

## **WYOMING COUNTY BOARD OF EDUCATION, March 30, 2020**

### **STATE OF WEST VIRGINIA**

### **COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, March 30, 2020, at 10:00 a.m., by telephone conference, due to the current Executive Order of the Governor of West Virginia regarding the COVID-19 pandemic. Those in attendance at the Wyoming County Board of Education Central Office Conference Room were Michael R. Prichard, President. Allan R. Stiltner, Vice President; and Betty F. England, Morgan K. "Mike" Davis, and Douglas E. Lester, Members, all participated by phone. Deirdre A. Cline, Superintendent, was also in attendance at the Central Office. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board: This meeting will be held on conference call, as previously stated. If you wish to address the Board, please call 304-732-6262, etc. 1101, to participate by phone.
2. 2020-2021 School Calendar: Hearing #2
3. Consent Agenda
  - A. Extracurricular, Special, Fundraising, and Bus Requests
  - B. Budget Supplements and Transfers
  - C. Payment of Invoices
4. School Safety and Security
5. Revision of Policy 2510: Assuring Quality Education: Regulations for Education Programs
6. Updates and Revisions to NEOLA Policies
7. New Central Office Building Update
8. Consideration of Bids Received: Balancing of HVAC at Wyoming East High School
9. Consideration of Bid Received: 4 Portable Driving Simulators
10. Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update
11. Personnel List
12. Superintendent's Report
13. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Mrs. Cline asked the Board for their consideration in moving Item 5, Revision to Policy 2510: Assuring Quality Education, Regulations for Education, before Item 1, Individuals or Groups of the Community Wishing to Address the Board. She said this action would be appreciated, as Mrs. Kara Halsey-Mitchell, Director of Academic Programs, has a webinar with the West Virginia Department of Education scheduled, as well.

Mrs. England made a motion, seconded by Mr. Davis, to move Agenda Item 5 before Item 1, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Revision to Policy 2510: Assuring Quality Education: Regulations for Education Programs:** Mr. Prichard asked Mrs. Cline to present regarding Revision to Policy 2510: Assuring Quality Education: Regulations for Education Programs.

Mrs. Cline asked Mrs. Kara Halsey-Mitchell, Director of Academic Programs, to address the Board.

Mrs. Mitchell said the two documents in the packet include the key revisions and the proposed new policy. She said the key revisions list includes all changes the West Virginia State Department of Education have proposed. She reviewed the changes with the Board.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the Revision to Policy 2510: Assuring Quality Education: Regulations for Education Programs, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Mr. Davis made a motion, seconded by Mrs. England, to return to Item 1 on the Agenda. Passed with a 5-0 vote.

**Individuals or Groups of the Community at Large Wishing to Address the**

**Board:** Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board, in person or by telephone.

**2020-2021 School Calendar: Hearing #2:** Mr. Prichard asked Mrs. Cline to address the Board regarding 2020-2021 School Calendar: Hearing #2.

Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent of Secondary Schools, to address the Board.

Ms. Hall said several sample calendars were sent to all employees the first week of March for review. She said there have been a few employees with questions, and those have been addressed. She said the first Calendar Hearing was held on March 12, 2020.

Mrs. Cline said we are required to hold two Hearings to allow the public to express concerns and recommendations to the school calendar. She said the calendars for employee vote will be sent out this week. She said employees will have two or three options for their consideration.

There was a brief discussion regarding the 2020-2021 School Calendar Hearing #2.

**Consent Agenda: A. Extracurricular, Special, Fundraising, and Bus Requests:**

Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda, A. Extracurricular, Special, Fundraising, and Bus Requests.

Mrs. Cline recommended the Extracurricular, Special, Fundraising, and Bus Requests as follows:

1) A bus request from Baileysville Elementary and Middle School to take 5<sup>th</sup> - 7<sup>th</sup> grade students to a drug prevention presentation at Wyoming East High School on March 10, 2020, with funding from County funds to cover the cost;

2) A bus request from Glen Fork Elementary and Middle School to take 5<sup>th</sup> - 8<sup>th</sup>

grade students to a drug prevention presentation at Westside High School on March 11, 2020, with funding from County funds to cover the cost;

3) A bus request from Herndon Consolidated Elementary and Middle School to take 5<sup>th</sup> - 8<sup>th</sup> grade students to a drug prevention presentation at Wyoming East High School on March 10, 2020, with funding from County funds to cover the cost;

4) A bus request from Huff Consolidated Elementary and Middle School to take 5<sup>th</sup> - 8<sup>th</sup> grade students to a drug prevention presentation at Westside High School on March 11, 2020, with funding from County funds to cover the cost;

5) A request from Miranda Coleman for her daughter in 6<sup>th</sup> grade to attend school out of district, transferring to Huff Consolidated Elementary and Middle School, for the 2019-2020 school year;

6) A request from Miranda Coleman for her daughter in 4<sup>th</sup> grade to attend school out of district, transferring to Huff Consolidated Elementary and Middle School, for the 2019-2020 school year;

7) A bus request from Mullens Middle School to take 5<sup>th</sup> - 7<sup>th</sup> grade students to a drug prevention presentation at Wyoming East High School on March 10, 2020, with funding from County funds to cover the cost;

8) A bus request from Mullens Middle School to take 8<sup>th</sup> grade students to a drug prevention presentation at Wyoming East High School on March 10, 2020, with funding from County funds to cover the cost;

9) A bus request from Oceana Middle School to take 8<sup>th</sup> grade students to a drug prevention presentation at Westside High School on March 11, 2020, with funding from County funds to cover the cost;

10) A bus request from Oceana Middle School to take 5<sup>th</sup> - 7<sup>th</sup> grade students to a drug prevention presentation at Westside High School on March 11, 2020, with funding

from County funds to cover the cost;

11) A request from Billy Cook for a professional day on March 5, 2020, to attend the Social Studies Textbook Adoption presentation at the Wyoming County Career and Technical Center;

12) A fundraising request from Pineville Elementary school to sell autograph t-shirts to raise funds for the 4<sup>th</sup> grade class and the school's general fund;

13) A bus request from Pineville Middle School to take 8<sup>th</sup> grade students to a drug prevention presentation at Wyoming East High School on March 10, 2020, with funding from County funds to cover the cost;

14) A bus request from Pineville Middle School to take 5<sup>th</sup> - 7<sup>th</sup> grade students to a drug prevention presentation at Wyoming East High School on March 10, 2020, with funding from County funds to cover the cost;

15) A bus request from Road Branch Elementary and Middle School to take 5<sup>th</sup> - 8<sup>th</sup> grade students to a drug prevention presentation at Wyoming East High School on March 10, 2020, with funding from County funds to cover the cost;

16) A bus request from Wyoming East High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students on the Boys' Basketball team to a game at the Raleigh County Convention Center in Beckley on March 3, 2020, with funding from the Boys' Basketball funds to cover the cost;

17) A bus request from Wyoming East High School to take 9<sup>th</sup> - 12<sup>th</sup> grade students to the Girls' Basketball Regional game at Pikeview High School on March 5, 2020, with funding from student services to cover the cost;

18) A fundraising request from the Wyoming County Career and Technical Center to have a raffle for a smart tv to raise funds for the cosmetology class;

19) A fundraising request from the Wyoming County Career and Technical Center to sell Tupperware to raise funds for the cosmetology class;

20) A request from Teresa Taylor for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

21) A request from Brian Mitchell for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

22) A request from Rory Chapman for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

23) A request from Betsy Walls for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

24) A request from Jeffrey Simmons for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

25) A request from Holly McBride for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

26) A request from Algie Cook for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

27) A request from Christopher Stacy for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

28) A request from Rebecca Grogg for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee

at the Wyoming County Career and Technical Center;

29) A request from Jamie Lusk for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

30) A request from Mike Sandy for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

31) A request from Lisa Stafford for a professional day on March 10, 2020, to attend the caravan for the K-8 and 9-12 Health/Wellness Instructional Materials Committee at the Wyoming County Career and Technical Center;

32) A request from Elizabeth Bailey for a professional day on March 10, 2020, to attend a mathematics training in Flatwoods;

33) A request from Amy Mitchell for a professional day on March 10, 2020, to attend a mathematics training in Flatwoods;

34) A fundraising request from Baileysville Elementary and Middle School to sell pepperoni rolls to raise funds for the 8<sup>th</sup> grade class trip;

35) A request from Keisha Stewart for two professional days March 2-3, 2020, to attend the West Virginia Department of Education School Counselor Conference in Charleston;

36) A request from Brenda Smith for two professional days March 2-3, 2020, to attend the West Virginia Department of Education School Counselor Conference in Charleston;

37) A request from Brenda Smith for a professional day on March 12, 2020, to attend the GEAR UP Site Coordinator Meeting in Charleston;

38) A request from Keisha Stewart for a professional day on March 12, 2020, to

attend the GEAR UP Site Coordinator Meeting in Charleston; and,

39) A request from Delilah Cameron for a leave of educational value on March 13, 2020, for the following students: Noah Cameron and Elijah Cameron of Wyoming East High School; Kayla Massey of Oceana Middle School; and Faith Massey and Hope Massey of Westside High School.

After a brief discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve Consent Agenda, Item A., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**B. Budget Supplements and Transfers:** Mr. Prichard asked Mrs. Cline to present regarding Budget Supplements and Transfers.

Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to address the Board.

Mrs. Cook provided the Board with a complete list of the proposed Budget Supplements and Transfers by email, prior to the meeting. She reviewed each with the Board.

**C. Payment of Invoices:** Mr. Prichard asked Mrs. Cline to present regarding Payment of Invoices.

Mrs. Cline recommended the Payment of Invoices as presented.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Consent Agenda, Items B. and C., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said everyone is working diligently to keep the food deliveries running with bus drivers. She said there are several changes with the way the program looks and



volunteers, but the students of Wyoming County will continue to receive meals.

Mr. Davis asked if the Active Shooter Training scheduled for Westside High School had been cancelled.

Mrs. Cline said it has been cancelled. She said it would be rescheduled as soon as possible, and would likely be at the beginning of next school year.

There was a thorough discussion regarding School Safety and Security.

**Updates and Revisions to NEOLA Policies:** Mr. Prichard asked Mrs. Cline to address the Updates and Revisions to NEOLA Policies.

Mrs. Cline asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to address the Board.

Ms. Cooke said the policies provided in the packet are for review. She said there are a number of policies included and the majority of the changes are to keep County policies in line with State policies. She said she was available to answer any questions the Board Members would have regarding the changes. Ms. Cooke said all policies included would be recommended for approval at the next Board Meeting, scheduled for Thursday.

There was a thorough discussion regarding the Updates and Revisions to NEOLA Policies.

**New Central Office Building Update:** Mr. Prichard asked Mrs. Cline to address the Board regarding New Central Office Building Update.

Mrs. Cline asked Mr. Donald Clay, Director of Operations and Facilities, to address the Board.

Mr. Clay said the work is progressing nicely. He said all walls are built in the upstairs rooms, and electrical work continues. He said the majority of work downstairs is complete, and moving will start very soon. Mr. Clay said a pre-bid meeting is scheduled for today for the flooring for the upstairs. He said bids would be received and opened on Wednesday.

Mr. Stiltner asked if the schedule for moving is still May 1, 2020.

Mr. Clay said it is going to be hard to keep that deadline given the current situation we are in, but he is pushing to have the work complete.

Mr. Prichard asked if the work is continuing through the pandemic.

Mr. Clay said work is continuing at this time.

There was a through discussion regarding the New Central Office Building Update.

**Consideration of Bids Received: Balancing HVAC at Wyoming East High School:** Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Bids Received: Balancing HVAC at Wyoming East High School.

Mrs. Cline asked Mr. Clay to address the Board.

Mr. Clay said this work has been put out to bid twice and there were none received, either time. He said he has worked closely with the SBA on this project. He said this is the final phase of the SBA project of the HVAC system at Wyoming East High School. He reviewed the bids with the Board.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve the low bid received from HABCO to perform the Balancing of the HVAC at Wyoming East High School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Bid Received: 4 Portable Driving Simulators:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Bid Received: 4 Portable Driving Simulators.

Mrs. Cline asked Ms. Hall to address the Board.

Ms. Hall said the four driving simulators would be split between the high schools, providing two for each. She said the funding is available from Step VII. She reviewed the bid received with the Board.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Lester,

to approve the Bid Received from AplusB Software Corp for the 4 Portable Driving Simulators, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update:** Mr. Prichard asked Mrs. Cline to present regarding the Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update.

Mrs. Cline asked Mr. John Henry, Director of Student Services and Attendance, to address the Board.

Mr. Henry said he is continuing to work daily with the Health Department. He said through the drive-through testing site there have only been 10 tests done in Wyoming County, to date. Mr. Henry said there have been so many great things going on in the County in regards to feeding children through this time. He said this program has seen several changes since it started, but they have all been for the safety of all involved. He said this week, the feeding sites will go down from four, to two, to better serve the kids and keep everyone safe.

Mrs. Cline said Mr. Henry has done a phenomenal job in this pandemic. She said he has been invaluable to the feeding of children.

There was a thorough discussion regarding the Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update.

**Personnel List:** Mr. Prichard asked Mrs. Cline to present regarding Personnel List.

Mrs. Cline recommended the Personnel List as presented.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

## **PROFESSIONAL:**

### **PRINCIPALS**

#### A. Recommended for Appointment:

Rhonda L. Thomas, from Assistant Principal, Westside High School, to Principal, Westside High School, effective July 1, 2020

### **EXTRA DUTIES**

#### A. Recommended for Appointment:

Brandon L. Peck, Assistant Varsity Football coach, Wyoming East High School, effective April 1, 2020

**Superintendent's Report: School Activities Report:** Mr. Prichard asked Mrs. Cline to present regarding the Superintendent's Report.

Mrs. Cline shared recent meeting agendas and dates of upcoming events with the Board. She reviewed the feeding program. She said meaningful contact continues to take place between Central Office and Principals, Principals and teachers, and teachers and students. She said it is important to keep open communication between all at this time. Mrs. Cline reviewed the school calendar process with the Board Members.

**Items for Future Agendas and Announcements:** Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Davis asked if the Board would be interested in sending a letter of appreciation to Governor Justice in his actions and responses to the COVID-19 pandemic.

All Board Members were in agreement to send a letter to the Governor.

Mr. Prichard reminded members of the next scheduled Board Meeting, which will be held on Thursday, April 2, 2020, at 10:00 a.m. He said this meeting will also be held by phone conference.

Mr. Davis made a motion, seconded by Mrs. England, to adjourn. Passed with a 5-0 vote.