

**WYOMING COUNTY BOARD OF EDUCATION, February 24, 2020**

**STATE OF WEST VIRGINIA**

**COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, February 24, 2020, at 10:00 a.m., at Berlin McKinney Elementary School. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; and Betty F. England and Morgan K. "Mike" Davis, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Expulsion Hearings
2. Local School Improvement Council: Berlin McKinney Elementary School
3. Individuals or Groups of the Community at Large Wishing to Address the Board
4. Consent Agenda
  - A. Board of Education Meeting Minutes: January 27, 2020, and January 29, 2020
  - B. Extracurricular, Special, Fundraising, and Bus Requests
5. Consideration of 2018-2019 School Audits
6. School Safety and Security
7. Consideration of Bids Received: WAN Connections
8. Consideration of Bid Received: Wyoming East High School Recycling Trailer
9. Consideration of Bids Received: Construction of New Office Space at the Old Pineville Elementary School
10. Consideration of Request of Bids for Four Portable Driving Simulators
11. Consideration of Memorandum of Understanding Between Wyoming County Board of Education and Concord University Department of Education
12. Personnel List
13. Superintendent's Report
14. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance,

led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

**Expulsion Hearings:** Mr. Prichard asked Mrs. Cline to present regarding Expulsion Hearings.

Mrs. Cline introduced the Board Members, Assistant Superintendents, Mrs. Amanda Hylton, Principal of Wyoming East High School, and Lt. Scott Cook, Prevention Resource Officer at Wyoming East High School High School.

Mr. Prichard asked the parent of student #980016411 if they would like an open or closed hearing.

The parent requested a closed hearing.

All in attendance not related to the Expulsion Hearing exited the room.

Mrs. Cline asked Ms. Hall to address the Board regarding the Expulsion Hearing.

Ms. Hall asked Mrs. Hylton to address the Board.

Mrs. Hylton provided the Board with the details of the incident leading to the Expulsion recommendation.

Mr. Prichard asked student #980016411 if she was in agreement with the allegations.

The student said she did agree.

The parent and student were allowed to address the Board.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Expulsion of student #980016411, for 365 days, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Local School Improvement Council: Berlin McKinney Elementary School:** Mr. Prichard asked Mrs. Cline to present regarding Local School Improvement Council: Berlin McKinney Elementary School.

Mrs. Cline introduced Dr. Robert Lyons, Principal of Berlin McKinney Elementary

School, and thanked him for hosting the Board meeting. She asked him to address the Board.

Dr. Lyons welcomed all Board Members and Central Office Staff. He introduced the members of the Local School Improvement Council for Berlin McKinney Elementary School. He reviewed General Summative Assessment scores with the Board. He said he and the staff continue to work together to increase student performance on the GSA. He reviewed the attendance incentives and discussed what was being done to increase student attendance. Dr. Lyons said a positive change in attendance occurred around December. He said the incentives and help of the Communities in Schools Facilitator, Molly Sigmon, have helped students, immensely. He said Berlin McKinney students have been doing well in County competitions, including fairs and writing contests. Dr. Lyons said the SADD group has been working on the curb appeal of the school and are doing a fantastic job. He said there were several projects that are going on around the facility. Dr. Lyons thanked the Board Members for visiting Berlin McKinney Elementary School.

Mr. Davis asked Dr. Lyons how the CIS program and Secret Stories have impacted the school.

Dr. Lyons said Secret Stories is a wonderful program and he can already see benefits of the program.

A parent on the LSIC said the difference in reading skills between her children regarding with use of Secret Stories is very noticeable. She said the program had not been started when her first child entered elementary school, but her second child is learning Secret Stories and it is a wonderful program.

Dr. Lyons said the CIS program has been a great addition to Berlin McKinney Elementary School. He said the benefits of the this program are seen and felt every day.

**Individuals or Groups of the Community at Large Wishing to Address the**

**Board:** Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda: A. Board of Education Meeting Minutes: January 27, 2020, and January 29, 2020:** Mr. Prichard asked Mrs. Cline to address the Board regarding Consent Agenda: A. Board of Education Meeting Minutes: January 27, 2020, and January 29, 2020.

Mrs. Cline recommended the Minutes for the Meetings held January 27, 2020, and January 29, 2020.

**B. Extracurricular, Special, Fundraising, and Bus Requests:** Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda, A. Extracurricular, Special, Fundraising, and Bus Requests.

Mrs. Cline recommended the Extracurricular, Special, Fundraising, and Bus Requests as follows:

1) A bus request from Glen Fork Elementary and Middle School to take 3<sup>rd</sup> - 8<sup>th</sup> grade students on the Battle of the Books team to the County Competition at Southern West Virginia Community and Technical College in Saulsville on March 27, 2020, with funding from Title IV to cover the cost;

2) A fundraising request from Glen Fork Elementary and Middle School to sell spring pictures to raise funds for the school;

3) A request from Brooke Wolf for a professional day on March 10, 2020, to attend the math4life training in Flatwoods;

4) A fundraising request from Pineville Elementary School to sell Knickerbocker Portraits to raise funds for the school's general fund;

5) A fundraising request from Pineville Elementary School to sell yearbooks;

6) A request from Kimberly Queen for a professional day on March 2-3, 2020, to attend the West Virginia Department of Education School Counselor Conference in Charleston;

7) A request from Belinda Cook for a professional day on March 2-3, 2020, to attend the West Virginia Department of Education School Counselor Conference in Charleston;

8) A request from Belinda Cook for one and one half professional days on March 10, 2020 (½ day), and March 11, 2020 (full day), to attend the National Board Recognition event in Charleston;

9) A request from Kimberly Queen for one and one half professional days on March 10, 2020 (½ day), and March 11, 2020 (full day), to attend the National Board Recognition event in Charleston;

10) A request from Cindy Boyce for three professional days on March 19-21, 2020, to chaperone students attending the 2020 WV Thespians State Competition at Marshall University;

11) A request from Max Boyce for three professional days on March 19-21, 2020, to chaperone students attending the 2020 WV Thespians State Competition at Marshall University;

12) A fundraising request from Wyoming East High School to have intramural games to raise funds for the Class of 2021;

13) A fundraising request from Wyoming East High School to hold Warrior Idol to raise funds for the Class of 2021;

14) A fundraising request from Wyoming East High School to sell t-shirts to raise funds for the softball team;

15) A fundraising request from Wyoming East High School to sell Rada products to raise funds for the softball team;

16) A request from Sherry Younce for two professional days on March 16-17, 2020, to attend the Fashion Focus Hairshow with students in Nashville, TN;

17) A bus request from Baileysville Elementary and Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at Westside High School on March 3, 2020, with funding from Title IV to cover the cost;

18) A bus request from Glen Fork Elementary and Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at Wyoming East High School on February 27, 2020, with funding from Title IV to cover the cost;

19) A bus request from Herndon Consolidated Elementary and Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at Wyoming East High School on February 27, 2020, with funding from Title IV to cover the cost;

20) A bus request from Huff Consolidated Elementary and Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at Westside High School on March 3, 2020, with funding from Title IV to cover the cost;

21) A bus request from Mullens Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at Wyoming East High School on February 27, 2020, with funding from Title IV to cover the cost;

22) A bus request from Oceana Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at Westside High School on March 3, 2020, with funding from Title IV to cover the cost;

23) A bus request from Pineville Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at Wyoming East High School on February 27, 2020, with funding from Title IV to cover the cost;

24) A bus request from Road Branch Elementary and Middle School to take 8<sup>th</sup> grade students to the Wyoming County Career and Technical Center's Career Fair at

Westside High School on March 3, 2020, with funding from Title IV to cover the cost;

25) A request from Brenda Shumate for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

26) A request from Channing Lusk for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

27) A request from Donna Simmons for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

28) A request from Greg Lusk for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

29) A request from Darlene Richards for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

30) A request from Alisha Deskins for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

31) A request from Janet McKinney for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

32) A request from Andrew Thomas for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

33) A request from Angelina Brown for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

34) A request from Patricia Maggie Bishop for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

35) A request from Debby Clay for a professional day on April 24, 2020, to attend the Oppositional, Defiant and Disruptive Children and Adolescents seminar;

36) A request from Ashley Davis for three professional days on March 11-13, 2020, to attend the West Virginia Speech, Language, and Hearing Association's Annual

Convention in Bridgeport;

37) A bus request from Mullens Middle School and Mullens Elementary School to take 3<sup>rd</sup> - 8<sup>th</sup> grade students on the Battle of the Books team to the County Competition at Southern West Virginia Community and Technical College in Saulsville on March 27, 2020, with funding from Title IV to cover the cost;

38) A fundraising request from Oceana Middle School to have bingo to raise funds for the Student Council;

39) A fundraising request from Pineville Middle School to sell t-shirts to raise funds for RAZE;

40) A fundraising request from Pineville Middle School to sell Auntie Anne's Pretzels and Cinnabon to raise funds for the 8<sup>th</sup> grade class;

41) A request from Kimberly Harrison for a professional day on February 18, 2020, to chaperone students from Westside High School attending the County Social Studies Fair;

42) A fundraising request from Westside High School to have a mining new hire training to raise funds for the tennis team; and,

43) A request from Terri Woods for one and one half professional days March 10, 2020 (half day), and March 11, 2020 (full day), to attend the National Board Certification of Teachers banquet in Charleston.

**C. Budget Supplements and Transfers:** Mr. Prichard asked Mrs. Cline to present regarding Budget Supplements and Transfers.

Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to present Budget Supplements and Transfers.

Mrs. Cook provided a handout to the Board Members. She reviewed all proposed Budget Supplements and Transfers.



After a thorough discussion, Mr. England made a motion, seconded by Mr. Lester, to approve the Consent Agenda, Item A., B., and C., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of 2018-2019 School Audits:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of 2018-2019 School Audits.

Mrs. Cline said each schools' audit will be thoroughly reviewed with each school principal. She said schools are expected to work toward a perfect audit, as we are all stewards of public funds.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Davis, to accept the 2018-2019 School Audits, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said Mr. Jeffrey Hylton, Director of Safety and Transportation, has reported the mantraps are in the early phase of implementation.

There was a thorough discussion regarding School Safety and Security.

**Consideration of Bids Received: WAN Connections:** Mr. Prichard asked Mrs. Cline to address the Board regarding Consideration of Bids Received: WAN Connections.

Mrs. Cline said this Bid is for wireless network access. She asked Mr. Terry Shumate, Director of Technology and Information Systems, to address the Board.

Mr. Shumate provided the Board Members with a handout of information regarding the bids received. He said only two bids were received, one from Shentel, and one from Frontier. He said there are a few locations that will need additional bandwidth in the coming years. Mr. Shumate reviewed the details of the bids with the Board.

After a thorough discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Bid Received for WAN Connections from Shentel, as presented and

recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Bid Received: Wyoming East High School Recycling Trailer:**

Mr. Prichard asked Mrs. Cline to address the Board regarding Consideration of Bid Received: Wyoming East High School Recycling Trailer.

Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent of Secondary Schools, to address the Board.

Ms. Hall said a bid request for a recycling trailer was sent out last year, but did not yield any bids. She said Wyoming East High School received a grant, which included funds for the recycling trailer. She said the West Virginia Department of Environmental Protection has worked with Mrs. Bauer, teacher at Wyoming East High School and sponsor of the recycling program, to get the details and specifications of the trailer ready for this bid request. Ms. Hall said one bid was received from Pro-Tainer.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester to approve the Bid Received: Wyoming East High School Recycling Trailer from Pro-Tainer, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Bids Received: Construction of New Office Space at the Old Pineville Elementary School:** Mr. Prichard asked Mrs. Cline to address the Board regarding Consideration of Bids Received: Construction of New Office Space at the Old Pineville Elementary School.

Mrs. Cline asked Mr. Donald Clay, Director of Facilities and Operations, to address the Board.

Mr. Clay said only two companies came to the pre-bid meeting and both of those companies bid on the project. He reviewed the bids with the Board. He said these bids do not include materials, as they can be purchased for a cheaper price if bought separate.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the Bid Received for Construction of New Office Space at the Old Pineville

Elementary School from C & C Builders, the lowest bid, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Request of Bids for Four Portable Driving Simulators:** Mr. Prichard asked Mrs. Cline to present regarding Consideration of Request of Bids for Four Portable Driving Simulators.

Mrs. Cline asked Ms. Hall to address the Board.

Ms. Hall said this is a project Mrs. Judy Bledsoe has been working on. She said there were funds available to be used for Drivers' Education. She said out of those funds, both high schools received a new Drivers' Education car. Ms. Hall said the remaining funds have been allotted for driving simulators. She said these simulators can be used to learn driving skills in a number of areas, including manual transmission and tractor-trailer scenarios.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Request of Bids for Four Portable Driving Simulators, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Memorandum of Understanding Between Wyoming County Board of Education and Concord University Department of Education:** Mr. Prichard asked Mrs. Cline to present regarding Consideration of Memorandum of Understanding Between Wyoming County Board of Education and Concord University Department of Education.

Mrs. Cline asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to address the Board.

Ms. Cooke said this Memorandum of Understanding is in regards to student teaching, which is now called teacher candidacy. She said teacher candidates will now be in the classroom for a full year, rather than one semester. She said these candidates will

also be available to substitute during the second semester, up to one day per week. She said substituting will only be able to take place in their assigned school. Ms. Cooke said she feels this program is beneficial to the student candidates and the school system, as well.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve the Memorandum of Understanding Between Wyoming County Board of Education and Concord University Department of Education, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Personnel List:** Mr. Prichard asked Mrs. Cline to address the Board regarding Personnel List.

Mrs. Cline recommended the Personnel List as presented.

Mr. Davis made a motion to go into Executive Session, WV Code §6-9A-4, to discuss personnel. Mrs. England seconded the motion. Passed with a 5-0 vote.

Mr. Prichard made a motion, seconded by Mr. Stiltner, to return to Regular Session. Passed with a 5-0 vote.

After a brief discussion, Mr. Davis made a motion, seconded by Mrs. England, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

## **PROFESSIONAL:**

### **PRINCIPALS**

#### **A. Recommended for Appointment:**

Brenda S. Willingham, from Assistant Principal, Wyoming East High School, to Principal, Mullens Elementary School, effective March 9, 2020

#### **B. Change in Effective Date:**

Amanda Hylton, from Principal, Wyoming East High School, to Principal, Glen Fork Elementary and Middle School, effective March 9, 2020

Mallory Green, from Principal, Mullens Elementary School to Principal,  
Wyoming East High School, effective March 9, 2020

## **ELEMENTARY TEACHERS**

### **A. Recommended for Appointment:**

Natasha M. Helmandollar, Elementary Education Teacher, Oceana Middle  
School, effective February 26, 2020

### **B. Retirement:**

Pamela M. Bailey, Elementary Education Teacher, Pineville Elementary  
Schools, effective June 30, 2020

Marie E. Olafson, Title I Teacher, Baileysville Elementary and Middle  
School, effective June 30, 2020

## **EXTRA DUTIES**

### **A. Recommended for Appointment:**

Wendell L. Hatfield, Jr., 6<sup>th</sup> - 8<sup>th</sup> Grade Baseball Coach, Baileysville  
Elementary and Middle School, effective February 26, 2020

Christopher Jason Smyth, 6<sup>th</sup> -8<sup>th</sup> Grade Baseball Coach, Mullens Middle  
School (This team consolidates players from Pineville Middle School,  
Mullens Middle School, Herndon Consolidated Elementary and Middle  
School, and Glen Fork Elementary and Middle School), effective  
February 26, 2020

James J. Adkins, II, from Assistant Varsity Football Coach, Wyoming East  
High School, to Varsity Football Coach, Wyoming East High School,  
effective February 26, 2020

Christian B. Hedinger, Volunteer Baseball Coach, Wyoming East High  
School, effective February 26, 2020

## **SERVICE PERSONNEL:**

### **AIDES**

#### **A. Retirement:**

Linda S. Bailey, Aide/ECCAT, Baileysville Elementary and Middle School,  
effective June 30, 2020

## **BUS OPERATORS**

A. Resignation:

Daniel J. England, Bus Operator, Extracurricular Run, Pineville Elementary and Pineville Middle Schools, AS NEEDED, Tutoring/Activity Run, Tuesdays & Thursdays, Pineville Area, effective February 12, 2020

Will M. Peterson, Bus Operator, Extracurricular Run, Herndon Consolidated Elementary and Middle School, AS NEEDED, Tutoring/Activity Run, Tuesdays and Thursdays, Herndon Area, effective February 18, 2020

**COOKS**

A. Retirement:

Fredia M. Hash, Cook III/Cafeteria Manager, Mullens Elementary School, effective June 30, 2020

**SUBSTITUTES:**

**Aides**

A. Remove from Sub List:

Hazel Hurley, per her request

**Bus Operator Training**

A. Remove From Bus Operator Training List:

Mark David Robinson, per request of Jeffrey Hylton  
Teresa Akers Overton, per request of Jeffrey Hylton

**Superintendent's Report:** Mr. Prichard asked Mrs. Cline to present regarding the Superintendent's Report.

Mrs. Cline shared recent meeting agendas and dates of upcoming events with the Board.

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Prichard reminded members of the next scheduled Board Meeting, which will be held on Monday, March 2, 2020, at 6:00 p.m., at the Wyoming County Career and

Technical Center.

Mr. Stiltner made a motion, seconded by Mr. Davis, to adjourn. Passed with a 5-0 vote.