

WYOMING COUNTY BOARD OF EDUCATION, June 28, 2019

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Friday, June 28, 2019, at 10:00 a.m., at the Wyoming County Board of Education Central Office, Conference Room. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; and Betty F. England and Morgan K. "Mike" Davis, Members. Douglas E. Lester, Member, attended by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
 - A. Minutes, Board of Education Meetings: June 3, 2019, and June 13, 2019
 - B. Extracurricular, Special, Fundraising, and Bus Requests
 - C. Budget Supplements and Transfers
 - D. Payments of Invoices
3. School Safety and Security
 - A. Workers Compensation Renewal
4. Consideration of Revision to Policy 2370.01: Virtual Instruction
5. Consideration of Application for Prevention Resource Officers
6. Consideration of Proximity Learning for Baileysville Elementary and Middle School, Huff Consolidated Elementary and Middle School, Road Branch Elementary and Middle School, Westside High School, and Wyoming East High School
7. Homebound and Alternative Update
8. Permission to Advertise/Request Bids for Testing and Balancing of HVAC Equipment: Wyoming East SBA Project
9. Personnel
 - A. Ratification of Employee Suspension
 - B. Personnel List
10. Superintendent's Report
11. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Consent Agenda: A. Minutes, Board of Education Meetings: June 3, 2019, and June 13, 2019: Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda, A. Minutes, Board of Education Meetings: June 3, 2019, and June 13, 2019.

Mrs. Cline recommended the Minutes for June 3, 2019, as presented. She said the Minutes for the meeting held June 13, 2019, would be presented at a future meeting.

B. Extracurricular, Special, Fundraising, and Bus Requests: Mrs. Cline, Superintendent, said she recommended the Extracurricular, Special, Fundraising, and Bus Requests as follows:

1) A request from Wyoming East High School for Brittany Bauer, teacher, and the following students to attend the U.S. EPA Presidential Environmental Awards in Washington, D.C., July 24-27, 2019: Destany Burgess, Hannah Burgess, and Amy Vest. This trip also includes recent graduates of Wyoming East High School: Sebastian Brooks, Zoe Cook, Myranda Griffey, Emily Lattie, Taylor McKinney, David Shrewsbury, Hailey Stacy, Brenda Stevens, Angela Vest, and Bryce Weaver;

2) A request from Amanda Hylton for professional leave for Brittany Bauer July 24-27, 2019, to attend the U.S. EPA Presidential Environmental Awards in Washington, D.C., with Wyoming East High School students and recent graduates. Mrs. Bauer will also be receiving an award;

3) A request from Kimberly Stewart for her son entering 9th grade to attend school

out of district, transferring from Westside High School to Wyoming East High School, for the 2019-2020 school year; and

4) A request from Amber Cook for her child entering 9th grade to attend school out of district, transferring from Westside High School to Wyoming East High School, for the 2019-2020 school year.

C. Budget Supplements and Transfers: Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to address the Board.

Mrs. Cook provided the Board with a handout of all of the proposed Budget Supplements and Transfers. She reviewed all Budget Supplements and Transfers with the Board.

Payment of Invoices: Mrs. Cline recommended the Payment of Invoices as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve Consent Agenda, Items A., B., C., and D., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security, A. Workers Compensation Renewal: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security, A. Workers Compensation Renewal.

Mrs. Cline asked Mr. Jeffrey Hylton, Director of Safety and Transportation, to address the Board.

Mr. Hylton said the Board received 4 quotes for renewal on Workers Compensation for the 2019-2020 school year. He said the quotes were as follows: Brickstreet Insurance \$230,501, Travelers Insurance \$179,573, Erie Insurance \$177,083, and Church Mutual \$267,036. He said the premium for the 2018-2019 school year was \$230,449 for Travelers Insurance. He said it is his recommendation to stay with Travelers Insurance for

the 2019-2020 school year, with a premium savings of \$50,876, from the previous year. He said Travelers Insurance provides quality service. He said they do right by our employees when they are injured on the job, offering the support they need.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Workers Compensation Renewal with Travelers Insurance with the annual premium of \$179,573, for the 2019-2020 school year, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Mr. Hylton said he would like to provide the Board with an update on the Prevention Resource Officers. He said the meeting with the Wyoming County Commission had gone really well and the Commission has committed to support this program.

There was a thorough discussion regarding School Safety and Security.

Update on Wyoming County Schools Freshmen Academy: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Revision to Policy 2370.01: Virtual Instruction.

Mrs. Cline asked Mr. Terry Shumate, Director of Technology and Information Systems, to address the Board.

Mr. Shumate said Policy 2370.01: Virtual Instruction was put into place last year, along with other policies through NEOLA. He said Policy 2370 is the Policy regarding any type of alternative instruction, including homebound. He said Policy 2370.01 is strictly to address Virtual Instruction. He reviewed the changes with the Board.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Lester, to approve the Revision to Policy 2370.01: Virtual Instruction, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Application for Prevention Resource Officers: Mr. Prichard asked Mrs. Cline to present regarding Consideration of Application for Prevention

Resource Officers.

Mrs. Cline asked Ms. Hall , Assistant Superintendent of Secondary Schools, to address the Board. She said Ms. Hall has worked diligently on this program and she thanked Ms. Hall for her hard work.

Ms. Hall said Mrs. Kathy Brunty, Communities in Schools Coordinator at Westside High School, found this program for the County. She said County Boards of Education can not apply for this grant, only County Commissions. She said she and many others from the Board, including several of the Board Members, recently attended a Wyoming County Commission meeting. Ms. Hall provided a copy of all information regarding the program to the Board.

Mrs. Cline said the Commission initially voted to table the matter until the July 10, 2019, meeting. She said the Commission then said they would be meeting with an individual for additional information regarding the Prevention Resource Officers program. She said that meeting was a full meeting of the County Commission, in which they voted in favor of applying for the program, placing 2 Prevention Resource Officers, one in each Wyoming County high school.

Ms. Hall reviewed the information provided to the Board.

After a very thorough discussion, Mrs. England made a motion, seconded by Mr. Davis, to approve the Application for Prevention Resource Officers through the Wyoming County Commission, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Proximity Learning for Baileysville Elementary and Middle School, Huff Consolidated Elementary and Middle School, Road Branch Elementary and Middle School, Westside High School, and Wyoming East High School: Mr. Prichard asked Mrs. Cline to present regarding Consideration of Proximity Learning for

Baileysville Elementary and Middle School, Huff Consolidated Elementary and Middle School, Road Branch Elementary and Middle School, Westside High School, and Wyoming East High School.

Mrs. Cline said Proximity Learning is a program that was presented at an SESC meeting. She said Mr. Jason Butcher, Director of the SESC, brought the information to the superintendents for possible use. Mrs. Cline said she asked Mrs. Kara Mitchell, Director of Academic Programs, to further investigate the possibilities of Proximity Learning and the program offerings. She said a certified teacher is on a classroom viewboard actually providing the direct instruction to the students, while another teacher is present in the classroom. Mrs. Cline said this model is a necessity brought on by a teacher shortage and the program could be a positive impact in Wyoming County Schools. She asked Mrs. Mitchell to address the Board.

Mrs. Mitchell said Proximity Learning is referred to as an enriched live program of learning, where there is an instructor on the viewboard for a predetermined number of days. She said it has been discussed with principals on several occasions and the general consensus is that the certified virtual instructor should be utilized 3 days per week, along with the teacher in the classroom. Mrs. Mitchell said this program can also be looked at as professional development for the teacher in the classroom, as well. She said teaching strategies can be learned. She said this program is to be looked at as an investment in not only the students, but also the employees. Mrs. Mitchell provided the Board with additional information on the teacher shortage and how many students are not being taught by highly qualified teachers in the State. She said Proximity Learning stands behind their program, and will teach our State standards and use the County's adopted texts. She reviewed the requirements and high standards to be eligible to work as a teacher for Proximity. Mrs. Mitchell reviewed further details of the benefits of Proximity Learning.

Mrs. Cline said there are several positions open in the County that have received no interest, or applications. She said all options have been explored to determine the best instruction to provide these students. She said Proximity Learning is the best resource, as it also provides the professional development opportunity to the teachers in the classrooms, as well as superior instruction to the students.

Mrs. Mitchell provided the Board with a list of each school that would utilize Proximity and which classes would be taught at each school.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve Proximity Learning for Baileysville Elementary and Middle School, Huff Consolidated Elementary and Middle School, Road Branch Elementary and Middle School, Westside High School, and Wyoming East High School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Homebound and Alternative Update: Mr. Prichard asked Mrs. Cline to present regarding the Homebound and Alternative Programs.

Mrs. Cline said the Digital Learning Program which provides instruction to homebound and alternative students is in its second year at the Central Office. She said it has proven to be a tremendous cost savings to the County, and more importantly provides a more thorough education for students that are not in a traditional classroom. She asked Mrs. Lisa Cline, Digital Learning Instructor, to address the Board regarding the Homebound and Alternative Update.

Mrs. Lisa Cline said she has taught for 35 years in elementary education and this has been a huge change for her. She said she has met a wide variety of needs for these students, beyond being a teacher, to give them the education they need. She provided a list of services provided to each student to the Board. Mrs. Lisa Cline reviewed all information with the Board Members. She said she served a total of 118 students

throughout the 2018-2019 school year.

There was a thorough discussion regarding Homebound and Alternative Instruction.

Permission to Advertise/Request Bids for Testing and Balancing of HVAC Equipment: Wyoming East SBA Project: Mr. Prichard asked Mrs. Cline to present regarding Permission to Advertise/Request Bids for Testing and Balancing of HVAC Equipment: Wyoming East SBA Project.

Mrs. Cline read an email from Mr. Jeffrey Brewer, SBA Clerk of the Works at Wyoming East High School, requesting permission to Advertise/Request Bids for Testing and Balancing of HVAC Equipment: Wyoming East SBA Project. She said this request was within the budget for this project and was a requirement for the SBA project.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to grant Permission to Advertise/Request Bids for Testing and Balancing of HVAC Equipment: Wyoming East SBA Project, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Personnel, A. Ratification of Employee Suspension: Mr. Prichard asked Mrs. Cline to present regarding Personnel, A. Ratification of Employee Suspension.

Mrs. Cline provided the Board Members with a copy of the letter that was sent to Employee #998000896 regarding the suspension ratification. She said the employee did not request a hearing. Mrs. Cline said she is asking the Board to ratify the suspension of Employee #998000896, until the outcome of the investigation. She said she expects to make a final determination based on the investigation at the Board Meeting scheduled Thursday, July 18, 2019.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Ratification and Extension of Employee #998002029 Suspension, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Personnel, B. Personnel List: Mr. Prichard asked Mrs. Cline to present regarding Personnel, B. Personnel List.

Mr. Stiltner made a motion, seconded by Mrs. England, to enter into Executive Session, WV Code 6-9A-4, regarding personnel. Passed with a 5-0 vote. Phone connection with Mr. Lester was discontinued.

Mr. Stiltner made a motion, seconded by Mr. Davis, to return to Regular Session. Passed with a 4-0 vote. Phone connection with Mr. Lester was reestablished.

Mrs. Betty England, Board Member, left the meeting at 12:09 p.m., for an appointment.

Mrs. Cline recommended the Personnel List as presented, with the removal of Courtney Case, per Ms. Case's request. She said Ms. Case withdrew her bid on the position prior to the Board meeting.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

PROFESSIONAL:

CENTRAL OFFICE

A. Recommended for Appointment:

Donna J. Simmons, from Special Education Teacher, Mullens Elementary School, to Special Education Diagnostic Specialist, Central Office, effective August 21, 2019

PRINCIPALS

A. Change in Effective Date:

Jordan McBride, Principal, Mullens Middle School, effective August 14, 2019

SECONDARY TEACHERS

A. Recommended for Appointment:

Ruth A. Shrewsbury, from Health Assistant Instructor, Wyoming County Career and Technical Center, to Licensed Practical Nursing (LPN) Program Coordinator, Wyoming County Career and Technical Center, effective July 1, 2019

Joseph Pilkington, III, Teacher in Residence, Concord University, Math Teacher, Westside High School, effective 2019-2020 school year (Employment pending issuance of Teacher in Residence Permit and CIB/FBI Background Clearance)

Candice D. Bishop, from Math Support Teacher, Pineville Middle School, to Math Teacher, Wyoming East High School, effective 2019-2020 school year

B. Resignation:

Andrea Martin, Licensed Practical Nursing (LPN) Program Coordinator, Wyoming County Career and Technical Center, effective June 14, 2019

SPECIAL SERVICES

A. Recommended for Appointment:

Patricia D. Cook, from Special Education Teacher, Baileysville Elementary and Middle School, to Special Education Teacher, Oceana Middle School, effective 2019-2020 school year

EXTRA DUTIES

A. Recommended for Appointment:

Tina C. Adams, 6th - 8th Grade Baseball Coach, Baileysville Elementary and Middle School, effective July 1, 2019

Brooke A. Wolf, 6th - 8th Grade Volleyball Coach, Mullens Middle School, effective July 1, 2019

Verdis R. Walls, 7th - 8th Grade Football Coach, Pineville Middle School (This team consolidates players from Glen Fork, Herndon Consolidated, Mullens Middle and Pineville Middle Schools), effective June 14, 2019

Christopher A. Brown, Assistant Varsity Girls Basketball Coach,
Westside High School, effective July 1, 2019

Talimalama Cline, Junior Varsity Cheer Coach, Westside High School,
effective July 1, 2019

Timothy B. Leather, Assistant Varsity Girls Basketball Coach,
Wyoming East High School, effective July 1, 2019

Brian K. Mitchell, 9th Grade Boys Basketball Coach, Wyoming East
High School, effective July 1, 2019

B. Resignation:

Kyle C. McGaha, Girls Soccer Coach, Mullens Middle School (This
team consolidates players from Glen Fork, Herndon Consolidated,
Mullens Middle, and Pineville Middle Schools.), effective June 13,
2019

Jamie M. Blankenship, 3rd - 5th Grade Cheer Coach, Pineville
Elementary School, effective June 19, 2019

Jamie M. Blankenship, 6th - 8th Grade Cheer Coach, Pineville Middle
School, effective June 19, 2019

Talimalama Cline, 6th - 8th Grade Cheer Coach, Road Branch
Elementary and Middle School, effective June 17, 2019

SERVICE PERSONNEL:

AIDES

A. Recommended for Appointment:

Rita S. McBride, from *Preferred Recall: Terminated* Special Education
Aide, Herndon Consolidated Elementary and Middle School, to
Preschool Special Needs Aide/ECCAT, Itinerant (Current
Assignment: Herndon Consolidated Elementary and Middle
School), effective 2019-2020 school year

Pauline Y. Monk, from Special Education Aide, Herndon Consolidated
Elementary and Middle School, to Special Education Aide, Itinerant
(Current Assignment: Mullens Elementary School), effective 2019-
2020 school year

Georgina R. Leong, from One Half-Time Bus Aide, Oceana/Westside
Area, PM ONLY, Transportation Department, to Special Education
Aide, Itinerant (Current Assignment: Westside High School;
Successful applicant will work in both Special Education and TMI
classrooms), effective 2019-2020 school year

AIDES/SIGN SUPPORT SPECIALISTS

A. Rescind Termination and Change in Current Assignment:

Sherry M. Short, Special Education Aide/Sign Support Specialist, Itinerant (Change in Current Assignment: From Oceana Middle School to Westside High School), effective July 1, 2019

COOKS

A. Recommended for Appointment:

Rosana L. Toler, from *Preferred Recall: Terminated Cook*, Pineville Elementary School, to Cook (6:00 a.m. - 2:00 p.m.), Pineville Middle School, effective 2019-2020 school year

CUSTODIANS

A. Recommended for Appointment:

Jamie Smith, from *Preferred Recall Terminated Aide*, Pineville Elementary School, to One Half-Time Custodian (2:00 p.m. - 6:00 p.m.), Berlin McKinney Elementary School, effective 2019-2020 school year

Jeanese L. Green, One Half-Time Custodian, Energy Express Program, Glen Fork Elementary and Middle School, effective June 18, 2019 through July 29, 2019

Superintendent's Report: Mr. Prichard asked Mrs. Cline to present regarding the Superintendent's Report.

Mrs. Cline shared recent meeting agendas and dates of upcoming events with the Board.

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Prichard reminded members of the next regularly scheduled Board Meeting, which is to be held on Monday, July 8, 2019, at 6:00 p.m., at the Wyoming County Career and Technical Center.

Mr. Davis made a motion, seconded by Mr. Stiltner, to adjourn. Passed with a 4-0 vote.