

**WYOMING COUNTY BOARD OF EDUCATION, September 4, 2018**

**STATE OF WEST VIRGINIA**

**COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Tuesday, September 4, 2018, at 6:00 p.m. at the Wyoming County Career and Technical Center. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Morgan K. "Mike" Davis and Betty F. England, Members. Douglas E. Lester, Member, joined the meeting at 6:11 p.m. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
  - A. Extracurricular, Special, and Bus Requests
  - B. Invoices
  - C. Budget Supplements and Transfers
3. School Safety and Security
4. 2018-2019 Attendance Activities
5. Attendance Awareness Month Activities
6. Update Regarding the State of Education in West Virginia and Wyoming County
7. 2018-2019 Employee/Volunteer Training Packet
8. Update on 2018-2019 Transition Meetings
9. Update on Resource Forum for Counselors and Nurses
10. Personnel List
11. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order, and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent for Secondary Schools.

**Individuals or Groups of the Community at Large Wishing to Address the Board:** Mr. Prichard asked if there was anyone wishing to address the Board. There were

no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda: A. Extracurricular, Special, and Bus Requests:** Mrs. Cline recommended the Extracurricular, Special, and Bus Requests as follows:

1) A request from JoAnna Huffman for two professional days on September 6-7, 2018, to attend the Autism Across the Lifespan conference at Marshall University in Huntington;

2) A request from Donna Simmons for two professional days on September 6-7, 2018, to attend the Autism Across the Lifespan conference at Marshall University in Huntington;

3) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the football team to a game at Liberty High School on August 24, 2018, with funding from the football team fund to cover the cost;

4) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the football team to a game at Man High School on September 7, 2018, with funding from the football team fund to cover the cost;

5) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the football team to a game at Midland Trail High School on September 28, 2018, with funding from the football team fund to cover the cost;

6) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the football team to a game at James Monroe High School on October 5, 2018, with funding from the football team fund to cover the cost;

7) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the football team to a game at Riverview High School on October 19, 2018, with funding from the football team fund to cover the cost;

8) A bus request from Westside High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the

football team to a game at Nicholas County High School on October 12, 2018, with funding from the football team fund to cover the cost;

9) A request from Debra Clay for two professional days on February 26-27, 2019, to attend the 5<sup>th</sup> and 6<sup>th</sup> Grade Mathematic Cadre with the West Virginia Department of Education in Bridgeport;

10) A bus request from Herndon Consolidated Elementary and Middle School to take 6<sup>th</sup> - 8<sup>th</sup> grade students on the volleyball team to a game at Van on September 6, 2018, with funding from the volleyball team fund to cover the cost;

11) A request from Angelia Brown for two professional days on September 6-7, 2018, to attend the Autism Across the Lifespan conference at Marshall University in Huntington;

12) A request from Kimberly Woodrum for her son to attend school out of district, transferring from Wyoming East High School to Westside High School, for the 2018-2019 school year;

13) A request from Mary Tilley for her son to attend school out of district, transferring from Wyoming East High School to Westside High School, for the 2018-2019 school year;

14) A request from Brenda Willingham for two professional days on September 11, 2018, and September 21, 2018, to attend a Graduation 2020 training in Charleston and the Trauma and Children-Handle with Care training at the Tamarack in Beckley, respectively; and

15) A request from Caryn Lambert for two professional days on September 6-7, 2018, to attend the Autism Across the Lifespan conference at Marshall University in Huntington.

**B. Invoices:** Mrs. Cline recommended the payment of Invoices as presented.

**C. Budget Supplements and Transfers:** Mr. Prichard asked Mrs. Cline to present

regarding Budget Supplements and Transfers.

Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to address the Board.

Mrs. Cook provided a copy of the Budget Supplements and Transfers to each Board member and reviewed each transaction.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve Consent Agenda, Items A., B., and C. as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Transportation, has reported that all Crisis Management Plans have been submitted to his office. She said all employees should have received training and review of the Crisis Management Plan for their school on the first day for employees, August 29, 2018. She said all schools are prepared to have safety and fire drill as required, as well. Mrs. Cline said Mr. Hylton plans to visit each school after the first week and check logs for safety and fire drill completion. She said Berlin McKinney Elementary School is in the process of having their camera system installed by American Technology Security, owned by Curtis England. She said reviews of all camera systems have begun in all elementary and middle schools to see which schools need additional or updated cameras.

There was a thorough discussion regarding School Safety and Security.

**2018-2019 Attendance Activities:** Mr. Prichard asked Mrs. Cline to present regarding the 2018-2019 Attendance Activities.

Mrs. Cline asked Mrs. Sharon Norman, Attendance Director, to address the Board.

Mrs. Norman provided a list of attendance activities to Board members for review.

She said the first 3 items listed are also included in the County's Strategic Plan. She said they include: each school utilizing an Attendance Incentive Plan, a County-level attendance competition, and each student keeping an attendance tracker within the data notebook. Mrs. Norman said the Attendance Awareness Poster Contest will continue this year. She said this contest has been held the last several years. She said each school can submit their school winners to the County competition, where winners are also chosen. She said the 100<sup>th</sup> day of school is set for February 12, 2019, but could change due to inclement weather days. She said she has asked each school to participate in a 100<sup>th</sup> day celebration.

Mrs. Cline thanked Mrs. Norman for her hard work and dedication to the students of Wyoming County.

**Attendance Awareness Month Activities:** Mr. Prichard asked Mrs. Cline to present regarding Attendance Awareness Month Activities.

Mrs. Cline asked Mrs. Norman to address the Board.

Mrs. Norman said September is Attendance Awareness Month. She said she has provided schools with a list of potential activities to be used throughout the month.

There was a thorough discussion regarding attendance.

**Update Regarding the State of Education in West Virginia and Wyoming County:** Mr. Prichard asked Mrs. Cline to present the Update Regarding the State of Education in West Virginia and Wyoming County.

Mrs. Cline said at the last Superintendents' meeting, Dr. Paine gave a State of Education in West Virginia. She said there was a lot to be proud of. She said Ms. Robin Hall, Assistant Superintendent of Secondary Schools, had reviewed all of the information and had synthesized it with the State of Education in Wyoming County. Mrs. Cline said Ms. Hall had presented this information at the meeting with school nurses and counselors.

She asked her to address the Board.

Ms. Hall presented a PowerPoint presentation to the Board members with information about the State of Education in West Virginia and Wyoming County.

**2018-2019 Employee/Volunteer Training Packet:** Mr. Prichard asked Mrs. Cline to present regarding the 2018-2019 Employee/Volunteer Training Packet.

Mrs. Cline said there needed to be a way for each employee to be trained and have an understanding for various policies. She said she asked Ms. Hall to compile a packet that would accomplish that goal.

Ms. Hall presented the Board members with a packet that was distributed to each employee. She said the packet contained all policies that needed review with employees. She said there is a signature sheet that is to be signed and returned to the Central Office. Ms. Hall said an employee's signature will verify they have reviewed the policies in the packet. She said the signature sheets would be filed in the personnel files.

Mrs. Cline said these packets were distributed last week, prior to student arrival.

There was a brief discussion regarding the training packets.

**Update on 2018-2019 Transition Meetings:** Mr. Prichard asked Mrs. Cline to provide the Update on 2018-2019 Transition Meetings.

Mrs. Cline said the purpose of this meeting was to bring faculty and staff together regarding the transition of students moving from elementary school to middle school and middle school to high school, with a focus on how to make those transitions more effective. She said it is often difficult when a student transitions to a new school for teachers and principals to determine those students who are at risk. She said it is important for the receiving school to know the story of these students, so help and resources can be made available at a faster pace. Mrs. Cline said it takes a full year to get to know students that are new to the building. She said these meetings took place at the Central Office. She

asked Ms. Hall to address the Board.

Ms. Hall provided the Board members a copy of the schedule from the meetings. She said all the counselors and the principals were present. She said this was a very positive meeting and it is a step in the right direction toward helping students with their transition.

There was a thorough discussion regarding the Transitions Meetings.

**Update on Resource Forum for Counselors and Nurses:** Mr. Prichard asked Mrs. Cline to present regarding the Update on Resource Forum for Counselors and Nurses.

Mrs. Cline asked Ms. Hall to address the Board.

Ms. Hall said school nurses and counselors are often the ones that know additional needs of students. She said she has compiled a list of resources in the area that could be beneficial to students and their families. She provided a list of organizations that were present at the meeting. She said all organizations were allotted time to address the school nurses and counselors about the services they provide. She said it was a very productive meeting.

Mr. Davis asked if this was something that would be held annually.

Ms. Hall said she thinks it would be a good idea to continue this type of meeting in the coming years.

There was a brief discussion regarding the Resource Forum for Counselors and Nurses.

**Personnel: A Personnel List:** Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to

approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**PROFESSIONAL:**

**ELEMENTARY TEACHERS**

A. Recommended for Appointment:

Teresa Marie Taylor, from Elementary Education Teacher, Oceana Middle School, to Physical Education and Health Teacher, Baileysville Elementary and Middle School, effective August 29, 2018

**SECONDARY TEACHERS**

A. Recommended for Appointment:

Kathy Jo Brunty, Communities in Schools Resource Facilitator, Westside High School, effective September 4, 2018

**SPECIAL SERVICES**

A. Recommended for Appointment:

Kristina D. Anderson, from Pre-School Special Needs Teacher, Huff Consolidated Elementary and Middle School, to Special Education Teacher, Pineville Elementary School, effective September 4, 2018

**EXTRA DUTIES**

A. Recommended for Appointment:

Jamie Blankenship, 3<sup>rd</sup> - 5<sup>th</sup> Grade Cheerleading Coach, Pineville Elementary School, effective August 30, 2018

Tara Harless-Boothe, Volunteer 6<sup>th</sup> - 8<sup>th</sup> Grade Cheerleading Coach, Oceana Middle School, effective August 29, 2018

Stacey Michelle Lusk-Butcher, Volunteer Volleyball Coach, Wyoming East High School, effective August 29, 2018

Noel D. Cogar, Jr., Volunteer Football Coach, Oceana Middle School, effective August 29, 2018

William H. Cook, Volunteer Football Coach, Westside High School, effective August 29, 2018

Zachary Raye, 7<sup>th</sup>- 8<sup>th</sup> Grade Football Coach, Pineville Middle School, effective August 30, 2018



Dustin H. Tilley, Volunteer Football Coach, Oceana Middle School, effective August 29, 2018

Raymond Workman, Volunteer 3<sup>rd</sup> - 5<sup>th</sup> Grade Basketball Coach, Berlin McKinney Elementary School, effective August 29, 2018

**SERVICE PERSONNEL:**

**BUS OPERATORS**

A. Resignation:

Johnny L. Jones, from Extracurricular Run As Needed – Morning Run – Westside High School to Wyoming County Career and Technical Center and Return to Westside High School, effective August 29, 2018

**SUBSTITUTES:**

**Teachers**

Sandra B. Nolley  
Jeremy N. Warrix

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Davis said he was very proud of the Superintendents and Central Office staff for going above and beyond for the students of Wyoming County.

Mr. Davis left the meeting at 7:13 p.m.

Mr. Prichard reminded members of the next Board meeting, which is to be held on Thursday, September 13, 2018, at 10:00 a.m., at the Wyoming County Central Office Conference Room.

Mrs. Cline said on Friday, September 21, 2018, the First Lady of West Virginia, Don Nehlen, and Bob Pruett will be at Westside High School for the Community in Schools kick-off. She said she was unsure of the time, but would let everyone know as soon as possible. She said at the most recent First Lady's Luncheon on Communities in Schools, Randall Reed Smith, from the West Virginia Department of Culture and History, was in

attendance. She said she learned from Commissioner Smith that Wyoming County Schools would be receiving \$35,000 worth of free instruments for Oceana Middle School from VH1.

Mrs. England made a motion, seconded by Mr. Lester, to adjourn. Passed with a 4-0 vote.