

**WYOMING COUNTY BOARD OF EDUCATION, January 17, 2019**

**STATE OF WEST VIRGINIA**

**COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Thursday, January 17, 2019, at 10:00 a.m. at Herndon Consolidated Elementary and Middle School. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Betty F. England, and Morgan K. "Mike" Davis, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, participated by phone. The agenda for the meeting was as follows:

1. Local School Improvement Council: Herndon Consolidated Elementary and Middle School
2. Individuals or Groups of the Community at Large Wishing to Address the Board
3. Consent Agenda
  - A. Minutes, Board of Education Meeting, January 3, 2019
  - B. Extracurricular, Special, Fundraising, and Bus Requests
  - C. Payment of Invoices
4. School Safety and Security
5. Consideration of Shoes for Crews Renewal
6. Request for Approval of Wyoming County Schools Social Studies, Group I, Instructional Materials Committee
7. Consideration of 2019-2020 Secondary Program of Study
8. Personnel List
9. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

**Local School Improvement Council: Herndon Consolidated Elementary and Middle School:** Mr. Prichard asked Ms. Hall to present regarding Local School Improvement Council: Herndon Consolidated Elementary and Middle School.

Ms. Hall asked Mrs. Janet McKinney, Principal of Herndon Consolidated Elementary and Middle School to address the Board.

Mrs. McKinney welcomed the Board Members and Central Office staff. She said she is excited to have them visit the school. She introduced and shared names of the Local School Improvement Council. Mrs. McKinney outline the vision for the school.

Ms. Lisa Marsh, Title I teacher, demonstrated a number of educational activities that are being used in classrooms. She said for those students who are at risk, the SAT team will schedule meetings with the parents and student to see how they can better be served to meet their needs. She said Herndon Consolidated Elementary and Middle School has a great staff, who works as a team. She said there is a great deal of collaboration that goes on, not only between the teachers, but all staff, which makes the environment much like a family.

Mrs. McKinney provided the Board with a review of the attendance incentives at the school. She said Herndon Consolidated has won the County attendance award for K-8 schools the last two months. She said the students understand there will be rewards for positive behavior and consequences for negative behaviors. Mrs. McKinney said she is extremely proud of the faculty and staff at the school. She said all employees are vested in the school and the students. She then demonstrated the school's new virtual reality system and reviewed all of the benefits the system can offer students.

The Board Members thanked Mrs. McKinney and the others for their hospitality and the wonderful job they are doing at Herndon Consolidated Elementary and Middle School.

Phone connection with Mr. Lester was lost at 10:44 a.m.

Mr. Davis made a motion, seconded by Mrs. England, to move Item 6, Request for Approval of Wyoming County Schools Social Studies, Group I, Instructional Materials Committee, before Item 2. Passed with a 4-0 vote.

**Request for Approval of Wyoming County Schools Social Studies, Group I,**

**Instructional Materials Committee:** Mr. Prichard asked Ms. Hall to present on behalf of Mrs. Cline, Superintendent.

Ms. Hall asked Mrs. Judy Bledsoe, Administrator of Curriculum and Instruction, to address the Board.

Mrs. Bledsoe thanked the Board Members for allowing her to present. She said the County is now in Group I in the instructional materials series. She said companies submit their products to be added to the State list of instructional materials vendors. She said only those who meet the State's criteria and standards are placed on the vendors list. Mrs. Bledsoe said once the committee members are approved the next step will be to get sample instructional materials. She explained the process of how textbooks are approved by the State. She said every grade level and every school is represented on the proposed committee list.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Wyoming County Schools Social Studies, Group I, Instructional Materials Committee, as presented and recommended by Ms. Hall, Assistant Superintendent, on behalf of Mrs. Cline, Superintendent. Passed with a 4-0 vote.

**Individuals or Groups of the Community at Large Wishing to Address the Board:** Mr. Prichard asked if there was anyone wishing to address the Board. There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda: A. Minutes, Board of Education Meeting, January 3, 2019:** Mr. Prichard asked Ms. Hall to present regarding Consent Agenda: A. Minutes, Board of Education Meeting, January 3, 2019.

Ms. Hall, on behalf of Mrs. Cline, Superintendent, recommended the approval of Minutes, Board of Education Meeting, January 3, 2019, as presented.

**B. Extracurricular, Special, and Bus Requests:** Ms. Hall, on behalf of Mrs. Cline, Superintendent, recommended the Extracurricular, Special, and Bus Requests as follows:

1) A fundraising request from Baileysville Elementary and Middle School to sell yearbooks;

2) A fundraising request from Glen Fork Elementary and Middle School to have Tri Fold sales;

3) A fundraising request from Glen Fork Elementary and Middle School to sale school supplies to raise funds for the 8<sup>th</sup> grade class;

4) A fundraising request from Mullens Elementary School to have a Valentine Dance to raise funds for the playground;

5) A bus request from Oceana Middle School to take 7<sup>th</sup> and 8<sup>th</sup> grade students on a charter bus to the Carnegie Science Center in Pittsburgh, PA on February 22, 2019;

6) A bus request from Oceana Middle School to take 8<sup>th</sup> grade students to The Greenbrier in Lewisburg for a bunker tour and a cavern tour on March 5, 2019, with funding from the school's general fund to cover the cost;

7) A request from Katherine Cook for two professional days on February 25-26, 2019, to attend the 2019 Math Academy Follow-up in Charleston;

8) A fundraising request from Oceana Middle School to have a computer fun Valentine's compatibility survey to raise funds for the Student Council;

9) A request from Carolyn McCoy-Phillips for three professional days on January 14-16, 2019, to chaperone students at Youth and Government in Charleston;

10) A request from Kevin Green for a professional day on February 8, 2019, to attend the Science Bowl in Morgantown with the Pineville Middle School Science Bowl Team;

11) A request from Amanda Mullins for a professional day on February 8, 2019, to

attend the Science Bowl in Morgantown with the Pineville Middle School Science Bowl Team;

12) A fundraising request from Pineville Middle School to have a school dance to raise funds for the Science Bowl Team;

13) A fundraising request from Pineville Middle School to sell concessions at the Regional History Bowl to be held at the school on February 9, 2019;

14) A fundraising request from Pineville Middle School to raise funds for the 8<sup>th</sup> grade National Junior Honor Society;

15) A fundraising request from Road Branch Elementary and Middle School to sell t-shirts to raise funds for the 8<sup>th</sup> grade class trip;

16) A fundraising request from Road Branch Elementary and Middle School to have a Valentine Dance to raise funds for the 8<sup>th</sup> grade class trip;

17) A bus request from Wyoming County Career and Technical Center to take 12<sup>th</sup> grade students in the electrical technician program to take the West Virginia Journeyman Electrician exam in Beckley on February 5, 2019, with funding from the school's general fund to cover the cost;

18) A bus request from Wyoming County Career and Technical Center to take 11<sup>th</sup> and 12<sup>th</sup> grade students in RAZE to Tobacco Free Day at the Capitol in Charleston on January 25, 2019, with funding from the American Lung Association to cover the cost;

19) A request from Frankie Thomas for a professional day on February 5, 2019, to accompany students to Beckley for the West Virginia Journeyman Electrician exam;

20) A request from Leoda Francis for a professional day on January 25, 2019, to attend Tobacco Free Day at the Capitol in Charleston with students in RAZE;

21) A request from Randall McKinney for a professional day on January 25, 2019, to attend Tobacco Free Day at the Capitol in Charleston with students in RAZE;

22) A request from Donna Wikel for a professional day on January 25, 2019, to attend Tobacco Free Day at the Capitol in Charleston with students in RAZE;

23) A fundraising request from Wyoming County Career and Technical Center to sell Rada Cutlery to raise funds for the CNA Skills Competition;

24) A fundraising request from Wyoming County Career and Technical Center to have a Country Meat fundraiser to raise funds for the electronics/robotics class;

25) A fundraising request from Wyoming East High School to have Warrior Idol to raise funds for prom expenses;

26) A fundraising request from Wyoming East High School to sell pepperoni rolls to raise funds for the cheer team;

27) A bus request from Robin Hall to take 4<sup>th</sup> - 12<sup>th</sup> grade students on the Superintendent's Student Council, from the west side of the County, to a Wyoming County Board of Education Meeting scheduled February 14, 2019, with funding from County funds to cover the cost;

28) A bus request from Robin Hall to take 4<sup>th</sup> - 12<sup>th</sup> grade students on the Superintendent's Student Council, from the east side of the County, to a Wyoming County Board of Education Meeting scheduled February 14, 2019, with funding from County funds to cover the cost;

29) A bus request from Debbie Hall to take 8<sup>th</sup> grade students participating in Youth and Government to Charleston on January 14, 2019, and return on January 16, 2019, with funding from County funds to cover the cost;

30) A request from Sonja Davis for two professional days on February 25-26, 2019, to attend the Mathematics Academy in Charleston;

31) A request from Keith Stewart for a professional day on January 14, 2019, to attend the Communities in Schools meeting at the Governor's Mansion in Charleston;

32) A request from Christopher Baber for a professional day on March 7, 2019, to

attend the All-State Band performance and the WV State Music Educator's Conference in Charleston;

33) A request from Rhonda Thomas for three professional days on March 6-8, 2019, to attend the School Leadership Network at Stonewall Resort;

34) A bus request from Wyoming East High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the Boys' Basketball Team to a game at Lincoln High School on January 26, 2019, with funding from the Boy's Basketball funds to cover the cost;

35) A request from Samuel Dobson for a professional day on February 1, 2019, to accompany students to the Fairmont State Honors Band even in Fairmont;

36) A request from Samuel Dobson for a professional day on February 8, 2019, to accompany students chosen for the WVU Honors Band in Morgantown;

37) A request from Sarah Stewart for a professional day on February 16, 2019, to attend a WVSSPA education committee meeting in Charleston;

38) A request from Joshua Belcher for a professional day on February 16, 2019, to attend a WVSSPA education committee meeting in Charleston;

39) A fundraising request from Wyoming East High School to have a Valentine's Dance to raise funds for the 11<sup>th</sup> grade class; and

40) A fundraising request from Wyoming East High School to sell strawberries to raise funds for the 11<sup>th</sup> grade class.

**C. Payment of Invoices:** Mr. Prichard asked Ms. Hall to present regarding Payment of Invoices.

Ms. Hall, on behalf of Mrs. Cline, Superintendent, recommended the Payment of Invoices as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve Consent Agenda, Items A., B., and C., as presented and recommended by Ms.

Robin Hall, Assistant Superintendent, on behalf of Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Ms. Hall also asked the Board to consider two additional requests from Wyoming East High School, including a fundraising request to have a Valentine's Dance to raise funds for the junior class and a fundraising request to sell strawberries to raise funds for the junior class.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Davis, to approve the two additional requests as presented by Ms. Hall, on behalf of Mrs. Cline, Superintendent. Passed with a 4-0 vote.

**School Safety and Security:** Mr. Prichard asked Ms. Hall to present regarding School Safety and Security.

Ms. Hall asked Mr. Jeffrey Hylton, Director of Safety and Transportation, to address the Board.

Mr. Hylton said he has met with Mrs. Amanda Hylton, Principal of Wyoming East High School, and Mr. Dean Meadows, Director of Wyoming County 911 Emergency Services, regarding an active shooter training. He said a couple of dates are being looked at to have an active shooter scenario at Wyoming East High School. He said it will be on a Saturday morning, at 9 a.m., and he would notify the Board Members when the date was confirmed. Mr. Hylton said an active shooter walkthrough will also be held at Westside High School at a later date.

There was a thorough discussion regarding School Safety and Security.

**Consideration of Shoes for Crews Renewal:** Mr. Prichard asked Ms. Hall to present regarding the Consideration of Shoes for Crews Renewal.

Ms. Hall asked Mr. Hylton to address the Board.

Mr. Hylton said if approved, this will be the 7<sup>th</sup> year for Wyoming County Schools to



participate in Shoes for Crews. He provided the Board Members with a list of information for the program and stated the cost would be between \$11,500 and \$15,000. He said participating in Shoes for Crews provides a savings on the County's insurance premiums and since starting the program no slipping accidents have occurred.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Davis, to approve the renewal of Shoes for Crews, as presented and recommended by Ms. Hall, on behalf of Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Mrs. England left the meeting at 11:45 a.m. due to a prior engagement.

**Consideration of 2019-2020 Secondary Program of Study:** Mr. Prichard asked Ms. Hall to present regarding the Consideration of 2019-2020 Secondary Program of Study.

Ms. Hall provided the Board with a copy of the proposed 2019-2020 Secondary Program of Study. She said the West Virginia Department of Education, in policy 2510, dictates most of what is to be included in the high school curriculum. She said over the years some changes have been made and some additional classes added. She said the provided copy included revisions made from recent meetings with the high school principals, as well as the secondary counselors. Ms. Hall reviewed all proposed changes with the Board Members.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Secondary Program of Study for the 2019-2020 school year, as presented and recommended by Ms. Hall, on behalf of Mrs. Cline, Superintendent. Passed with a 3-0 vote.

**Personnel List:** Mr. Prichard asked Ms. Hall to present the Personnel List.

Ms. Cooke said prior to the Personnel List, she would like for Mrs. Kara Halsey-Mitchell to address the Board regarding the social worker position that will be posted for

Oceana Middle School. She said this was for information only and the funding would be from CSI funds available for Oceana Middle School.

Mrs. Mitchell said she wanted the Board Members to be aware of the position before it was posted to the public. She said it is for up to 52 days of employment to be completed this school year. She said the rate of pay would be \$175 per day. Mrs. Mitchell said this position came about by working with Mrs. Eva Marcum, the WVDE liaison assigned to the County to oversee the CSI process at Oceana Middle School. She said the successful applicant would be helping with attendance issues, discipline, and student support.

Ms. Hall, on behalf of Mrs. Cline, Superintendent, recommended the Personnel List as presented.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Davis, to approve the Personnel List, as presented and recommended by Ms. Hall, Assistant Superintendent, on behalf of Mrs. Cline, Superintendent. Passed with a 3-0 vote.

## **PROFESSIONAL:**

### **SPECIAL SERVICES**

#### **A. Correction of Current Assignment:**

**Carolyn M. Phillips, from Special Education Teacher, Pineville Middle School (listed on previous Personnel List as Pineville Elementary School), to Special Education Teacher, Wyoming East High School, effective 2019-2020 school year**

### **EXTRA DUTIES**

#### **A. Resignation:**

**Shawn Jason Spears, Assistant Varsity Track and Field Coach, Wyoming East High School, effective January 7, 2019**

#### **B. Recommended for Appointment:**

**Timothy P. Kennedy, Varsity Girls Basketball Coach, Westside High School, effective January 18, 2019**

Larry Thompson, Varsity Football Coach, Wyoming East High School,  
effective January 18, 2019

Christopher Jason Smyth, Volunteer Softball Coach, Pineville Middle  
School, effective January 18, 2019

**SERVICE PERSONNEL:**

**AIDES**

A. Recommended for Appointment:

Rita Susan McBride, from Preschool Special Needs Aide/ECCAT,  
Herndon Consolidated Elementary and Middle School, to Special  
Education Aide, Itinerant (Current Assignment: Herndon Consolidated  
Elementary and Middle School), effective January 18, 2019

**SUBSTITUTES:**

**Teachers**

Patricia J. Addair, Non-Education

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any Items  
for Future Agendas and Announcements.

Mr. Prichard reminded members of the next regularly scheduled Board Meeting,  
which is to be held on Monday, January 28, 2019, at 10:00 a.m., at Pineville Elementary  
School.

Mr. Davis made a motion, seconded by Mr. Stiltner, to adjourn. Passed with a 3-0  
vote.