

## **WYOMING COUNTY BOARD OF EDUCATION, February 3, 2020**

### **STATE OF WEST VIRGINIA**

### **COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, February 3, 2020, at 6:00 p.m., at the Wyoming County Career and Technical Center. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; and Betty F. England, Morgan K. "Mike" Davis, and Douglas E. Lester, Members. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Celebrating Success
  - A. Governor's Stem Institute Participants
  - B. Governor's Honor Academy Participants
  - C. Ambassador's Camp Participants
2. Individuals or Groups of the Community at Large Wishing to Address the Board
3. Consent Agenda
  - A. Extracurricular, Special, Fundraising, and Bus Requests
4. School Safety and Security
5. Special Education Update: Gifted Program Presentations
6. Consideration of Revising ProStart Curriculum
7. Student Services Update: Health Programs Update
8. Student Services Update: Communities in Schools Update
9. Attendance Update: Enrollment Trends Update
10. Consideration of 2020 Legislative Issues
11. Personnel
  - A. Employee Hearing, if requested
  - B. Ratify Employee Suspension
  - C. Personnel List
12. Superintendent's Report
13. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

**Celebrating Success:** Mr. Prichard asked Mrs. Cline to address the Board regarding Celebrating Success.

Mrs. Cline welcomed all students and parents to the meeting. She said recognizing the success of students and staff is the Board's favorite thing to do. She introduced the Board Members, Assistant Superintendents, and Central Office staff. She recognized all employees of Wyoming County Schools in attendance. She also recognized and thanked the families and friends of the students being celebrated. Mrs. Cline said these students have gone above and beyond the normal school day to achieve these accomplishments.

Certificates were presented to the following: Governor's Stem Institute Participants; Governor's Honor Academy Participants; and Ambassador's Camp Participants. Mrs. Cline, along with the Board Members, thanked everyone for attending.

**Individuals or Groups of the Community at Large Wishing to Address the Board:** Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda: A. Extracurricular, Special, Fundraising, and Bus Requests:** Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda, A. Extracurricular, Special, Fundraising, and Bus Requests.

Mrs. Cline recommended the Extracurricular, Special, Fundraising, and Bus Requests as follows:

1) A request from Rebecca Johnson for three professional days February 3-5, 2020, to participate in statistical neighbor days at Mullens Middle School;

2) A request from Regina Redden for one sick day and 4 personal leave days to travel;

3) A bus request from Glen Fork Elementary and Middle School to take 4<sup>th</sup> - 8<sup>th</sup>

grade students to the Crossroads Mall on February 7, 2020, for a testing reward;

4) A bus request from Glen Fork Elementary and Middle School to take 4<sup>th</sup> - 8<sup>th</sup> grade students to SkyZone in Charleston on February 7, 2020, for a testing reward;

5) A request from Cindy Boyce for three professional days February 26-28, 2020, to chaperone students from Wyoming East High School in the theatre troupe as they attend the 2020 Southeastern Theatre Conference in Louisville, KY;

6) A request from Max Boyce for three professional days February 26-28, 2020, to chaperone students from Wyoming East High School in the theatre troupe as they attend the 2020 Southeastern Theatre Conference in Louisville, KY;

7) A fundraising request from Wyoming East High School to sell peanuts to raise funds for the cheerleaders;

8) A request from Jimmy and Vanessa Weis for their son to attend school out of county, transferring from Raleigh County to Wyoming East High School, for the 2019-2020 school year;

9) A request from Heather Hoosier for her son to attend school out of district, transferring from Westside High School to Wyoming East High School for the 2019-2020 school year;

10) A request from Denisa Thomas for two professional days March 2-3, 2020, to attend the WVDE School Counselor Conference in Charleston;

11) A request from Tina Adams for a professional day on February 17, 2020, to lobby at the Capitol in Charleston;

12) A request from Lauren Manning for a professional day on February 17, 2020, to lobby at the Capitol in Charleston;

13) A request from Lisa Collins for a professional day on February 17, 2020, to lobby at the Capitol in Charleston;

14) A request from Janet Gibson for a professional day on February 26, 2020, to participate in a statistical neighbor day at Glen Fork Elementary and Middle School;

15) A request from Sandra Addair for her daughter to attend school out of county, transferring from McDowell County to Huff Consolidated Elementary and Middle School for the 2019-2020 school year;

16) A fundraising request from Pineville Elementary School to sell bottled water to raise funds for the school;

17) A fundraising request from Pineville Elementary School to have a Father/Daughter Dance to raise funds for 1<sup>st</sup> and 2<sup>nd</sup> grades;

18) A fundraising request from Pineville Elementary School to sell candy grams to raise funds for the Kindergarten class;

19) A request from Sonja Davis for a professional day on March 25, 2020, to attend the math4life National Speaker Series session in Lewisburg;

20) A bus request from Road Branch Elementary and Middle School to take 1<sup>st</sup> - 2<sup>nd</sup> grade students to the Clay Center on February 28, 2020, with funding from extracurricular funds to cover the cost;

21) A bus request from Wyoming East High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the boys basketball team to the Raleigh County Convention Center for a game on February 1, 2020, with funding from the boys basketball team funds to cover the cost;

22) A fundraising request from Wyoming East High School to sell pizza kits to raise funds for the Class of 2021;

23) A fundraising request from the Wyoming County Career and Technical Center to have a paint party to raise funds for the CNA class for Skills USA;

24) A request from Angie Steffey for a professional day on February 4, 2020, to attend a meeting to develop a pledge to be used at games between Wyoming East High

School and Westside High School;

25) A request from Jacob Snuffer for a professional day on February 4, 2020, to attend a meeting to develop a pledge to be used at games between Wyoming East High School and Westside High School; and,

26) A request from Nina Tunstalle for a professional day on February 4, 2020, to attend a meeting to develop a pledge to be used at games between Wyoming East High School and Westside High School.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Consent Agenda, Item A., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Transportation, reported there have been three recent convictions on school bus stop light charges. She said Mr. Hylton is working on the new Shoes for Crews order. She said the Shoes for Crews program has been very successful. Mrs. Cline said she, along with Mr. Hylton and Mr. Donald Clay, Director of Operations and Facilities, have received the Board of Risk Insurance Management report. She said there were few issues that need to be addressed, and of those, no critical issues were found. She said the man-trap that was installed at Herndon Consolidated Elementary and Middle School is a template to be used in other schools. Mrs. Cline said plans have been made to install man-traps in five other schools in the near future. She said this is the start of having man-traps at all schools to better ensure the safety of students. She said although this will not be a project that can be completed quickly, and it will be a priority.

There was a thorough discussion regarding School Safety and Security.

**Special Education Update: Gifted Program Presentations:** Mr. Prichard asked Mrs. Cline to address the Board regarding Special Education Update: Gifted Program Presentations.

Mrs. Cline said she is very pleased to be able to introduce Mrs. Brenda Shumate, the new Director of Special Education and Special Services. She asked Mrs. Shumate to address the Board.

Mrs. Shumate said Mrs. Brooke Bailey, Talented and Gifted Teacher, is working very hard with students in the program. She said the middle school students meet at Southern West Virginia Community and Technical College in Saulsville once a month. She said they have been working on projects that they would like to present to the Board.

Mrs. Bailey said while at the college, the middle school students work on group or research projects. She said the students have also been working on an entrepreneur project. She said students have to invent a new product and present it as if they were on the tv show *Shark Tank*. She asked the groups to present their inventions to the Board.

The students presented their inventions to the Board.

Mrs. Cline, along with the Board Members, thanked Mrs. Bailey and her students for the wonderful presentations. She said it is a joy to see their hard work and dedication to their projects.

**Consideration of Revising ProStart Curriculum:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Revising ProStart Curriculum.

Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent of Secondary Schools, to address the Board.

Ms. Hall provided the Board Members with a copy of the current curriculum for ProStart and the proposed revisions. She said the Career and Technical Center would like to add Baking and Pastries to the ProStart curriculum. She said the program would be split into two, one-year programs. She said the Baking and Pastries would be the first year,

offered during a student's junior year. Ms. Hall said the student could stay in the program for their senior year and complete the core of ProStart, having two certifications upon graduation.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Lester, to approve the Revisions of the ProStart Curriculum to include Baking and Pastries, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Student Services Update: Health Programs Update:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Student Services Update: Health Programs Update.

Mrs. Cline asked Mr. John Henry, Director of Student Services and Attendance, to address the Board.

Mr. Henry introduced the school nurses and said they are a tremendous asset to our schools. He asked the nurses to present to the Board.

Mrs. Amanda Cline and Mrs. Robin Folden, school nurses, provided the Board with a handout of the duties of school nurses.

Mrs. Amanda Cline presented a Powerpoint presentation. She said healthy students learn better and that is their goal. She reviewed some of the duties of school nurses with the Board, including teaching hand washing, monitoring immunizations of all students, and other duties. She asked Mrs. Folden to address the Board.

Mrs. Folden discussed physicians' orders and care plans, as well as, medication training for staff for giving medications. She said food allergies are in each school and she discussed the process for each one. She reviewed with the Board a monthly list of school nurse responsibilities.

Mrs. Sherry Walker, school nurse, said there is a program available that she feels would benefit students in regard to vaping. She said the nurses are looking for possible

funding for the program.

Mrs. Deirdre Cline said the school nurses are hard working and dedicated to the students of Wyoming County and she is grateful for them.

There was a thorough discussion regarding Health Programs.

**Student Services Update: Communities in Schools Update:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Student Services Update: Communities in Schools Update.

Mrs. Cline asked Mr. Henry to address the Board.

Mr. Henry provided the Board with a handout detailing what service and resources the Communities in Schools program has brought to the County thus far. He said he feels the CIS program has made a huge impact on students and communities, alike. He said the CIS program suggests each school serve ten percent of the student body. He said several schools in Wyoming County serve a much higher number of students. Mr. Henry said CIS focuses on attendance, but also behavior and academics, as well. He said the program helps students and families with any sort of issue that could prevent a student from having a successful school year. He said the program has helped families with necessities such as food, power, and water. He reviewed all of the work the facilitators have done. Mr. Henry said he could not say enough good things about the Communities in Schools program and what it is doing for students. He said Wyoming County's CIS Facilitators were asked to be mentors to a county just starting the CIS program. He introduced Mrs. Vicki Williams, CIS Facilitator at Wyoming East High School, and Ms. Molly Sigmon, Facilitator at Berlin McKinney Elementary School. He asked them to address the Board.

Ms. Sigmon said her caseload at Berlin McKinney is approximately 300 students, with 33 students currently receiving one on one attention. She said there are several



students that were considered at-risk, who are now off of that list, because of the resources CIS provides. She said the program has impacted every aspect of the school, including attendance, parent involvement, behavior, and much more.

Mrs. Williams said she thinks the CIS program, although it has the same goals throughout grade levels, often looks a little different in the high school setting. She said she has served students that have needed substance abuse counseling. She said there are also students who are now off of the homeless list, because of the benefits of the program. She said the support this program offers students and families is immeasurable.

Ms. Sigmon thanked Mr. Henry for his leadership and support.

There was a thorough discussion regarding Communities in Schools.

**Attendance Update: Enrollment Trends Update:** Mr. Prichard asked Mrs. Cline to present regarding the Attendance Update: Enrollment Trends Update.

Mrs. Cline asked Mr. Henry to address the Board.

Mr. Henry provided the Board Members with a list of current enrollment for each school. He said the enrollment changes daily, given new enrollments, students moving, and homeschooling. He reviewed the enrollment totals and trends with the Board.

Mrs. Cline said this year, according to State Aide formula, we are 10.9 professional and 27.3 service personnel over. She said this is the number of employees that the County does not receive any funding for.

There was a thorough discussion regarding Enrollment Trends.

**Consideration of 2020 Legislative Issues:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of 2020 Legislative Issues.

Mrs. Cline said the only changes on the 2020 Legislative Issues is the addition of funding for Communities in Schools and the removal of funding for mental health, as discussed. She said she, along with the Board, thought the mental health funding issues have been addressed. She said there were no other changes to the Legislative Issues

since they were last presented.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the 2020 Legislative Issues, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Personnel: A. Employee Hearing, if requested:** Mr. Prichard asked Mrs. Cline to present regarding Personnel: A. Employee Hearing, if requested.

Mrs. Cline said the employee did not request a hearing.

**B. Ratify Employee Suspension:** Mr. Prichard asked Mrs. Cline to present regarding Ratify Employee Suspension.

Mrs. Cline said the letter sent to the employee was included in the packet.

After a brief discussion, Mr. Davis made a motion, seconded by Mrs. England, to Ratify the Suspension of Employee #998001877, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**C. Personnel List:** Mr. Prichard asked Mrs. Cline to address the Board regarding Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a brief discussion, Mr. Lester made a motion, seconded by Mr. Davis, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

## **PROFESSIONAL:**

### **PRINCIPALS**

#### **A. Recommended for Appointment:**

Amanda E. Hylton, from Principal, Wyoming East High School to  
Principal, Glen Fork Elementary and Middle School, effective 2020-  
2021 school year

## **ELEMENTARY TEACHERS**

### **A. Recommended for Appointment:**

Jaquetta A. Lester, from Elementary Education Teacher, Huff Consolidated Elementary and Middle School, to Kindergarten Teacher, Huff Consolidated Elementary and Middle School, effective 2020-2021 school year

### **B. Resignation:**

Deborah K. Goff, Elementary Education Teacher, Oceana Middle School, effective January 23, 2020

## **SPECIAL SERVICES**

### **A. Medical Leave of Absence:**

Rosa M. Tilley, Pre-School Special Needs Teacher, Huff Consolidated Elementary and Middle School, January 29, 2020 through February 14, 2020

## **EXTRA DUTIES**

### **A. Recommended for Appointment:**

Christopher Jason Smyth, 6<sup>th</sup> - 8<sup>th</sup> Grade Softball Coach, Pineville Middle School, effective February 4, 2020

Christopher Scott Cook, Varsity Boys and Girls Track Coach, Wyoming East High School, effective February 4, 2020

## **SERVICE:**

## **BUS OPERATORS**

### **A. Recommended for Appointment:**

Jaqueta Starr Dalton, Extracurricular Run, AS NEEDED, Tutoring/Activity Bus Run; Tuesdays and Thursdays; Pineville Schools, New Richmond, Mouth of Cabin Creek, Mouth of Indian Creek, Welch Road, effective February 5, 2020

Carla J. Osborne, Preschool Extracurricular Run, AS NEEDED, Huff Area, effective February 5, 2020

**B. Resignation:**

Harriett L. Gibson, Bus Operator, Extracurricular Run, Tutoring/Activity Bus Run, AS NEEDED, Tuesdays & Thursdays, Baileysville Elementary and Middle School, Towards Brenton, effective January 29, 2020

Harriett L. Gibson, Bus Operator, Extracurricular Run, Tutoring/Activity Bus Run, AS NEEDED, Tuesdays and Thursdays, Westside High School, Towards Brenton - Mouth of Mill Creek, effective January 29, 2020

**SUBSTITUTES:**

**Teachers**

Jacqueline Rife

**Superintendent's Report:** Mr. Prichard asked Mrs. Cline to present regarding the Superintendent's Report.

Mrs. Cline shared recent meeting agendas and dates of upcoming events with the Board.

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Prichard reminded members of the next scheduled Board Meeting, which will be held on Thursday, February 13, 2020, at 10:00 a.m., at Westside High School.

Mr. Stiltner made a motion, seconded by Mrs. England, to adjourn. Passed with a 5-0 vote.