

**WYOMING COUNTY BOARD OF EDUCATION, July 9, 2018**

**STATE OF WEST VIRGINIA**

**COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, July 9, 2018, at 6:00 p.m. at the Wyoming County Career and Technical Center. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis, and Betty F. England, Members. Douglas E. Lester, Member, joined the meeting at 6:09 p.m. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
  - A. Minutes - Board of Education Meeting, June 28, 2018
3. School Safety and Security
4. Consideration of Lease on New Postage Machine
5. Southern Highlands School Mental Health Memorandum of Understanding
6. Consideration of Levy Voting Date: January 26, 2018
7. Strategic Plan 2018-2019
8. Consideration to Revise Wyoming County Schools Mission and Core Beliefs
9. Consideration of Bids Received for Asphalt Roadway Patching and Paving Project: Berlin McKinney Elementary School
10. Consideration of Bids Received for 1 2019 4x4 SD Regular Cab 145" WB DRW Cab and Chassis Truck with Dump Bed: Maintenance Department
11. Personnel List
12. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

**Individuals or Groups of the Community at Large Wishing to Address the**

**Board:** Mr. Prichard asked if there was anyone wishing to address the Board. There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Mrs. Cline said Mr. Jesse Dotson had contacted the Board and said he planned to attend the meeting to address the Board regarding the Career and Technical Center land lease.

**Consent Agenda: A. Minutes - Board of Education Meeting, June 28, 2018:**

Mrs. Cline recommended the minutes as presented, with the noted change.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Consent Agenda, Item A., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said she, Mr. Davis, and Mr. Jeffrey Hylton, Director of Safety and Transportation, will be meeting with Mr. Richard Staton, Director of Justice and Community Services, on Wednesday regarding the possibility of funding for resource officers. She said Mr. Hylton asked her to share information regarding the upcoming active shooter training. She said he also has been in communication with Two-Way Radio regarding the placement of radios in every school. Mrs. Cline said these radios will allow for in-house communication, as well as, communication with the Transportation Department and bus drivers.

There was a thorough discussion regarding School Safety and Security.

**Consideration of Lease on New Postage Machine:** Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Lease on New Postage Machine.

Mrs. Cline said the business office has requested a new postage machine. She

said the postage machine is a very valuable to the operation of Wyoming County Schools. She said it is her recommendation to enter into a new lease with Pitney Bowes for a postage machine.

After a brief discussion, Mrs. England made the motion, seconded by Mr. Davis, to approve the Lease of a New Postage Machine through Pitney Bowes, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Mr. Davis made a motion, seconded by Mr. Lester, to revisit Individuals or Groups of the Community at Large, since Mr. and Mrs. Dotson had arrived. Passed with a 5-0 vote.

**Individuals or Groups of the Community at Large Wishing to Address the**

**Board:** Mr. Prichard asked Mrs. Cline to introduce those present to address the Board.

Mrs. Cline introduced Mr. Jesse Dotson and his wife, Mrs. Reneave Dotson.

Mr. Dotson said he had been asked to move his mobile home off of the Career and Technical Center property, after having lived there for 42 years. He said he has spoken with an Appalachian Power representative, and permission is required to even put a parking lot on the property he currently occupies. He said he was approached by Mr. Pizzino when he was superintendent, to move onto the property to help with the security of the new vocational center. He said if he is required to move, the property will become what it once was, as far as people using the property for irresponsible or illegal activity. Mr. Dotson said he has invested a lot of time and money into the property. Mr. Dotson continued to explain how he feels there is enough parking at the school currently.

Mr. Davis said he appreciates Mr. and Mrs. Dotson coming to speak with the Board. He said the termination of lease has already been approved at the previous meeting.

Mrs. Dotson said they were not aware of the Board meeting previously held, when the vote was taken.

Mrs. Cline said she did give Mr. and Mrs. Dotson a courtesy phone call prior to the meeting, and let them know the details of the upcoming meeting.

Mr. Davis asked Mrs. Cline to review the posting locations for Board meeting agendas.

Mrs. Cline reviewed all areas where the agendas are posted prior to the meetings. There was a thorough discussion regarding the termination of the property lease with Mr. Dotson and the Wyoming County Board of Education.

**Southern Highlands School Mental Health Memorandum of Understanding:**

Mr. Prichard asked Mrs. Cline to present regarding Southern Highlands School Mental Health Memorandum of Understanding.

Mrs. Cline said one of the things school counselors have asked for is additional help with students suffering from mental health issues. She said last year the Board entered into a Memorandum of Understanding with KVC for this type of services; however, KVC was only able to serve three schools. She said Southern Highlands has agreed to serve two to three schools in the County. Mrs. Cline said the number of children needing such services is only increasing every year. She said it needs to be noted that the target population is school aged youth and the program will be provided through a grant.

Mr. Davis asked how these services will be monitored.

Mrs. Cline said the monitoring will come through the principals and school counselors. She said the Memorandum of Understanding is for one year, and can be reviewed and renewed each year.

After a thorough discussion, Mr. Lester made a motion, seconded by Mrs.

England, to enter into a Memorandum of Understanding for school mental health services with Southern Highlands, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Levy Voting Date: January 26, 2019:** Mr. Prichard asked Mrs. Cline to present information to the Board regarding the Consideration of Levy Voting Date: January 26, 2019.

Mr. Prichard said the weather may be an issue during January.

Mrs. Cline said the excess levy will need to be put on a ballot during the 2018-2019 school year. She said it is her recommendation to set the date for Saturday, January 26, 2019. She said she has been working closely with Mrs. Jewel Aguiar, County Clerk, on the parameters of setting the date.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Davis, to approve the Levy Voting Date as January 26, 2019, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Strategic Plan 2018-2019:** Mr. Prichard asked Mrs. Cline to present regarding the Strategic Plan 2018-2019.

Mrs. Cline said she would like to thank all Central Office staff for being at the meeting tonight. She said a Strategic Plan is required to be submitted every year. She said it is similar to the Five-Year Plan from several years ago. She said this plan makes the schools look at their current goals, future goals, goals achieved, and work to find real practices to achieve those goals. She said the County is required to have a Strategic Plan, as well as, individual schools. She said every school should be doing a self examination of goals and plan of action for achievement. She said the goals set must be real, relative, and achievable. Mrs. Cline asked Mrs. Kara Halsey-Mitchell, Director of Academic Programs, to present information to the Board regarding the

## Strategic Plan.

Mrs. Mitchell provided the Board Members with the current Strategic Plan. She reviewed the goals set and top priorities for Wyoming County Schools. She said the schools' Strategic Plans were taken into consideration when the County plan was completed. She said they compared school goals and found common goals to use for the County plan. She said these plans are used to keep schools on track and moving forward to achieve great things. She said the County plan has four goals and reviewed those with the Board.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the Strategic Plan for 2018-2019, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Mr. Stiltner left the meeting at 7:11 p.m.

### **Consideration to Revise Wyoming County Schools Mission and Core**

**Beliefs:** Mr. Prichard asked Mrs. Cline to present regarding the Consideration to Revise Wyoming County Schools Mission and Core Beliefs.

Mrs. Cline said the Mission and Core Beliefs have to be both authentic and brief to get people invested in them. She said everyone worked together to compile the Mission and Core Beliefs. She asked Mrs. Mitchell to address the Board.

Mrs. Mitchell said the Mission and Core Beliefs were both included in the Strategic Plan. She said the Mission is very similar to last years, but has been condensed into a shorter statement. She reviewed the Core Beliefs with the Board.

Mrs. Cline said the Mission and Core Beliefs will be highly publicized, by putting them on Facebook, in the newspaper, on the website, and sending them home with students. She said the schools also have their own individual Mission and Core Beliefs.

After a brief discussion, Mr. Lester made a motion, seconded by Mrs. England,

to approve the Revision of Wyoming County Schools Mission and Core Beliefs, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

**Consideration of Bids Received for Asphalt Roadway Patching and Paving**

**Project: Berlin McKinney Elementary School:** Mr. Prichard asked Mrs. Cline to present regarding Consideration of Bids Received for Asphalt Roadway Patching and Paving Project: Berlin McKinney Elementary School.

Mrs. Cline asked Mr. Donald Clay, Director of Operations and Facilities, to address the Board.

Mr. Clay said there was only one bid received for this project. He said the bid received is from AAA Paving & Sealing. He said the one bid received was priced well.

After a brief discussion, Mrs. England made a motion, seconded by Mr. Davis, to approve the recommended bid from AAA Paving & Sealing for Asphalt Roadway Patching and Paving Project: Berlin McKinney Elementary School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

**Consideration of Bids Received for One 2019 4x4 SD Regular Cab 145" WB**

**DRW Cab and Chassis Truck with Dump Bed: Maintenance Department:** Mr.

Prichard asked Mrs. Cline to present regarding the Consideration of Bids Received for One 2019 4x4 SD Regular Cab 145" WB DRW Cab and Chassis Truck with Dump Bed: Maintenance Department.

Mrs. Cline said the current dump truck used by the Maintenance Department has served the County well. She said the dump truck went through the flood of 2001 and is needing replaced. She asked Mr. Clay to address the Board.

Mr. Clay said there was one bid received for the new dump truck. He said the company that has bid is Matheny Ford, which holds the State contract for such purchases. He said the current dump truck is a Ford F-350, and the new one will be a

Ford F-450.

After a brief discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the recommended bid from Matheny Ford for One 2019 4x4 SD Regular Cab 145" WB DRW Cab and Chassis Truck with Dump Bed: Maintenance Department, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

**Personnel List:** Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Personnel List as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

#### **PROFESSIONAL:**

#### **ELEMENTARY TEACHERS**

##### **A. Recommended for Appointment:**

Rebecca L. Johnson, Math Teacher, Baileysville Elementary and Middle School, effective 2018-2019 School Year

##### **B. Change in Effective Date from June 29, 2018 to July 2, 2018:**

##### **Summer Reading Program Instructors:**

Tina C. Adams, Baileysville Elementary and Middle School  
Rebecca S. Adams, Baileysville Elementary and Middle School  
Deanna M. Bailey, Glen Fork Elementary and Middle School  
Leslee A. Lusk, Glen Fork Elementary and Middle School  
Lisa R. Ellis, Huff Consolidated Elementary and Middle School  
Jaquetta A. Lester, Huff Consolidated Elementary and Middle School  
Samantha C. Couch, Mullens Middle School  
Leslie E. Garretson, Mullens Middle School  
Brittany N. Kelly, Oceana Middle School  
Caleb B. Whisenant, Oceana Middle School  
Stephanie J. Cook, Pineville Elementary School  
Elaine J. Perdue, Pineville Elementary School  
Tanya A. McKinney, Pineville Middle School  
Michelle K. Morgan, Pineville Middle School  
Matthew T. Acord, Road Branch Elementary and Middle School  
Janet L. Gibson, Road Branch Elementary and Middle School



**C. Medical Leave of Absence:**

Peggy Huffman, Title I Teacher, Berlin McKinney Elementary School,  
effective 2018-2019 School Year

**EXTRA DUTIES**

**A. Recommended for Appointment:**

Tabitha S. Lusk, Assistant Varsity Volleyball Coach, Wyoming East High  
School, effective July 10, 2018

**SERVICE PERSONNEL:**

**SECRETARIES**

**A. Recommended for Probationary Contract:**

Reta D. Morgan, One Half-Time Secretary, Wyoming County Career and  
Technical Center

**SUBSTITUTES**

**Teachers**

Pamela L. Bishop  
Donna L. Bradford  
Diane Brooks-Smith  
Iva L. Daniels  
Michael W. Gallimore  
Natasha M. Helmandollar  
Tiffany N. Kennedy  
Christopher J. Lester  
Johnny Maynard  
Shelia Spratt Morgan  
Timothy W. Redden  
Moriah A. Shepard  
Ginny M. Shirley  
Jessica B. Spence  
Rosemary B. Stone  
Byron D. Stump  
Karolyn N. Stump  
Jarrod S. Walls  
Carolyn M. Wilcox

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any  
Items for Future Agendas and Announcements.

Mr. Prichard said he read an article in the paper about the Hunters' Education

Course. He said the Boy Scout Summit has the class available in Fayette County. He said the training seemed very thorough and would be good for students. He said the class is currently available in the schools, and for students to have the opportunity to attend a training in that facility would be great. He reminded members of the next Board meeting, which is to be held on Thursday, July 19, 2018, at 10:00 a.m., at the Wyoming County Board of Education Central Office Conference Room.

Mrs. Cline reminded Board Members the Active Shooter Training being conducted by Wyoming County Emergency Services will be held on August 2, 2018, from 5:00 p.m. to 9:00 p.m., at the 911 Center. She said the award letter has been received from the West Virginia School Building Authority. She said there have been several newspaper articles lately involving Wyoming County Schools and she would provide a copy for any member that has not seen them.

Mr. Davis made a motion, seconded by Mr. Lester, to adjourn. Passed with a 4-0 vote.