road is the buses and Board employees. She said it is her recommendation to seek bids for this project.

After a brief discussion, Mr. Lester made a motion, seconded by Mr. Davis, to grant Permission to Request Bids for Berlin McKinney Roadway, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Permission to Request Bids for Dump Truck, Maintenance Department: Mr. Prichard asked Mrs. Cline to present information to the Board regarding Permission to Request Bids for Dump Truck, Maintenance Department.

Mrs. Cline said many vehicles in the fleet are becoming aged. She said the current dump truck is almost unusable. She said she has spoken with Mrs. Kim Cook, Chief School Business Official, and she said there are funds available for this type of purchase. Mrs. Cline asked Mr. Brewer to address the Board.

Mr. Brewer said the purchase of a new dump truck would replace the one currently being used, which is a 2001 model. He said it had gone through the flood, and had to be repaired. He said it has been a good truck, but has been used as long as it can. He said the bid request would be for a grade higher than the one currently owned. He said the dump truck is used often, and is a vital part of the maintenance fleet. Mr. Brewer said this type of truck is not listed on the State contract, which would be already negotiated on price, so the request for bids is necessary.

Mr. Stiltner asked what would be done with the old dump truck once a new one is purchased.

Mrs. Cline said any surplus items, such as the used dump truck, will be auctioned off.

After a brief discussion, Mrs. England made a motion, seconded by Mr. Lester, to grant Permission to Request Bids for Dump Truck, Maintenance Department, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote, as Mr. Davis was out of the room at the time of the vote.

Permission to Rebid SBA Wyoming East High School HVAC Project in Fall:

Mr. Prichard asked Mrs. Cline to present regarding Permission to Rebid SBA Wyoming East High School HVAC Project in Fall.

Mrs. Cline said the bids for this project originally came in over budget. She said the Board is not currently able to fund the difference in the amount of funding available for the projects and the amount of the bids received. She said because all bids were over budget, the Board does have latitude to rebid the project in the fall. She said that she and Mr. Brewer have been in contact with the architect and the School Building Authority regarding this project, and feel as if it is in the best interest of the Board to rebid the project. She asked Mr. Brewer to address the Board.

Mr. Stiltner asked what the overage was on the previous bids received.

Mr. Brewer said the lowest overage of the original bids received was \$485,468. He said he is hopeful if the project is rebid in the fall, the price will come down substantially, since summer work is the most expensive through contractors. He said it is possible to clear 2 to 3 classrooms at a time, since talking with Mrs. Hylton, Principal of Wyoming East High School. He said a smaller crew of workers would be needed for a fall project as well.

Mrs. Cline said she thinks timing is critical with this project being on budget.

Mr. Prichard asked if there are any leaks or cause for concern with putting the project off until fall.

Mr. Brewer said he thought it would be fine. He said the roofer on staff would be available if any issues should arise while waiting to rebid.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Davis, to grant Permission to Rebid SBA Wyoming East High School HVAC Project in Fall, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Bids Received for Construction of Masonry Building for use as Softball Practice Building at Westside High School: Mr. Prichard asked Mrs. Cline to present regarding Consideration of Bids Received for Construction of Masonry Building for use as Softball Practice Building at Westside High School.

Mrs. Cline said the bid openings had been held on Friday, May 25, 2018, at 2:00 p.m. at the Central Office. She said this is a prime example of what is possible with a vision and teamwork. She asked Mr. Brewer to address the Board.

Mr. Brewer provided the Board with a copy of the bid tabulation sheets. He said 6 contracts had requested information on the project, and only 3 submitted bids. He said at first glance it appears ABC Contracting was the low bid for the project; however, they put on their bid that all materials would have to be provided by the County. Mr. Brewer said the bid request and information packets plainly stated that some limited materials would be provided, but the bid must include all materials. He said he has contacted ABC Contracting and they said they were not aware of the materials being included, and withdrew their bid. He said Statewide Roofing was now the lowest bid.

Mr. Prichard asked if anyone had ever worked with this company before.

Mr. Brewer said he had not, and the owners name was John Vance. He said Mr. Vance has also included a comprehensive list of materials along with his bid.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the bid from Statewide Roofing Service, in the amount of \$31,600 for a 27" x 60' building, with a possible addition of 10 feet for \$5,300, for the Construction of Masonry Building for use as Softball Practice Building at Westside High School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Bids Received for Rug and Dust Mop Service: Mr. Prichard asked Mrs. Cline to present regarding Consideration of Bids Received for Rug and Dust Mop Service.

Mrs. Cline said this bid opening had also taken place on Friday. She said she would like to note that the County has not been receiving good service from its current supplier, and has not for several years. She again asked Mr. Brewer to address the Board.

Mr. Brewer said he does not normally recommended the high bid on any type of product or service; however, given the poor service received in the past from the current supplier, Aramark, he would like to change companies.

Mrs. Cline said it is allowable for the Board to go with a high bid, if services have not been up to par.

Mr. Brewer said he feels inventory control has been a real issue with Aramark. He said schools have been overstocked with products, adding additional costs. He said he has been in communication with a representative from Cintas, and overstocking will not be an issue. He said they are committed to only providing products actually needed. He said this has only been a portion of the issues from Aramark.

Mrs. Cline said it is her recommendation to change companies providing rug and dust mop services.

After a thorough discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the bid from Cintas for the Rug and Dust Mop Service, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of 2018-19 Student Insurance Renewal: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of 2018-19 Student Insurance Renewal.

Mrs. Cline said Mr. Hylton has spoken with Ms. Cooke regarding the renew, and asked her to present on his behalf.

Ms. Cooke said it would be the same company as this year providing the coverage. She said the only difference is the amount, due to the decrease in enrollment. She said this year's cost would be \$469.45 cheaper than last year.

Mrs. Cline said she recommends the renewal of the student insurance, by the Young Group. She said the cost is covered by Levy funds.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the 2018-19 Student Insurance Renewal, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Changing Board Meeting from Monday, June 25, 2018 to Thursday, June 28, 2018: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Changing Board Meeting from Monday, June 25, 2018, to Thursday, June 28, 2018.

Mrs. Cline said she would like to recommend the Board Meeting date be changed due to a conflicting West Virginia School Board Association conference, which three Board Members will be attending. She said the conference is schedule to start at 1:00 pm on Monday, June 25, 2018, and will conclude around noon on Wednesday, June 27, 2018. Mrs. Cline also added this conference will be held in Morgantown. She said

these type of conferences were very beneficial to keep the Board Members up-to-date on law changes, and other important areas of interest.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to Change the Board Meeting from Monday, June 25, 2018, to Thursday, June 28, 2018, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Teacher in Residency: Bluefield State College: Mr. Prichard asked Mrs. Cline to present regarding Teacher in Residency: Bluefield State College.

Mrs. Cline said as the County continues to search for high quality teachers, it is essential to reach those graduating college with education degrees. She said this Teacher in Residency program would allow us to employ teachers prior to the completion of their degree. She said this is an appropriate way to recruit new teachers. She asked Mrs. Stacey Butcher, Director of Assessment and Personnel, to address the Board.

Mrs. Butcher said the Teacher in Residency partnership agreement with Bluefield State College would allow the County to fill the position that are vacant, and continue to be open. She said often these type of positions are filled by a retired teacher or someone that holds a bachelors degree in a field other than education. She said the successful candidates must have completed all course work for their education degree, and be ready to student teach. She said such prospects would have a wide range of requirements to meet through the college, prior to placement. She said if the Board did see fit to hire such an applicant, the Board would only pay 65% of a starting teachers salary. She said Teachers in Residence would be provided a mentor, as any newly hired teacher would be. She said this type of agreement could possibly help to fill some of the ongoing vacancies. Mrs. Butcher said she is also working with Concord University on such a program.

Mrs. Cline said a Teacher in Residency program would allow an advance in the recruitment process. She said if approved by the Board, this program would also have to be submitted to the West Virginia Department of Education for approval, as well.

After a brief discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve and enter into an agreement with Bluefield State College for Teacher in Residency, as presented and recommended by the Superintendent. Passed with a 5-0 vote.

Personnel: A. Personnel List: Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Personnel List as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

PROFESSIONAL

ELEMENTARY TEACHERS

A. Recommended for Appointment:

Holly R. McBride, Elementary Education Teacher, Mullens Middle School, effective 2018-2019 School Year

SPECIAL SERVICES

A. Recommended for Appointment:

Darlene K. Richards, from Preschool Teacher, Road Branch Elementary and Middle School, to Special Education Diagnostic Specialist and Pre-School Programmatic Specialist - Itinerant, Special Services, effective July 1, 2018

EXTRA DUTIES

A. Recommended for Appointment:

Nicholas D. Lawrence, Athletic Trainer, Westside High School, effective June 5, 2018

B. Resignation:

Benny R. Mills, Theatre Coach, Wyoming East High School, effective June 1, 2018

SERVICE PERSONNEL

COOKS

A. Retirement:

Patricia A. Shumate, Cook, Wyoming East High School, effective June 1, 2018

B. Rescind Termination:

Virginia Cook, Cook (6:00 am - 2:00 pm), Pineville Elementary School

Adonna L. Stewart, One Half-Time Cook (9:00 am - 1:00 pm), Oceana Middle School

Mary A. Stacy, One Half-Time Cook (9:30 am - 1:30 pm), Mullens Middle School

C. Recommended for Probationary Contracts:

Virginia Cook, Cook (6:00 am - 2:00 pm), Pineville Elementary School

Adonna L. Stewart, One Half-Time Cook (9:00 am - 1:00 pm), Oceana Middle School

Mary A. Stacy, One Half-Time Cook (9:30 am - 1:30 pm), Mullens Middle School

B. Permission to Post Digital Services Instructors: Wyoming East and

Westside High Schools: Mr. Prichard asked Mrs. Cline to present regarding

Permission to Post Digital Services Instructors: Wyoming East and Westside High

School.

Mrs. Cline said the vision is to have a Digital Learning Center at each high school. She said the center could be housed in the libraries, and contain stationary and mobile labs for students to use. She said the goal is to offer virtual classes in many subjects, including Spanish. She said this type of program would also be beneficial to the credit recovery program, as well as many other possibilities. Mrs. Cline said she thinks this type of program will serve the students in the County well. She said it is in the early stages of development, but feels it will be up and running very efficiently within the first year, just as the Digital Learning Instructor for homebound and alternative services has been. She said this is a new posting, as far as the positions are concerned; however, Spanish teachers will not need to be reposted at the high schools.

After a brief discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the Posting of Digital Services Instructors: Wyoming East and Westside High Schools, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

C. Ratify Employee Suspension: Mr. Prichard asked Mrs. Cline to present regarding Ratify Employee Suspension.

Mrs. Cline provided the Board a copy of the suspension letter mailed to the employee. She said the employee has the right to request a hearing. She also added the suspension is currently with pay, and will continue until the investigation is concluded. She said she is asking the Board to Ratify an Employee Suspension. She said the matter has been handled properly and professionally.

After a thorough discussion, Mr. Lester made a motion, seconded by Mrs. England, to Ratify the Employee Suspension as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Items for Future Agendas and Announcements: Mr. Prichard asked for any
Items for Future Agendas and Announcements.

Mr. Prichard reminded members of the next Board meeting, which is to be held
on Thursday, June 14, 2018, at 10:00 a.m., at the Wyoming County Board of Education
Central Office, Conference Room.

Mr. Stiltner made a motion, seconded by Mr. Davis, to adjourn. Passed with a 5-0
vote.