

## WYOMING COUNTY BOARD OF EDUCATION, March 29, 2021

### STATE OF WEST VIRGINIA

### COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, March 29, 2021, at 10:00 a.m., at the Wyoming County Board of Education Central Office, 155 Park Street, Pineville, West Virginia. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Richard A. "Richie" Walker, and Morgan K. "Mike" Davis, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Local School Improvement Council: Mullens Elementary School
2. 2021-2022 Public Calendar Hearing #2
3. Individuals or Groups of the Community at Large Wishing to Address the Board
4. Consent Agenda
  - A. Minutes, Board of Education Meeting: March 18, 2021
  - B. Extracurricular, Special, Fundraising and Bus Requests
  - C. Payment of Invoices
5. School Safety and Security
6. Stone Fox Reading Program Update
7. New Payroll and Substitute Call System Update: Start Up April 15, 2021
8. Consideration of Bids Received: Fresh Produce-13 Sites, 2021-2022 School Year
9. Consideration of Bids Received: Vending Machine Products-Beverage and Smart Snacks-13 Sites, 2021-2022 School Year
10. Consideration of Bids Received: Milk and Milk Products-13 Sites, 2021-2022 School Year
11. Consideration of MajorClarity Program for Career Education
12. Consideration of Permission to Bid: Finalization of New Windows in Central Office
13. Consideration of English Language Arts Instructional Materials Adoption
14. Personnel List
15. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Hall, Assistant Superintendent of Secondary Schools.

**Local School Improvement Council: Mullens Elementary School:** Mr. Prichard asked Mrs. Cline to address the Board regarding Local School Improvement Council: Mullens Elementary School.

Mrs. Cline welcomed Mrs. Willingham, Principal of Mullens Elementary School, and asked her to address the Board.

Mrs. Willingham said she is proud to represent Mullens Elementary School. She said she has a wonderful staff. She said Mullens Elementary School has an abundance of PPE supplies. She said she would like to thank the Board for supplies and the continued efforts on the vaccination clinics. Mrs. Willingham said the students and staff are thankful to be back in the school building. She introduced the Local School Improvement Council Members and asked Mrs. Katherine Lambert-Dudley, teacher and Faculty Senate President, to address the Board.

Mrs. Katherine Lambert-Dudley said this school year and much of last have been very challenging for all involved, but the staff of Mullens Elementary School has worked tirelessly to meet the needs of students. She said the one-to-one devices that the Board has provided have been a wonderful asset to students and teachers, alike. She reviewed some of the ways the devices are used in the classroom. Mrs. Lambert-Dudley asked Miss Avery Biggs, student, to address the Board.

Miss Biggs said she and her friends are very happy to be back in school. She said it has been difficult for students to stay home and not be able to attend school in the building. She said she loves attending Mullens Elementary School.

Mrs. Carissa Harold said throughout the pandemic, the students' social/emotional needs have been a top priority. She said all students have taken a survey since returning

to school to check on their needs. She provided the Board with a handout of the survey results. She reviewed the results with the Board. Mrs. Harold said she is visiting every classroom bi-weekly to have social/emotional lessons with the students.

Ms. Rebecca Thomas, Communities in Schools Facilitator, said she has focused on building relationships with the students, families and community this year. She said the CIS program is currently serving 23 students at Mullens Elementary School. She reviewed some of needs that are being met through the CIS program.

Mr. Prichard thanked Mrs. Willingham and the LSIC team for their hard work and dedication to the students of Mullens Elementary School.

**2021-2022 Public Calendar Hearing #2:** Mr. Prichard asked Mrs. Cline to address the Board regarding the 2021-2022 Public Calendar Hearing #2.

Mrs. Cline asked if anyone present would like to address the Board regarding the proposed school calendars.

There were no individuals wishing to address the Board regarding the 2021-2022 school calendar.

Mrs. Cline asked Ms. Robin Hall to address the Board regarding the proposed 2021-2022 School Calendar.

Ms. Hall said all employees have the opportunity to vote on the 2021-2022 School Calendar until 4:00 p.m. on March 30, 2021. She said votes will be tallied and presented to the Board on April 1, 2021.

Mrs. Cline said the Board will vote on the 2021-2022 School Calendar at the next Board Meeting, scheduled April 1, 2021.

**Individuals or Groups of the Community at Large Wishing to Address the Board:** Mr. Prichard asked if there were any Individuals or Groups of the Community at Large Wishing to Address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda, A. Minutes, Board of Education Meeting: March 18, 2021:**

Mr. Prichard asked Mrs. Cline to address the Board regarding the Consent Agenda, A. Minute, Board of Education Meeting: March 18, 2021.

Mrs. Cline said the Minutes from the meeting held March 18, 2021, will be presented for approval at the next meeting.

**Consent Agenda, B. Extracurricular, Special, Fundraising and Bus**

**Requests:** Mr. Prichard asked Mrs. Cline to address the Board regarding Consent Agenda, B. Extracurricular, Special, Fundraising and Bus Requests.

Mrs. Cline recommended the Extracurricular, Special, Fundraising, and Bus Requests, as follows:

- 1) A fundraising request from Baileysville Elementary and Middle School to have Spring Fling on May 21, 2021, to raise funds for the 8<sup>th</sup> grade class;
- 2) A request from LeAnn Gibson for three professional days on April 6-8, 2021, to administer the WVASA-DLM assessment to a student;
- 3) A request from Jody and Beth Brown for their daughter in Pre-K to attend school out of district, transferring from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School;
- 4) A request from Amanda Taylor-Haught for her daughter entering Kindergarten to attend school out of county, transferring from Raleigh County to Glen Fork Elementary and Middle School, for the 2021-2022 school year;
- 5) A request from Megan Walker for her son in 1<sup>st</sup> grade to attend school out of district, transferring from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School;

6) A request from Megan Walker for her daughter in 3<sup>rd</sup> grade to attend school out of district, transferring from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School;

7) A request from Phyllis Banther for three professional days on April 13-15, 2021, to administer the WVASA-DLM assessment to a student;

8) A request from Brehanna Toler for her daughter entering Kindergarten to attend school out of district, transferring from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School, for the 2021-2022 school year;

9) A request from Tori Blankenship for her son in Kindergarten to attend school out of district, transferring from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School;

10) A request from Devin Cook for her daughter entering Kindergarten to attend school out of district, transferring from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School, for the 2021-2022 school year;

11) A request from Amanda Lambert for her daughter in Pre-K to attend school out of district, transferring from Berlin McKinney Elementary School to Glen Fork Elementary and Middle School;

12) A request from Jeanni Lafferty for her daughter in Pre-K to attend school out of district, transferring from Pineville Elementary School to Glen Fork Elementary and Middle School;

13) A fundraising request from Pineville Elementary School to have a movie and refreshments to raise funds for the school's general fund; and,

14) A fundraising request from Pineville Elementary School to sell Kindergarten Cap & Gown pictures to raise funds for the Kindergarten class.

**Consent Agenda, C. Payment of Invoices:** Mr. Prichard asked Mrs. Cline to present regarding Consent Agenda, C. Payment of Invoices.

Mrs. Cline recommended the Payment of Invoices as presented.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Walker, to approve Consent Agenda, Items B. and C., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to address the Board regarding School Safety and Security.

Mrs. Cline said Mr. Jeff Hylton, Director of Safety and Transportation, is continuing to visit schools checking COVID protocols. She said he reports all schools are doing a wonderful job in all regards. She said he also reports that PPE stock is being well maintained at all schools. Mrs. Cline said Mr. Hylton is working on two recent school OSHA reports. She said he is also continuing his efforts to reduce Workers' Compensation premiums.

There was a brief discussion regarding School Safety and Security.

**Stone Fox Reading Program Update:** Mr. Prichard asked Mrs. Cline to present regarding Stone Fox Reading Program Update.

Mrs. Cline said Mrs. Kara Halsey-Mitchell, Administrator of Curriculum and Instruction, and her team have started a new reading program. She said it has been a true asset to the students of Wyoming County. She asked Mrs. Halsey-Mitchell to address the Board.

Mrs. Halsey-Mitchell said Stone Fox is brought to the County through the relationship with Renaissance Learning. She said she has worked closely with the Curriculum Coaches to make this program happen. She said employees with Wyoming County Schools, as well as community members, have been involved in the program.

She said the reading videos are released each Monday, with a new stakeholder delivering a chapter from the book. Mrs. Halsey-Mitchell said she has also been working with Wyoming Continuous Care in New Richmond to get them involved.

Mrs. Cline said Mrs. Halsey-Mitchell has shown tremendous leadership throughout this project. She said it is wonderful to see the excitement of the students about this book project.

There was a thorough discussion regarding the Stone Fox Reading Program Update.

**New Payroll and Substitute Call System Update: Start Up April 15, 2021:**

Mr. Prichard asked Mrs. Cline to address the Board regarding the New Payroll and Substitute Call System Update: Start Up April 15, 2021.

Mrs. Cline said the new payroll and substitute calling system have been a long time coming and will start on April 15, 2021. She asked Mrs. Kim Cook, Chief School Business Official, and Ms. Stacey Lusk, Personnel Director, to address the Board.

Mrs. Cook said all information has now been put in the new system and the next step is to link the new system to WVEIS. She said the trainings that are needed have been postponed due to COVID. She said both systems will be run until the end of year, to insure there are no problems. She said professional employees will still have the option of choosing which schools they will serve. She said service personnel will have to serve all schools, as they are called based on seniority. Mrs. Cook said this system will be a wonderful asset to the school system.

There was a through discussion regarding substitutes and the new payroll system.

**Consideration of Bids Received: Fresh Produce-13 Sites, 2021-2022 School**

**Year:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Bids Received: Fresh Produce-13 Sites, 2021-2022 School Year.

Mrs. Cline asked Mrs. Virginia Martin, Director of Child Nutrition and General Wellness, to address the Board.

Mrs. Martin said there was one bid received for produce, which was from Crook Produce, who currently supplies the fresh produce for Wyoming County Schools.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Walker, to approve the Bid Received for Fresh Produce for 13 Sites for the 2021-2022 School Year from Crook Produce, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Bids Received: Vending Machine Products-13 Sites, 2021-**

**2022 School Year:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Bids Received: Vending Machine Products-13 Sites, 2021-2022 School Year.

Mrs. Cline asked Mrs. Virginia Martin to address the Board.

Mrs. Martin reviewed the Vending Bids received with the Board. She said the Vending Bids include snacks, slushies, and drinks.

After a brief discussion, Mr. Lester made a motion, seconded by Mr. Stiltner, to approve the Bids Received: Vending Machine Products for 13 Sites for the 2021-2022 School Year to include Pepsi, Dardi Distributing, and Old Dominion, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Bids Received: Milk and Milk Products-13 Sites, 2021-**

**2022 School Year:** Mr. Prichard asked Mrs. Cline to address the Board regarding the

Consideration of Bids Received: Milk and Milk Products-13 Sites, 2021-2022 School Year.

Mrs. Cline asked Mrs. Martin to address the Board.

Mrs. Martin said there were two companies who bid on the milk and milk products. She said the current supplier, Prairie Farms, bid more than \$40,000 more than United Dairy, Inc. She said the Board has used United Dairy in the past, as well. She said her recommendation is supplier of milk and milk products is United Dairy, Inc., which produced the low bid.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the bid from United Dairy, Inc., for Milk and Milk Products for 13 Sites for the 2021-2022 School Year, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of MajorClarity Program for Career Education:** Mr. Prichard asked Mrs. Cline to address the Board regarding Consideration of MajorClarity Program for Career Education.

Mrs. Cline said career education is quickly becoming a focus at the middle school level. She said Mrs. Halsey-Mitchell has been ahead of the curve on this and has a program that she would like to share with the Board.

Mrs. Halsey-Mitchell said this program helps identify and place emphasis on career paths for middle school students. She said she has worked with Mr. John Henry, Director of Student Services and Attendance, on this program. She said he feels that the counselors would really like the program. Mrs. Halsey-Mitchell provided the Board with a presentation of the online program.

After a brief discussion, Mr. Walker made a motion, seconded by Mr. Lester, to approve the MajorClarity Program for Career Education, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

### **Consideration of Permission to Bid: Finalization of New Windows in**

**Central Office:** Mr. Prichard asked Mrs. Cline to address the Board regarding Consideration of Permission to Bid: Finalization of New Windows in Central Office.

Mrs. Cline asked Mr. Donald Clay, Director of Operations and Facilities, to address the Board.

Mr. Clay reviewed which windows would be included in this project. He said windows not being replaced would be painted and tinted to match the others. He said this project also will include a new front door.

Mr. Stiltner asked if a mantrap was needed at the Central Office.

Mr. Clay said some people were in favor of it at Central Office, while others are not. He said a mantrap is doable at the Central Office, if it is needed.

Mrs. Cline said she does not feel that a mantrap at Central Office is necessary at this time.

After a brief discussion, Mr. Walker made a motion, seconded by Mr. Stiltner, to approve the Permission to Bid: Finalization of New Windows in Central Office, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

### **Consideration of English Language Arts Instructional Materials Adoption:**

Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of English Language Arts Instructional Materials Adoption.

Mrs. Cline asked Mrs. Halsey-Mitchell to address the Board.

Mrs. Halsey-Mitchell said the English Language Arts Committee did a wonderful job. She said due to COVID, the committee had to view the textbooks and materials by virtual presentations from the companies. She said the committee has been adequate time to discuss materials. She said the committee unanimously voted to recommend the materials from McGraw Hill, July 1, 2021, through June 20, 2027.

Mr. Stiltner asked if there was a list of required committee members through the West Virginia Department of Education.

Mrs. Mitchell said the consultants are non-voting members of the committee. She said it is not required by the State, but is listed as a recommendation to have consultants on the committee in County policy. She said they consultants serve a variety of roles on the committee. She reviewed the credentials for each consultant to be on the committee.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Lester, to approve *Wonders* by McGraw Hill for grades Kindergarten through 5<sup>th</sup>, and *StudySync* by McGraw Hill for grades 6<sup>th</sup> - 12<sup>th</sup>, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Personnel List:** Mr. Prichard asked Mrs. Cline to present the Personnel List.

Mrs. Cline said Ms. Stacey Lusk, Director of Personnel, is available for any questions regarding the Personnel List. She recommended the Personnel List as presented.

## **PROFESSIONAL:**

### **CENTRAL OFFICE**

#### **A. Change of Employment Days:**

Ashley M. Francis, from Coordinator of Academic and Assessment Programs, 220 Days, to Coordinator of Academic and Assessment Programs, 240 Days, effective July 1, 2021

### **SECONDARY TEACHERS**

#### **A. Recommended for Appointment:**

Timothy W. Redden, from, Math Teacher, Westside High School, to Math Teacher, Wyoming East High School, effective 2021-2022 school year

## **SPECIAL SERVICES**

### **A. Change of Employment Days:**

Cynthia Boyce, from Coordinator of Special Services and Special Education, 220 Days to Coordinator of Special Services and Special Education, 240 Days, effective July 1, 2021

## **EXTRA DUTIES**

### **A. Recommended for Appointment:**

Stephanie N. Meadows, Volunteer Softball Coach, Westside High School, effective March 24, 2021

## **WYOMING COUNTY EXTRACURRICULAR ASSIGNMENTS:**

### **A. Recommended for Appointment:**

Alberta Stacy, One (1) Elementary ELA and Math Interventionist, Baileysville Elementary and Middle School November 2, 2020 - June 8, 2021; 90 Total Days; \$200 per Day; Funded by Title I

### **Tutoring Teacher**

Michelle N. Daniels - Pineville Middle School

## **SERVICE PERSONNEL:**

### **BUS OPERATORS**

#### **A. Retirement:**

Robert D. Olafson, Bus Operator, Westside/Baileysville Area, Transportation Department, effective June 30, 2021

## **SUBSTITUTES:**

### **Teachers**

Pamela J. Bailey, effective February 16, 2021

### **Custodians**

Mary E. Brown  
Savannah G. Cline  
Jennifer S. Walls

**Recommended for Bus Operator Training**

Michael E. Adams, remove per his request

After a brief discussion, Mr. Walker made a motion, seconded by Mr. Lester, to approve the Personnel List, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Items for Future Agendas and Announcements:** Mr. Prichard asked for Items for Future Agendas and Announcements.

Mr. Prichard reminded Members of the next Board Meeting to be held on Thursday, April 1, 2021, at 6:00 p.m., at Central Office.

Mr. Davis made a motion, seconded by Mr. Stiltner, to adjourn. Passed with a 5-0 vote.