

WYOMING COUNTY BOARD OF EDUCATION, July 8, 2019

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, July 8, 2019, at 6:00 p.m., at the Wyoming County Career and Technical Center. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; and Betty F. England and Morgan K. "Mike" Davis, Members. Douglas E. Lester, Member, was absent. Deirdre A. Cline, Superintendent, was also in attendance.

The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
 - A. Minutes, Board of Education Meetings: June 13, 2019, and June 28, 2019
3. School Safety and Security
4. Update on Wyoming County Schools Freshmen Academy
5. Update on Wyoming County Career and Technical Center Modernization Grants
6. Consideration of Memorandum of Understanding–Detailed Technical Energy Audit for Guaranteed Energy Savings Contract Project Phase III with Energy Systems Groups
7. Consideration of Bids Received: Child Nutrition Department
 - A. Outdoor Walk in Cooler Freezer Unit
~Mullens Elementary School
 - B. Commercial Electric Kitchen Convection Stack Ovens
~Herndon Consolidated Elementary and Middle School
~Pineville Middle School
Commercial Gas Kitchen Convection Stack Ovens
~Westside High School
~Wyoming East High School
8. Personnel
 - A. Ratification of Employee Suspension
 - B. Personnel List
9. Superintendent's Report
10. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant

Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Individuals or Groups of the Community at Large Wishing to Address the Board: Mr. Prichard asked if there was anyone wishing to address the Board.

Mrs. Cline said Mr. Derek and Mrs. Ashley Stewart were in attendance and would like to address the Board.

Mr. Prichard welcomed Mr. and Mrs. Stewart to the meeting.

Mrs. Stewart said she and her husband, Derek, have children who attend school in Wyoming County. She said she would specifically address the Board regarding an incident involving her son, who has autism. She said he was a kindergarten student at Berlin McKinney Elementary School during the 2018-2019 school year. Mrs. Stewart discussed an incident that took place at the school involving her son. She provided the Board with a time line of events and the issue has been addressed thus far. Board Members listened intently to Mrs. Stewart's account of events and to her concerns.

Consent Agenda: A. Minutes, Board of Education Meetings: June 13, 2019, and June 28, 2019: Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda, A. Minutes, Board of Education Meetings: June 13, 2019, and June 28, 2019.

Mrs. Cline said the Minutes from the Board Meetings held June 13, 2019, June 28, 2019, as well as the Minutes from the meeting today, July 8, 2019, would be recommended for approval at the next Board Meeting scheduled Thursday, July 18, 2019.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Transportation, was unable to be at the meeting this evening. She said the camera systems at the last schools to

install cameras, Mullens Elementary School and Glen Fork Elementary and Middle School, are in process. There was a thorough discussion regarding School Safety and Security.

Mrs. Cline said she would like to take a moment to introduce two new Central Office employees to the Board. She introduced Mrs. Pam Hypes, retired Special Education Specialist, who is substituting for Stephen Walls as Special Services Director, and Mr. John Henry, recently hired as Director of Student Services and Attendance.

Update on Wyoming County Schools Freshmen Academy: Mr. Prichard asked Mrs. Cline to present regarding the Update on Wyoming County Schools' Freshmen Academy.

Mrs. Cline said the Freshmen Academy will be a wonderful event for students and parents. She said one of the main goals is to alleviate anxiety and help students enjoy a more seamless transition from middle school to high school. She asked Ms. Robin Hall, Assistant Superintendent for Secondary Schools, to address the Board.

Ms. Hall said all freshmen are intimidated in some way, by entering high school. She said she has been working with the high school principals the last several years to determine a way to make that transition easier for those students. She said while she was Principal of Westside High School, she always wished she had one day with the freshmen alone. Ms. Hall said so many concepts need to be covered with ninth grade students to make them feel more comfortable in their new environment, including schedules, the new building, bus schedules, and so much more. She reviewed the Freshmen Academy schedules with the Board Members.

The Board Members praised Ms. Hall for her hard work regarding the Freshmen Academy and said they think this activity will be a wonderful addition to the school year.

Update on Wyoming County Career and Technical Center Modernization Grants: Mr. Prichard asked Mrs. Cline to present regarding the Update on Wyoming

County Career and Technical Center Modernization Grants.

Mrs. Cline asked Ms. Hall to address the Board regarding the Update on Wyoming County Career and Technical Center Modernization Grants.

Ms. Hall said the Modernization Grants are part of the Career and Technical Education's Simulated Workplace. She said these grants are given to programs to buy new pieces of equipment. She said this process involves much more than paperwork completed by the principal. She said students and instructors hold meetings to discuss the needs of each shop or program and then submit a request to Mrs. Kim Runion, Principal of the Wyoming County Career and Technical Center. She said Mrs. Runion and Mr. Luke Stevens, Assistant Principal, prioritize the requests and submit them to the State Department of Education for consideration. Ms. Hall said this year the Career and Technical Center will receive 3 grants: Carpentry for a building dolly in the amount of \$16,903.00, Diesel Equipment Technology for computerized trainers for specific engine types in the amount of \$9,600.00, and Robotics for technology for drone control and photography in the amount of \$8,868.00.

There was a brief discussion regarding the Wyoming County Career and Technical Center Modernization Grants.

Consideration of Memorandum of Understanding–Detailed Technical Energy Audit for Guaranteed Energy Savings Contract Project Phase III with Energy Systems

Groups: Mr. Prichard asked Mrs. Cline to present regarding Consideration of Memorandum of Understanding–Detailed Technical Energy Audit for Guaranteed Energy Savings Contract Project Phase III with Energy Systems Groups.

Mrs. Cline said the Board granted permission some time ago to explore the possibilities and benefits of working with Energy Systems Groups in regards to energy savings. She said she has done much research coordinated through Bowles Rice, LLP,

in regards to seeing if this type of work needs to be bid. She said Bowles Rice indicates that the project will be Phase III and does not warrant bidding. Mrs. Cline said this Memorandum of Understanding would allow Energy Systems Groups to come into the County buildings to do a more in depth analysis on possible future work. She said this agreement does not obligate the Board to anything. Mrs. Cline said it only allows ESG to do a further analysis, with no obligation.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Memorandum of Understanding–Detailed Technical Energy Audit for Guaranteed Energy Savings Contract Project Phase III with Energy Systems Groups, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Consideration of Bids Received: Child Nutrition Department: A. Outdoor Walk in Cooler Freezer Unit, Mullens Elementary School: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Bids Received: Child Nutrition Department: A. Outdoor Walk in Cooler Freezer Unit, Mullens Elementary School.

Mrs. Cline referred the Board Members to the bid information provided in the Board Packet and asked Mrs. Virginia Martin, Director of Child Nutrition and General Wellness Programs to address the Board.

Mrs. Martin said one bid was received from C & T Design for the Outdoor Walk in Cooler Freezer Unit for Mullens Elementary School in the amount of \$53,327.00. She said the cooler and freezer will actually be outside of the building, allowing for a bigger unit for food storage, and more room that is needed in the cafeteria.

After a brief discussion, Mrs. England made a motion, seconded by Mr. Stiltner, to accept the Bids Received from C & T Design for Child Nutrition Department: A. Outdoor Walk in Cooler Freezer Unit, Mullens Elementary School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Consideration of Bids Received: Child Nutrition Department: B. Commercial Electric Kitchen Convection Stack Ovens, Herndon Consolidated Elementary and Middle School and Pineville Middle School; Commercial Gas Kitchen Convection Stack Ovens, Westside High School and Wyoming East High School: Mr. Prichard asked Mrs. Cline to present regarding Consideration of Bids Received: Child Nutrition Department: B. Commercial Electric Kitchen Convection Stack Ovens, Herndon Consolidated Elementary and Middle School and Pineville Middle School; Commercial Gas Kitchen Convection Stack Ovens, Westside High School and Wyoming East High School.

Mrs. Cline asked Mrs. Martin to address the Board.

Mrs. Martin said one bid was also received for each of the ovens that were placed on bid. She said C & T Design submitted a bid in the amount of \$8,594.00 each, for both of the Commercial Electric Kitchen Convection Stack Ovens for Herndon Consolidated Elementary and Middle School and Pineville Middle School. She said the company also submitted a bid in the amount of \$7,325.00 each, for both of the Commercial Gas Kitchen Convection Stack Ovens and Gas Connectors for Westside High School and Wyoming East High School.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to accept the Bids Received from C & T Design for Child Nutrition Department: B. Commercial Electric Kitchen Convection Stack Ovens, Herndon Consolidated Elementary and Middle School and Pineville Middle School, in the amount of \$8,594.00 each; and Commercial Gas Kitchen Convection Stack Ovens, Westside High School and Wyoming East High School, in the amount of \$7,325.00 each, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Personnel, A. Ratification of Employee Suspension: Mr. Prichard asked Mrs. Cline to present regarding Personnel, A. Ratification of Employee Suspension.

Mrs. Cline provided the Board Members with a copy of the letter that was sent to Employee #998002029 regarding the suspension ratification. She said the employee did not request a hearing. Mrs. Cline said she is asking the Board to ratify the suspension of Employee #998002029, in the amount of 5 days, unpaid, beginning August 28, 2019.

Mr. Davis made a motion, seconded by Mr. Stiltner, to enter Executive Session, WV Code 6-9A-4, regarding personnel, at 7:12 p.m. Passed with a 4-0 vote.

Mr. Stiltner made a motion, seconded by Mrs. England, to return to Regular Session, at 8:14 p.m. Passed with a 4-0 vote.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Ratification of Employee #998002029 Suspension, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Personnel, B. Personnel List: Mr. Prichard asked Mrs. Cline to present regarding Personnel, B. Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

PROFESSIONAL:

ELEMENTARY TEACHERS

A. Termination:

Lisa A. Adkins, Itinerant Band Instructional/Choral Music Teacher, Wyoming East Feeder Schools, effective July 1, 2019

EXTRA DUTIES

A. Resignation:

Timothy B. Leather, Junior Varsity Girls Basketball Coach, Wyoming East High School, effective June 28, 2019

Kyle C. McGaha, Varsity Girls Soccer Coach, Wyoming East High School, effective July 2, 2019

SUBSTITUTES:

Teachers

Patricia J. Addair
Donald "Doc" E. Adkins
Tressie M. Bailey, Non-Education
Peggy S. Baldwin
Pamela L. Bishop
Jimmie W. Blackmon
Susan K. Bowling
Debora A. Bowling
Donna L. Bradford
Herbert L. Brooks
Shirley "Vivian" Brooks
Andrea R. Brown
Betsy K. Browning
Glen R. Browning
Jo E. Browning
Susan A. Browning
Amber N. Brunty
Alex T. Burrell
James J. Caudill
Jacqueline D. Chambers
Judith A. Chapman
Ray W. Clay
Timothy W. Clay
Victoria K. Clay
Linda G. Cline
Carolyn S. Cook
Jon C. Cooper
Stacy L. Cozort
Rhonda T. Davis
June S. Eldreth
Teresa M. England
Anthony J. Foltz
Kitty S. Francis
Yolanda L. Graham
Karen A. Green
Kristen Hannah
Michael S. Harvey
Alvin P. Hatfield
Christian B. Hedinger

Kevin B. Hedinger
Natasha M. Helmandollar
Jessica D. Hicks
Della A. Houck
Gary L. Houck
Terry M. Houck
Pamela J. Hypes
Courtney N Jackson
Mason S. Johnson
Phyllis S. Justice
Kayla Kennedy
Tiffany N. Kennedy
Edsel R. Lafferty
Loretta O. Lafferty
Amy Lambert
Judith G. Lambert
Donna F. Lester
Michelle L. Lester
Rhonda S. Loving
Brenda L. Lyons
Frank B. Mann
Shelia D. Mann
Kathy L. Manning
Karen L. Mathis
Ronald D. Mayhew
Teresa K. Maynard
Daniel M. McGraw
Judy K. McGraw
Travis D. McKinney
Lewis O. Mills
King E. Mitchell
Matthew M. Mitchell
Brian C. Morgan
Cheryl Morgan
Micheale E. Morgan
Shelia Spratt Morgan
Peggy J. Mullins
Sharon L. Norman
Karina L. Paynter

SUBSTITUTES: (Continued)

Teachers (Continued)

Brandon L. Peck
Gregory A. Peck
Elaine J. Perdue
Amy Powell
Elizabeth P. Powell
Wilda B. Powell
Karen L. Presley
Geneva S. Pugh
Betsy A. Queen
Joseph M. Quesenberry
Leslie M. Quesenberry
Dennie C. Rose
Christine R. Salters
Moriah Shepard
Ginny M. Shirley
Karen L. Short
Robyn J. Shrewsbury
Christopher J. Sizemore
Barry W. Smith
Reva C. Smith
Susan Smith
Taylor Smith
Terri L. Smith
Pamela S. Spangler
Eddie O. Spears
Alberta C. Stacy
Marsha Stevens
Buren E. Stewart
Cynthia R. Stewart
Karen T. Stewart
Lacy D. Stewart
Gary L. "Skipper" Stewart, II
Melinda S. Stewart
Robyn L. Stone
Rosemary B. Stone
Byron D. Stump
Karolyn N. Stump
Jerry W. Thomas
Teresa Toler-McKinney
Connie L. Walls
Robert J. Warner
Jeremy N. Warrix
Charisma West
Jo Elaine West

Superintendent's Report: Mr. Prichard asked Mrs. Cline to present regarding the Superintendent's Report.

Mrs. Cline shared recent meeting agendas and dates of upcoming events with the Board.

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Prichard reminded members of the next regularly scheduled Board Meeting, which is to be held on Thursday, July 18, 2019, at 10:00 a.m., at the Wyoming County Board of Education Central Office, Conference Room.

Mr. Davis made a motion, seconded by Mr. Stiltner, to adjourn. Passed with a 4-0 vote.