

WYOMING COUNTY BOARD OF EDUCATION, May 26, 2020

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Tuesday, May 26, 2020, at 10:00 a.m., by telephone conference, due to the current Executive Order of the Governor of West Virginia regarding the COVID-19 pandemic. Those participating via conference call originated at the Wyoming County Board of Education Central Office were Michael R. Prichard, President; Allan R. Stiltner, Vice President; and Betty F. England, Morgan K. "Mike" Davis, and Douglas E. Lester, Members. Deirdre A. Cline, Superintendent, was also in attendance at the Central Office. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board: This meeting will be held on conference call, as previously stated. If you wish to address the Board, **please call 304-732-6262, ext. 1101, to participate by phone.**
2. Consent Agenda
 - A. Minutes, Board of Education Meeting: May 14, 2020
 - B. Extracurricular, Special, Fundraising, and Bus Requests
 - C. Budget Supplements and Transfers
3. 2020-2021 Budget
4. School Safety and Security
5. West Virginia Board of Education Resolution for Seniors
6. Consideration of Adoption of Instructional Materials for Health and Wellness
7. Consideration of Revisions and Addition to NEOLA Policies
 - A. Policy 0164: Notice of Meetings (Revision)
 - B. Policy 8420.01: Epidemics and Pandemics (New)
 - C. Policy 8450: Control of Casual-Contact Communicable Diseases (Revision)
8. Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update
9. Personnel List
10. Superintendent's Report
11. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance,

led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board, in person or by telephone.

Consent Agenda: A. Minutes, Board of Education Meeting: May 14, 2020: Mr.

Prichard asked Mrs. Cline to present regarding Consent Agenda.

Mrs. Cline recommended the Minutes from the Board of Education Meeting held May 14, 2020.

Extracurricular, Special, Fundraising, and Bus Requests: Mrs. Cline recommended the Extracurricular, Special, Fundraising, and Bus Requests as follows:

1) A request from Donald and Jennifer Lundy for their son entering 9th grade to attend school out of district, transferring from Wyoming East High School to Westside High School, for the 2020-2021 school year.

Budget Supplements and Transfers: Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to present regarding Budget Supplements and Transfers.

Mrs. Cline said Budget Supplements and Transfers will be presented at a future meeting.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve Consent Agenda, Items A. and B., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

2020-2021 Budget: Mr. Prichard asked Mrs. Cline to present regarding the 2020-2021 Budget.

Mrs. Cline asked Mrs. Kim Cook, Chief School Business Official, to address the Board.

Mrs. Cook said there have been no comments received regarding the published Preliminary Budget. She said the Budget can change, as needed, throughout the year. She said with the COVID-19 pandemic, there is uncertainty regarding the Budget, in which extra precaution will need to be taken. Mrs. Cook said the proposed Budget is very similar to this year's budget. She reviewed the Budget with the Board.

Mrs. Cline said Mrs. Cook is dedicated to keeping Wyoming County Schools financially sound and she is thankful for her collaboration and team work. She said she is also very thankful for the community members that continue to approve the Levy, which is vital to the service of children in Wyoming County. Mrs. Cline said the 2020-2021 Budget was properly published and all codes have been followed.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mrs. England, to approve the 2020-2021 Budget, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline said the possibility of installing mantraps in all schools is still being looked at. She said the Knox Boxes were ready to be installed at each school, as well.

There was a thorough discussion regarding School Safety and Security.

West Virginia Board of Education Resolution for Seniors: Mr. Prichard asked Mrs. Cline to address the Board regarding West Virginia Board of Education Resolution for Seniors.

Mrs. Cline said the West Virginia Board of Education has released a Resolution for the graduating class of 2020. She asked Ms. Robin Hall, Assistant Superintendent of Secondary Schools, to address the Board.

Ms. Hall said this Resolution is very special for the Seniors. She said the Resolution

has been posted on social media and will be printed and distributed to all Wyoming County Seniors. She said this is an extraordinary year and she is appreciative of the Resolution.

There was a brief discussion regarding the West Virginia Board of Education Resolution for Seniors.

Consideration of Adoption of Instructional Materials for Health and Wellness:

Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Adoption of Instructional Materials for Health and Wellness.

Mrs. Cline asked Mrs. Kara Halsey-Mitchell, Director of Academic Programs, to address the Board.

Mrs. Mitchell said it has been an unusual experience with the Instructional Materials Committees, due to the pandemic. She said the committee has done a wonderful job reviewing the materials. She said the committee has selected the following: *Great Body Shop*, published by The Children's Health Market, Inc., for grades Kindergarten through 5th. She said this adoption would be for the period of July 1, 2021 to June 30, 2026. She said for grades 6th through 8th, the committee selected *Essential Health Skills for Middle School*, published by The Goodheart-Wilcox Co., Inc. Mrs. Mitchell said *Essential Health*, also by The Goodheart-Wilcox Co., Inc., was selected for 9th grade by the committee. She said both the 6th through 8th grade and the 9th grade adoptions are for the period of July 1, 2020 to June 30, 2026.

After a thorough discussion, Mrs. England made a motion, seconded by Mr. Lester, to approve the Adoption of Instructional Materials for Health and Wellness as follows: *Great Body Shop* (Kindergarten through 5th grade), published by The Children's Health Market, Inc.; *Essential Health Skills for Middle School* (6th through 8th grade) and *Essential Health* (9th grade), published by The Goodheart-Wilcox Co., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Revisions and Addition to NEOLA Policies: Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Revisions and Addition to NEOLA Policies.

Mrs. Cline asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to address the Board.

Ms. Cooke reviewed the revisions of Policy 0164: Notice of Meetings and Policy 8450: Control of Casual-Contact Communicable Diseases. She said Policy 8420.01: Epidemics and Pandemics was a new policy and reviewed it with the Board.

Mrs. Cline said NEOLA does quarterly recommendations and updates. She said NEOLA is very thorough with keeping the policies up-to-date.

After a thorough discussion, Mr. Lester made a motion, seconded by Mrs. England, to approve the Revisions and Addition to NEOLA Policies (Policy 0164: Notice of Meetings, Policy 8420.01: Epidemics and Pandemics, and Policy 8450: Control of Casual-Contact Communicable Diseases, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update: Mr. Prichard asked Mrs. Cline to address the Board regarding Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update.

Mrs. Cline said Mr. John Henry, Director of Student Services and Attendance, continues to do a great job in navigating the COVID-19 pandemic, as related to the Board of Education issues. She asked Mr. Henry to address the Board.

Mr. Henry said he is continuing daily talks with the Health Department. He said there has now been a total of 3 positive COVID-19 cases in Wyoming County. He said there has been a large increase of testing due to the Governor's order to test all residents and staff of nursing homes and assisted living facilities. He said the two recent cases are

from an assisted living facility. He said he is very encouraged by the transparency of the assisted living facility about the confirmed cases. He said being open, honest, and transparent to the public during this pandemic is crucial. Mr. Henry said the Health Department is strongly encouraging the use of face masks for everyone working with the public. He said he is thankful for the great working relationship that the Board has with the Health Department.

Mr. Davis asked about the personal protective equipment needs.

Mr. Henry said an order has been placed for additional personal protective equipment. He said several hundred masks were donated to the Health Department during the start of the pandemic.

There was a thorough discussion regarding the Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update.

Personnel List: Mr. Prichard asked Mrs. Cline to address the Board regarding the Personnel List.

Mrs. Cline said Ms. Stacey Lusk, Director of Assessment and Personnel, is doing a great job keeping Personnel moving forward during these times. She asked Ms. Lusk to address the Board.

Ms. Lusk reviewed the Personnel List with the Board Members.

Mrs. Cline recommended the Personnel List as presented.

After a brief discussion, Mrs. England made a motion, seconded by Mr. Lester, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

PROFESSIONAL:

SECONDARY TEACHERS

A. Recommended for Appointment:

Herbert E. Eanes, from ELA teacher, Wyoming East High School, to ELA teacher, Westside High School, effective August 17, 2020

EXTRA DUTIES

A. Change in Resignation Title:

James R. Cook, Junior Varsity Softball Coach, Wyoming East High School, effective March 5, 2020

SERVICE PERSONNEL:

AIDES

A. Recommended for Appointment:

Alissa G. Browning, from Transferred Aide, to Aide/Early Childhood Classroom Assistant Teacher, Kindergarten, Baileysville Elementary and Middle School, effective August 17, 2020

Sherry L. Toler, from Aide/Early Childhood Classroom Assistant Teacher, Road Branch Elementary and Middle School to Aide/Early Childhood Classroom Assistant Teacher, Kindergarten, Pineville Elementary School, effective August 17, 2020

Preston E. Brooks, from Transferred Aide, to Special Education Aide - Itinerant (Current Assignment: Mullens Elementary School), effective August 17, 2020

BUS OPERATORS

A. Recommended for Appointment:

Will M. Peterson, from Terminated One Half-Time Bus Operator (Preferred Recall) and One Half-Time Bus Operator, PM Only, Wyoming East/Pineville Areas, to Bus Operator, Westside/Huff Area, effective August 17, 2020

COOKS

A. Recommended for Appointment:

Kitti B. Griffith, from Cook (6:00 a.m. - 2:00 p.m.), Pineville Elementary School, to Cook III/Cafeteria Manager (6:00 a.m. - 2:00 p.m.), Mullens Elementary School, effective August 17, 2020

Carrie M. Morgan, from Cook III/Cafeteria Manager, Road Branch Elementary School, to Cook III/Cafeteria Manager (6:00 a.m. - 2:00 p.m.), Oceana Middle School, effective August 17, 2020

Belinda A. Clay, from Terminated One Half-Time Cook (Preferred Recall) and One Half-Time Custodian (2:00 p.m.- 6:00 p.m.), Career and Technical Center to One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Berlin McKinney Elementary School, and One Half-Time Custodian (2:00 p.m. - 6:00 p.m.), Career and Technical Center, effective August 17, 2020

Penny L. Miller, from Terminated One Half-Time Cook (Preferred Recall), to One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Pineville Elementary School, effective August 17, 2020

Wilma L. Nichols, from Transferred One Half-Time Cook, to One Half-Time Cook (9:30 a.m. - 1:30 p.m.), Pineville Middle School, effective August 17, 2020

B. Rescind Transfer:

Vicki L. Evans, Cook (6:00 a.m. - 2:00 p.m.), Pineville Elementary School, effective May 26, 2020

CUSTODIANS

A. Recommended for Appointment:

Tiffany L. Toler, from Terminated Custodian (Preferred Recall), to One Half-Time Custodian (2:00 p.m. - 6:00 p.m.), Berlin McKinney Elementary School, effective August 17, 2020

Amanda L. Rutten, from Terminated One Half-Time Custodian (Preferred Recall), to One Half-Time Custodian (4:00 p.m. - 8:00 p.m.), Pineville Elementary School, effective August 17, 2020

Judith M. Lester, from Transferred Custodian, to Custodian (6:00 a.m. - 2:00 p.m.), Wyoming East High School, effective August 17, 2020

SECRETARIES

A. Recommended for Appointment:

Sherry M. Abbott, from Transferred One Half-Time Secretary, to One Half-Time Secretary III (9:00 a.m. - 12:30 p.m.), Maintenance Department, effective July 1, 2020

Dina L. Burgess, from Terminated Secretary (Preferred Recall), to Secretary, Baileysville Elementary and Middle School, effective August 11, 2020

SUBSTITUTES:

Cooks

Phyllis A. Combs, remove from list, as per her request

Superintendent's Report: Mr. Prichard asked Mrs. Cline to present regarding the Superintendent's Report.

Mrs. Cline said the Dental/Optical reimbursement program will be extended until September 30, 2020. She said this decision has been made due to employees not being able to reschedule appointments prior to the normal June 30, 2020, deadline. Mrs. Cline said the Central Office has returned to regular work days and hours. She said details regarding the Summer Feeding program have been determined. She said the program will be pick-up only starting June 10, 2020. She said the pick-up locations will remain at the two high schools. Mrs. Cline said a ZOOM meeting with Faculty Senate Presidents' meeting will be held today. She said there has been no guidance or determination from the West Virginia Department of Education regarding re-entry in August. She said a Re-entry Taskforce has been formed on both the county and state level. Mrs. Cline said it is still too early to know what the re-entry will look like. She has asked the County Taskforce to produce three plans: one for schools remaining closed, one for partial re-entry, and one for a full re-opening. Mrs. Cline asked the Board Members how they would like to move

forward with Board Meetings.

There was a brief discussion regarding the format of future Board Meetings. The Board was in agreement to continue with the meetings by phone, or other electronic means, until further notice.

Mr. Stiltner asked how many meals have been served thus far through the feeding program.

Ms. Hall said the total meals served since the school closure is 403,138, with 41,630, being served last Wednesday.

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Prichard reminded members of the next scheduled Board Meeting, which will be held on Monday, June 1, 2020, at 10:00 a.m. He said this meeting will also be held by phone conference or ZOOM video conference.

Mrs. England made a motion, seconded by Mr. Lester, to adjourn. Passed with a 5-0 vote.