

WYOMING COUNTY BOARD OF EDUCATION, August 20, 2020

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Thursday, August 20, 2020, at 10:00 a.m., at the Wyoming County Board of Education Central Office, 155 Park Street, Pineville, West Virginia. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; and Morgan K. "Mike" Davis and Richard A. "Richie" Walker, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Individuals or Groups of the Community at Large Wishing to Address the Board
2. Consent Agenda
 - A. Minutes, Board of Education Meetings: July 27, 2020, and August 3, 2020
 - B. Extracurricular, Special, Fundraising, and Bus Requests
 - C. Payment of Invoices
3. School Safety and Security
 - A. Consideration of Student Insurance
4. Consideration of Easement at Mullens Elementary School for Black Diamond Power Company
5. Consideration of Request of Bids: Cleaning Supplies
6. Consideration of Bids Received: Two (2) Temperature Screening Systems
7. Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update
8. Virtual School Update
9. Update on Re-entry for Fall 2020
 - A. High School Schedules
 - B. Custodial Guidance Document for COVID-19 Response
 - C. West Virginia Department of Education Re-entry Toolkit
 - D. WVSSAC Guidelines for Fall Sports
 - E. Re-entry Framework Booklet for Students, Employees, and Families
 - F. School Re-entry Metrics & Protocols (Color-coded Systems)
10. Personnel
 - A. Consideration of Substitutes in Areas of Critical Need and Shortage Plan
 - B. Personnel List
11. Superintendent's Report
12. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

Individuals or Groups of the Community at Large Wishing to Address the

Board: Mr. Prichard asked if there was anyone wishing to address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Mr. Prichard asked the Board to move Item 9, Update on Re-entry for Fall 2020, in front of Item 2, Consent Agenda.

Mr. Davis made a motion, seconded by Mr. Walker, to move Item 9, Update on Re-entry for Fall 2020, for it to be addressed prior to the Consent Agenda. Passed with a 5-0 vote.

Update on Re-entry for Fall 2020: Mr. Prichard asked Mrs. Cline to address the Board regarding the Update on Re-entry for Fall 2020.

Mrs. Cline said tremendous activity has been taking place to aide with re-entry. She said the Central Office has been very proactive regarding the re-entry into schools.

A. High School Schedules: Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent, to address the Board regarding the High School Schedules.

Ms. Hall said in the latest re-entry meeting for Secondary Schools, great discussion occurred about scheduling, and many other topics. She said with 500-600 students in each high school, adjustments must be made to help with social distancing. She provided the Board Members with a copy of schedules for the high schools and Career and Technical Center. She reviewed the schedule with the Board. Ms. Hall said the schedules they are running are like a block schedule, having students attend 4 classes on Monday and Thursday and 4 different classes on Tuesday and Friday. She said students from Wyoming East attending the Career and Technical Center will attend on Monday's and

Thursday's, and students from Westside High School will attend Tuesday's and Friday's. She said it was recommended by the Health Department to keep the high schools separated while attending the Wyoming County Career and Technical Center.

Mr. Prichard asked if every student that attended the Career and Technical Center last school year was able to graduate.

Mrs. Cline said students that attended the Career and Technical Center last year, that were eligible for graduation, have graduated and received the same diploma and certifications as students in years past.

Mr. Walker asked how social distancing would be handled.

Mr. Hylton, Director of Safety and Transportation, said under West Virginia Department of Education direction, students will be seated 3 feet apart. He said students from the same household will be sitting together. He said temperatures of all students will be checked upon entering the bus, as well.

Mrs. Cline said Wyoming County is going above the recommended guidelines by taking temperatures, not only when a student enters the bus, but also when all employees and students enter a building. She said this is not required, but she thinks it's a good practice to put into place.

Mr. Henry said the temperature screenings are not a guarantee that someone is not sick, but they definitely add an extra layer of protection for all students and employees.

There was a very thorough discussion regarding High School Schedules and bus guidelines.

B. Custodial Guidance Document for COVID-19 Response: Mrs. Cline asked Ms. Hall to address the Board.

Ms. Hall provided the Board with a copy of the Custodial Guidance Document. She reviewed the document with the Board. She said there is a checklist for custodians to

complete every day. She said there is also a checklist for the deep cleaning that will occur on Wednesday's and Saturday's. Ms. Hall said all custodians will attend a training regarding the checklists, as well as training on how to use the disinfectant sprayers that each school will receive.

There was a thorough discussion regarding the Custodial Guidance Document for COVID-19 Response.

C. West Virginia Department of Education Re-entry Toolkit: Mrs. Cline said a copy of the entire West Virginia Department of Education Re-entry Toolkit is in the packet. She said this document is the minimum guidelines or suggestions regarding re-entry.

D. WVSSAC Guidelines for Fall Sports: Mrs. Cline asked Ms. Hall to address the Board.

Ms. Hall provided the Board with a copy of the WVSSAC Guidelines for Fall Sports. She said all of the coaches and student athletes are doing a good job adhering to the guidelines set forth by the WVSSAC. She said masks will be required and social distancing guidelines will be followed. She said limited concessions will be available and she expects pre-paid tickets will be implemented.

E. Re-entry Framework Booklet for Students, Employees, and Families: Mrs. Cline said numerous documents and notifications have been released to the public during this time. She said a booklet that combines all of those guidelines and documents is being produced. She said the booklet will be mailed to every student and employee in the County. Mrs. Cline said each school will also have their own individual school letter that will be included in the mailing.

Mr. Walker asked if applications for virtual school were still being accepted and how many do we have registered for virtual school at this time.

Mr. John Henry, Director of Student Services and Attendance, said the deadline to

sign up for virtual learning has past and applications were closed. He said nearly 700 students are registered for virtual learning for the first semester.

F. School Re-entry Metrics & Protocols (Color-Coded System): Mrs. Cline asked Mr. Henry to address the Board regarding School Re-entry Metrics & Protocols (Color-Coded System).

Mr. Henry said this color-coded map has been linked to Wyoming County School's website for easy access for all stakeholders. He said the School Re-entry Metrics & Protocols has been developed by the West Virginia Department of Health and Human Resources. He said updates to this map are done daily; however, changes are not made by the daily maps, unless the County goes to red. He said the color the County is designated on Saturday at 9:00 p.m., is the color the county will remain regarding schooling and sports, unless the county goes to red. Mr. Henry said when any county goes to red, they must start remote learning the next day. He said once a county is red, and starts remote learning, they must stay with remote for a minimum of 14 days. He reviewed the color-coded system and how the colors are determined.

There was a very thorough discussion regarding the School Re-entry Metrics & Protocols (Color-Coded System).

Mr. Prichard asked the Board Members for their consideration of returning to Item 2, Consent Agenda.

Mr. Davis made a motion, seconded by Mr. Stiltner, to return to Item 2, Consent Agenda. Passed with a 5-0 vote.

Consent Agenda: A. Minutes, Board of Education Meetings: July 27, 2020, and August 3, 2020: Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda.

Mrs. Cline recommended the Minutes from the Board Meetings held July 27, 2020, and August 3, 2020, as presented with the noted change to the July 27, 2020, set.

B. Extracurricular, Special, Fundraising, and Bus Requests: Mrs. Cline

recommended the Extracurricular, Special, Fundraising, and Bus Requests, as follows:

1) A fundraising request from Westside High School to sell apparel to raise funds for the varsity cheer team;

2) A fundraising request from Westside High School to sell t-shirts to raise funds for the football team;

3) A fundraising request from Westside High School to sell advertisements to raise funds for the football team;

4) A fundraising request from Wyoming East High School to sell items from the BSN Team Shop to raise funds for the football team;

5) A request from Steven and Buff Mahon for their son entering 8th grade to attend school out of county, transferring from Mingo County to Huff Consolidated Elementary and Middle School, for the 2020-2021 school year;

6) A request from Matt and Brooke Bailey for their son entering 3rd grade to attend school out of district, transferring from Herndon Consolidated Elementary and Middle School to Mullens Elementary School, for the 2020-2021 school year;

7) A request from Matt and Brooke Bailey for their son entering Kindergarten to attend school out of district, transferring from Herndon Consolidated Elementary and Middle School to Mullens Elementary School, for the 2020-2021 school year;

8) A request from Amanda Estep for her daughter entering Kindergarten to attend school out of district, transferring from Glen Fork Elementary and Middle School to Pineville Elementary School, for the 2020-2021 school year;

9) A request from Jamie and Jennifer Walker for their son entering 3rd grade to attend school out of district, transferring from Baileysville Elementary and Middle School to Pineville Elementary School, for the 2020-2021 school year;

10) A request from Jamie and Jennifer Walker for their daughter entering 3rd grade

to attend school out of district, transferring from Baileysville Elementary and Middle School to Pineville Elementary School, for the 2020-2021 school year;

11) A request from Jamie and Jennifer Walker for their daughter entering 6th grade to attend school out of district, transferring from Baileysville Elementary and Middle School to Pineville Middle School, for the 2020-2021 school year; and,

12) A fundraising request from Wyoming East High School to sell masks to raise funds for the band.

Payment of Invoices: Mrs. Cline recommended the Payment of Invoices as presented.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve Consent Agenda, Items A., B., and C., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

School Safety and Security, A. Consideration of Student Insurance: Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security, A. Consideration of Student Insurance.

Mrs. Cline asked Mr. Jeffrey Hylton, Director of Safety and Transportation, to address the Board.

Mr. Hylton said for the past several years, this service has been provided through The Young Group, which is the only company that is available to provide this service to us at this time. He said The Young Group has done a wonderful job in providing this service for the students in Wyoming County.

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Walker, to approve Student Insurance through The Young Group, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Easement at Mullens Elementary School for Black Diamond

Power Company: Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Easement at Mullens Elementary School for Black Diamond Power Company.

Mrs. Cline asked Mr. Donald Clay, Director of Operations and Facilities, to address the Board.

Mr. Clay reviewed the details of the easement with the Board Members. He said this easement includes minimal changes to the property at Mullens Elementary School. He said Black Diamond Power Company will need to remove a large stump and section of fencing to access the needed area. He said a gate will be put in the section of the fencing that will be removed.

Mrs. Cline said Mr. Clay has been very thorough with the easement details and has had them vetted through the Board's attorney.

After a brief discussion, Mr. Walker made a motion, seconded by Mr. Stiltner, to approve the proposed Easement at Mullens Elementary School for Black Diamond Power Company, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Request of Bids: Cleaning Supplies: Mr. Prichard asked Mrs. Cline to address the Board regarding Consideration of Request of Bids: Cleaning Supplies.

Mrs. Cline asked Mr. Clay to address the Board.

Mr. Clay said the financial auditor wrote a finding regarding the way cleaning supplies were obtained. He said the amount spent on cleaning supplies does justify needing to put the cleaning supplies out for bid. He reviewed the Request of Bids and cleaning supply list with the Board.

After a thorough discussion, Mr. Walker made a motion, seconded by Mr. Stiltner, to approve the Request of Bids: Cleaning Supplies, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Consideration of Bids Received: Two (2) Temperature Screening Systems: Mr.

Prichard asked Mrs. Cline to present regarding the Consideration of Bids Received: Two (2) Temperature Screening Systems.

Mrs. Cline asked Mr. John Henry, Director of Student Services and Attendance, to address the Board.

Mr. Henry said only one company bid on the temperature screening systems. He said this bid is slightly higher than originally planned; however, it does include a higher quality tri-pod for each unit.

After a brief discussion, Mr. Lester made a motion, seconded by Mr. Davis, to approve the Bid Received from Electronic Specialty Company for Two (2) Temperature Screening Systems in the amount of \$36,095.00, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update: Mr.

Prichard asked Mrs. Cline to address the Board regarding Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update.

Mrs. Cline said Mr. Henry continues to do a great job in navigating the COVID-19 pandemic, as related to the Board of Education issues. She said she and Mr. Henry are going to the Health Department twice per month for meetings. She asked Mr. Henry to address the Board.

Mr. Henry said as of today, there are 52 total COVID cases in Wyoming County. He said of those, 19 are active. He said 107 people are currently in quarantine due to contact with a person who has tested positive.

There was a thorough discussion regarding the Wyoming County Schools COVID-19/Coronavirus Plan of Action/Update.

Virtual School Update: Mr. Prichard asked Mrs. Cline to address the Board regarding the Virtual School Update.

Mrs. Cline said Mr. John Henry has been instrumental from the attendance

standpoint in getting these students registered for virtual school and will now be taking care of getting them enrolled. She said Mrs. Kara Halsey-Mitchell, Administrator of Academic Programs, has been a large part of the process, as well, taking care of the academic standpoint and working as a liaison between virtual school and the West Virginia Department of Education. Mrs. Cline said Mr. Terry Shumate, Director of Technology and Information Systems, is in charge of the virtual school program. She asked Mr. Henry, Mrs. Mitchell, and Mr. Shumate to address the Board.

Mr. Henry said every family that was interested in the virtual school option had to come in to the Central Office and complete an application. He said next was an orientation video instructing families on how to complete the virtual school consent form online and submit to the Central Office by email. He said originally, plans were being made to hold an in-person orientation for parents of virtual school students, but there was a higher number of students registered than anticipated, and there was no way to safely have that many people in an orientation with proper social distancing. He said 694 students have completed the application and consent form for the program.

Mr. Davis asked if parents could still pull students out of the virtual school program and allow their children to attend in person.

Mr. Henry said the cut off for pulling out of the virtual school program was August 17, 2020. He said if a parent completed the application and consent form, and did not notify Central Office of their desire to withdrawal from the virtual program by 4:00 p.m. on August 17, 2020, they have committed to one semester of virtual learning.

Mrs. Mitchell said virtual school is a separate entity than in-person instruction. She said although the virtual program takes care of nearly every aspect of the education process, the County is required to provide each student with a mentor. She said the mentors can not modify grades or assignments, nor can they provide any type of

instruction to the student. She said the mentors will simply be a contact for students to check-in. Mrs. Mitchell said with the number of students that have enrolled into the virtual option, along with the large amounts of students still in the buildings, the academic coaches and Mrs. Lisa Cline, Digital Services Instructor, have been assigned as mentors for the virtual students. She said any student participating in virtual learning that has an Individualized Education Plan or a 504 Plan will be mentored by the Special Education coach. Mrs. Mitchell said the mentors will basically be checking attendance and seeing if assignments have been submitted. She said if a coach sees that a student has not logged in for several days, then the assigned coach will call the students home. Mrs. Mitchell said Mr. Henry has been telling all parents that students should expect to spend at least 5 hours per day on their virtual school work. She said the program is self-paced and very rigorous.

Mr. Shumate said he has received numerous phone calls of parents who have enrolled their student into virtual learning, but do not have a reliable device. He said virtual students in grades Kindergarten through 2nd grade will receive an iPad to use for schooling. He said students grade 3 and up will receive a laptop to use.

Mr. Stiltner asked if a lot of devices will have to be purchased for virtual students.

Mrs. Cline said devices have been ordered for every student prior to virtual school registration, so no additional devices will be purchased strictly for virtual learning. She said each student will be assigned a device, whether attending virtually or in-person.

Mr. Shumate said some of the devices are currently on backorder due to facilities being closed during the shutdown.

Mrs. Cline said since there are a large number of devices on backorder, all teachers are working on 3 weeks worth of paper packets for students to use in the event the County goes red on the metric system and must move to remote learning.

Personnel: Mr. Prichard asked Mrs. Cline to address the Board regarding

Personnel.

A. Consideration of Substitutes in Areas of Critical Need and Shortage Plan:

Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Substitutes in Areas of Critical Need and Shortage Plan.

Mrs. Cline asked Mrs. Stacey Lusk, Director of Personnel, to address the Board.

Ms. Lusk said this policy allows the Board to use a retired employee to substitute in areas of critical needs. She said this is the same policy as last year, but it does need annual approval.

After a brief discussion, Mr. Walker made a motion, seconded by Mr. Stiltner, to approve the proposed Substitutes in Areas of Critical Need and Shortage Plan, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

B. Personnel List: Mrs. Cline recommended the Personnel List as presented.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Walker, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

PROFESSIONAL:

CENTRAL OFFICE

A. Correction to Title:

Ashley M. Francis, from Coordinator of Academic Programs and Assessment, to Coordinator of Academic and Assessment Programs, effective July 1, 2020

COUNSELORS

A. Recommended for Appointment:

Ashley N. Lusk, from Elementary/Middle School Counselor - Itinerant (Current Assignment: Mullens Elementary and Mullens Middle School), to School Counselor, Wyoming East High School, effective August 18, 2020

Karissa A. Harold, Elementary/Middle School Counselor, Itinerant
(Current Assignment: Mullens Elementary and Mullens Middle School),
effective August 25, 2020

SECONDARY TEACHERS

A. Recommended for Appointment:

Justin T. Cogar, Biology Teacher, Westside High School, effective August
25, 2020

Kayla Foster-Hewitt, Math Teacher, Westside High School, effective
August 25, 2020

Matthew M. Mitchell, from Itinerant Band Instructional/Choral Music
Teacher, Glen Fork, Huff Consolidated and Road Branch Elementary
and Middle Schools, to TASC Options Pathway Teacher, Westside
High School, effective August 25, 2020

Allison Miller, Teacher in Residence, Concord University, English
Language Arts Teacher, Wyoming East High School, effective August
25, 2020 (Employment pending issuance of Teacher in Residence
Permit and CIB/FBI Background Clearance)

B. Reassignment:

Shawn S. Jenkins, from TASC Option Pathway Teacher, Westside High
School, to Social Studies Teacher, Westside High School, effective
August 25, 2020

C. Resignation:

Melissa D. Hargis, Biology Teacher, Westside High School, effective
August 3, 2020

Dwight D. Rice, Math Teacher, Westside High School, effective August
11, 2020

SPECIAL SERVICES

A. Recommended for Appointment:

Morgan Cline, Special Education Teacher, Baileysville Elementary and
Middle School, effective August 25, 2020

Stephen Gamallo, Special Education Teacher, Herndon Consolidated
Elementary and Middle School, effective August 25, 2020

Charles E. Walker, Special Education Teacher, Wyoming East High School, effective August 25, 2020

STUDENT TEACHERS

William K. McCracken, Western Governors University, Elementary Education, Huff Consolidated Elementary and Middle School

Sara N. Walker, Grand Canyon University, Special Education, Pineville Elementary School

EXTRA DUTIES

A. Recommended for Appointment:

Christopher V. Stacy, 6th - 8th Grade Girls Varsity Volleyball Coach, Pineville Middle School, effective August 17, 2020

Noel Cogar, Volunteer Football Coach, Westside High School, effective August 17, 2020

Tyler G. Dunigon, Volunteer Football Coach, Westside High School, effective August 17, 2020

Darren Gibson, Volunteer Football Coach, Westside High School, effective August 17, 2020

Steven A. Clemins, 7th & 8th Grade Assistant Football Coach, Mullens Middle School (This consolidates players from Glen Fork, Herndon, Mullens Middle and Pineville Middle Schools), effective August 21, 2020

B. Resignation:

Dwight D. Rice, e-Sports Coach, Westside High School, effective August 11, 2020

BUS OPERATORS

A. Recommended for Appointment:

Melvin Arlen Lane, II, from Bus Operator, Mullens Area, Transportation Department, to Bus Operator, East/Mullens Area, Transportation Department, effective August 25, 2020

Will M. Peterson, from Bus Operator, Westside/Huff Area, Transportation Department, to Bus Operator, Wyoming East/Mullens Area, Transportation Department, effective August 25, 2020

Will M. Peterson, Bus Operator, Preschool Extracurricular Run, AS
NEEDED, Pineville Elementary School, Pineville Area, effective
August 25, 2020

CUSTODIANS

A. Recommended for Appointment:

Kaila Marcum, One Half-Time Custodian (12:00 p.m. - 4:00 p.m.),
Mullens Elementary School, effective August 25, 2020

SUBSTITUTES:

Teachers

Holly M. Crook
April D. Hedinger, remove per her request
Christian B. Hedinger
Kevin Hedinger
Teresa L. Hicks
Christopher J. Lester, remove per his request
Daniel M. McGraw, remove per his request

Athletic Trainers

Robin Folden
Jason R. Downing
David Moul

Aides

Bonnie S. Brown
Juanita Brown

Bus Operators

Lloyd Douglas Tolliver
Joseph Scott Moore

Cooks

Bonnie S. Brown

Superintendent's Report: Mr. Prichard asked Mrs. Cline to present regarding the
Superintendent's Report.

Mrs. Cline said the Special Meeting that was scheduled August 26, 2020, has been
cancelled. She provided the Board Members with a copy of the Wyoming County Re-entry

Plan that was submitted to the West Virginia Department of Education. She said everything in the plan has been approved by the Board.

Mr. Prichard asked if the Re-entry Plan had been approved by the State Department.

Mrs. Cline said it had. She said the County has received \$148,000 grant that will allow the Board to hire a CIS worker at Mullens Elementary and Mullens Middle Schools. She said every school in the County will now have a CIS worker.

Mr. Stiltner asked if Wyoming County was the only county in the State that had a CIS worker in every school.

Mr. Henry said Wyoming County is the only county that has a CSI worker in every school.

Mrs. Cline provided the Board with a copy of upcoming meeting dates, high school schedules, and agendas from recent meetings. She said this years' motto is "Great Expectations". She said even though this year is far different than anything anyone has experienced, we must have great expectations.

Items for Future Agendas and Announcements: Mr. Prichard asked for any Items for Future Agendas and Announcements.

Mr. Davis said he has been receiving inquiries about the Tug River Mobile Clinic providing services. He asked that a review of this collaboration be put on the next Board Meeting agenda.

Mr. Prichard reminded members the next scheduled Board Meeting, will be held on Monday, August 31, 2020, at 6:00 p.m., at the Wyoming County Central Office Board Meeting Room. He reminded the Board Members the Special Meeting has been cancelled.

Mr. Stiltner made a motion, seconded by Mr. Walker, to adjourn. Passed with a 5-0 vote.