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**WYOMING COUNTY BOARD OF EDUCATION, April 26, 2021**

**STATE OF WEST VIRGINIA**

**COUNTY OF WYOMING, TO-WIT:**

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, April 26, 2021, at 10:00 a.m., at the Wyoming County Board of Education Central Office, 155 Park Street, Pineville, West Virginia. Those in attendance were Michael R. Prichard, President; Allan R. Stiltner, Vice President; Richard A. "Richie" Walker, and Morgan K. "Mike" Davis, Members. Douglas E. Lester, Member, participated by phone. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Local School Improvement Council: Oceana Middle School
2. Individuals or Groups of the Community at Large Wishing to Address the Board
3. Consent Agenda
  - A. Minutes, Board of Education Meetings: April 15, 2021, and April 20, 2021
  - B. Extracurricular, Special, Fundraising, and Bus Requests
4. School Safety and Security
5. Consideration of Request for Bids: Commercial Cooking Equipment at 10 Sites
6. Consideration of Old Pineville Junior High School Time Capsule Opening Ceremony Date and Time - Thursday, May 13, 2021, at 10:00 a.m.
7. Save the Music Update
8. Secret Stories Update and Integration into Early Learning Curriculum
9. Consideration of Request for Bids: Oceana Middle School Roof
10. Consideration of Bids Received: Painting Projects at Wyoming East High School and Mullens Middle School
11. Consideration of Bids Received: Parking Lot Sealing at Pineville Elementary School and Herndon Consolidated Elementary and Middle School
12. Consideration of Request for Bids: Intercom/Bell System at Berlin McKinney Elementary School
13. Graduation Rates Update
14. Personnel
  - A. Wyoming County Schools National Board Certified Teachers Update
  - B. Personnel List
15. Items for Future Agendas and Announcements

Mr. Prichard called the meeting to order and asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Ms. Robin Hall, Assistant Superintendent of Secondary Schools.

**Local School Improvement Council: Oceana Middle School:** Mr. Prichard asked Mrs. Cline to address the Board regarding Local School Improvement Council: Oceana Middle School.

Mrs. Cline welcomed Mrs. Shanda Lester, Principal of Oceana Middle School, and asked her to address the Board.

Mrs. Lester named the Local School Improvement Council Members and said testing was still going on in the school, so the other members could not attend. She reviewed the school's iReady diagnostic data with the Board and said she is very proud of the improvement seen through the benchmark results. Mrs. Lester said credit recovery continues at the school. She said a major goal was set to have 90 percent of all students in credit recovery complete the needed work to be promoted. She said that goal is looking very attainable and has now been moved to 100 percent. She said while it may be difficult, she feels good about the possibilities of all students in credit recovery being promoted with the opportunities provided with the summer program. She said there are currently 30 students enrolled in the summer program, with recruitment continuing to gain more students. Mrs. Lester reviewed the SAT process for students with the Board. She said a tremendous amount of work has gone into providing resources for at risk students.

Mrs. Kara-Halsey Mitchell, Administrator of Curriculum and Instruction, said the amount of progress at Oceana Middle School through the Continuing School Improvement process

has been tremendous. She said during the last CSI visit, she saw students and staff taking ownership of their school and really investing in continuing improvement.

Mrs. Cline said she is very pleased at what she has witnessed at Oceana Middle School recently. She said the staff and students, under Mrs. Lester's leadership, have taken ownership of their school.

Mr. Stiltner said it is wonderful to hear about students taking ownership of their school. He said student ownership makes a tremendous difference in school operations.

Mrs. Cline thanked Mrs. Lester for her continued leadership at Oceana Middle School. She said she is very pleased with the direction that the school is going.

**Individuals or Groups of the Community at Large Wishing to Address the Board:** Mr. Prichard asked if there were any Individuals or Groups of the Community at Large Wishing to Address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

**Consent Agenda, A. Minutes, Board of Education Meetings: April 15, 2021, and April 20, 2021:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consent Agenda, A. Minutes, Board of Education Meetings: April 15, 2021, and April 20, 2021.

Mrs. Cline recommended the Minutes from the Board of Education meetings held April 15, 2021, and April 20, 2021, with the noted changes.

**Consent Agenda, B. Extracurricular, Special, Fundraising and Bus Requests:**

1) A request from Katelyn Stapleton for her daughter entering Kindergarten to attend school in her home district, transferring from Pineville Elementary School to Berlin McKinney Elementary School, for the 2021-2022 school year;

2) A request from Karina Cochran for her son entering Kindergarten to attend school out of district, transferring from Pineville Elementary School to Berlin McKinney Elementary School, for the 2021-2022 school year;

3) A bus request from Mr. John Henry, Director of Student Services and Attendance, to take students from the east end of the County to the Central Office on May 4, 2021, to attend the Superintendent's Student Council meeting, with funding from County funds to cover the cost;

4) A bus request from Mr. John Henry, Director of Student Services and Attendance, to take students from the west end of the County to the Central Office on May 4, 2021, to attend the Superintendent's Student Council meeting, with funding from County funds to cover the cost;

5) A bus request from Mullens Elementary School to take Kindergarten and 1<sup>st</sup> grade students to Lake Stephen's splash pad on May 25, 2021, with funding from the school's general fund to cover the cost;

6) A bus request from Mullens Elementary School to take 3<sup>rd</sup> and 4<sup>th</sup> grade students to the Mullens Dogwood Festival to visit the WVU Extension activities on May 6, 2021, with funding from the school's general fund to cover the cost;

7) A fundraising request from Oceana Middle School to have a prize raffle to raise funds for the girls' softball team;

8) A fundraising request from Pineville Elementary School to accept donations for the Kindergarten end of the year trip to the movies;

9) A bus request from Pineville Elementary School to take 3<sup>rd</sup> and 4<sup>th</sup> grade students to Gilliland Park Pool in Oceana on June 2, 2021, with funding from 3<sup>rd</sup> and 4<sup>th</sup> grade funds to cover the cost;

10) A bus request from Pineville Elementary School to take 1<sup>st</sup> and 2<sup>nd</sup> grade students to the Exhibition Coal Mine in Beckley on June 2, 2021, with funding from 1<sup>st</sup> and 2<sup>nd</sup> grade funds to cover the cost; and,

11) A bus request from Pineville Elementary School to take Preschool and Kindergarten students to Marquee Cinemas in Welch on June 2, 2021, with funding from Preschool and Kindergarten funds to cover the cost.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Lester, to approve Consent Agenda, Items A. and B., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**School Safety and Security:** Mr. Prichard asked Mrs. Cline to present regarding School Safety and Security.

Mrs. Cline asked Mr. Jeffrey Hylton, Director of Safety and Transportation, to address the Board.

Mr. Hylton said the Request for Bids for the mantraps at two schools has been pushed out. He said bids will be presented to the Board once the sealed bids are opened.

Mrs. Cline thanked Mr. Hylton for his work on this project, as it is an important piece of school safety.

There was a brief discussion regarding School Safety and Security.

**Consideration of Request for Bids: Commercial Cooking Equipment at 10 Sites:** Mr. Prichard asked Mrs. Cline to present regarding the Consideration of Request for Bids: Commercial Cooking Equipment at 10 Sites.

Mrs. Cline asked Mrs. Virginia Martin, Director of Child Nutrition and General Wellness, to address the Board.

Mrs. Martin said there is approximately \$500,000 in surplus funds within Child Nutrition. She said she has been working with cooks and the maintenance department to compile a list of needed equipment. She reviewed the list of proposed equipment needs with the Board.

After a brief discussion, Mr. Walker made a motion, seconded by Mr. Lester, to approve the Request for Bids: Commercial Cooking Equipment at 10 Sites, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Old Pineville Junior High School Time Capsule Opening Ceremony Date and Time - Thursday, May 13, 2021, at 10:00 a.m.:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Old Pineville Junior High School Time Capsule Opening Ceremony Date and Time - Thursday, May 13, 2021, at 10:00 a.m.

Mrs. Cline said a small ceremony would be held to open the time capsule that was placed in the cornerstone of the old Pineville Junior High School. She said she would like to advertise this ceremony to the public.

After a brief discussion, Mr. Davis made a motion, seconded by Mr. Walker, to set the Old Pineville Junior High School Time Capsule Opening Ceremony Date and Time for Thursday, May 13, 2021, at 10:00 a.m., as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Save the Music Update:** Mr. Prichard asked Mrs. Cline to address the Board regarding the Save the Music Update.

Mrs. Cline said the Save the Music program has brought tremendous benefits to Wyoming County. She said Mr. Randall Reed-Smith, Curator of the West Virginia Center for the Arts, has been instrumental in helping Wyoming County secure the Save

the Music grants. She asked Ms. Rebecca Cooke, Assistant Superintendent of Elementary and Middle Schools, to address the Board.

Ms. Cooke read the mission of the Save the Music program to the Board. She said this program has provided grants to over 2,000 communities throughout the United States. She said to date, four schools in Wyoming County have received grants through Save the Music, totaling from \$36,000 to nearly \$50,000. She said the schools that have received these grants are Mullens Middle School, Pineville Middle School, Oceana Middle School, and Baileysville Elementary and Middle School. She said on May 6, 2021, Mr. Reed-Smith and a representative from VH1's Save the Music program will visit Pineville Middle School and Baileysville Elementary and Middle School. Ms. Cooke invited the Board Members to attend both programs.

There was a thorough discussion regarding the Save the Music Update.

**Secret Stories Update and Integration into Early Learning Curriculum:** Mr.

Prichard asked Mrs. Cline to present regarding the Secret Stories Update and Integration into Early Learning Curriculum.

Mrs. Cline said Secret Stories has brought a wealth of opportunities to the students of Wyoming County. She said Mrs. Halsey-Mitchell and her team have taken Secret Stories to a new level. She asked Mrs. Halsey-Mitchell to address the Board.

Mrs. Halsey-Mitchell said Secret Stories is a wonderful phonics program for early education. She said the teachers and students have been very excited about Secret Stories. She said Mrs. Amy Mitchell, Elementary School Literacy and Mathematics Coach, has received extensive training through Secret Stories and has been providing training to Wyoming County teachers, as well. She asked Mrs. Mitchell to address the Board.

Mrs. Amy Mitchell reviewed the Secret Stories program with the Board. She demonstrated how the program works and the different skill level expectations. She said she loves Secret Stories and what it provides students. She said you can watch students make the connections of phonics and get excited about reading while using Secret Stories.

Mrs. Cline thanked both Mrs. Halsey-Mitchell and Mrs. Amy Mitchell for their leadership and dedication with Secret Stories. She said the data shows how well this program works and she is grateful to have it available to the teachers and students of Wyoming County.

There was a thorough discussion regarding Secret Stories Update and Integration into Early Learning Curriculum.

**Consideration of Request for Bids: Oceana Middle School Roof: Mr.**

Prichard asked Mrs. Cline to address the Board regarding the Consideration of Request for Bids: Oceana Middle School Roof.

Mrs. Cline said a new roof is needed at Oceana Middle School. She said the gymnasium roof has recently been replaced; however, the remaining roof is in need of replacement, as well. She said there are Permanent Improvement funds available to cover the cost of this project. Mrs. Cline reviewed the specifications of the proposed roof replacement with the Board.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Walker, to approve the Request for Bids: Oceana Middle School Roof, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Bids Received: Painting Projects at Wyoming East High School and Mullens Middle School: Mr. Prichard asked Mrs. Cline to present**



regarding the Consideration of Bids Received: Painting Projects at Wyoming East High School and Mullens Middle School.

Mrs. Cline said there were four bids received for the Painting Projects at Wyoming East High School and Mullens Middle School. She said the bids ranged from \$17,340 to \$90,000. She said the low bid was from KitWay Painting. She said KitWay has provided painting services for the Board in the past and the work was satisfactory.

After a thorough discussion, Mr. Davis made a motion, seconded by Mr. Stiltner, to approve the bid from KitWay Painting for the Painting Projects at Wyoming East High School and Mullens Middle School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Bids Received: Parking Lot Sealing at Pineville**

**Elementary School and Herndon Consolidated Elementary and Middle School:**

Mr. Prichard asked Mrs. Cline to address the Board regarding the Consideration of Bids Received: Parking Lot Sealing at Pineville Elementary School and Herndon Consolidated Elementary and Middle School.

Mrs. Cline said there were two bids received for the Parking Lot Sealing at Pineville Elementary School and Herndon Consolidated Elementary and Middle School. She said AAA Paving and Sealing submitted a bid of \$16,525 and Advanced Asphalt Seal and Coating, LLC submitted a bid of \$10,886.80.

After a brief discussion, Mr. Walker made a motion, seconded by Mr. Lester, to approve the bid from Advanced Asphalt Seal and Coating for the Parking Lot Sealing at Pineville Elementary School and Herndon Consolidated Elementary and Middle School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Consideration of Request for Bids: Intercom/Bell System at Berlin**

**McKinney Elementary School:** Mr. Prichard asked Mrs. Cline to address the Board

regarding the Consideration of Request for Bids: Intercom/Bell System at Berlin McKinney Elementary School.

Mrs. Cline said Berlin McKinney Elementary School was in need of a new intercom and bell system. She asked Mr. Terry Shumate, Director of Information and Technology Systems, to address the Board.

Mr. Shumate reviewed the specifications of the proposed new intercom/bell system with the Board.

After a thorough discussion, Mr. Stiltner made a motion, seconded by Mr. Walker, to approve the Consideration of Request for Bids: Intercom/Bell System at Berlin McKinney Elementary School, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 5-0 vote.

**Graduation Rates Update:** Mr. Prichard asked Mrs. Cline to present regarding the Graduation Rates Update.

Mrs. Cline asked Ms. Robin Hall, Assistant Superintendent of Secondary Schools, to address the Board.

Ms. Hall reviewed the last 10 years of graduation rates with the Board. She said both high schools have improved their graduation rates over that time. She said both high schools are concerned about the graduation rates for this school year, due to the pandemic, although both schools are providing students every possible resource to graduate. Ms. Hall reviewed the graduation rate calculation process with the Board.

There was a brief discussion regarding the Graduation Rates Update.

**Personnel: A. Wyoming County Schools National Board Certified Teachers Update:** Mr. Prichard asked Mrs. Cline to address the Board regarding Personnel: A. Wyoming County Schools National Board Certified Teachers Update.

Mrs. Cline asked Ms. Stacey Lusk, Director of Personnel, to address the Board.

Ms. Lusk reviewed the list of National Board Certified Teachers in Wyoming County with the Board. She reviewed the necessary credentials and requirements to become a National Board Certified Teacher.

There was a brief discussion regarding Personnel: A. Wyoming County Schools National Board Certified Teachers Update.

**Personnel: B. Personnel List:** Mr. Prichard asked Mrs. Cline to address the Board regarding Personnel: B. Personnel List.

Mrs. Cline asked Ms. Lusk to review the proposed Personnel List with the Board.

Ms. Lusk reviewed the Personnel List with the Board.

**PROFESSIONAL:**

**Recommended for Probationary Contract for 2021-2022:**

Norma J. Acord  
Dale J. Besl, Jr.  
Patricia M. Bishop  
Allison W. Bivins  
Brianna K. Bowman  
Kristen R. Clay  
Morgan C. Cline  
Justin T. Cogar  
Randall J. Cook  
Holly M. Crook  
Teresa L. Ferguson  
Kayla N. Foster-Hewitt  
Addison C. Frame  
Cody L. Frye  
Kendra L. Frye  
Stephen Gamallo  
Karissa A. Harold  
Kristin L. Hatfield  
Natasha M. Helmandollar

Courteney A. Jennings  
Ashley N. Lusk  
Channing D. Lusk  
Emily K. Marshall  
Matthew M. Mitchell  
Emily D. Peck  
Kyra A. Perry  
Brittany R. Ritchie  
Marissa D. Schomaker  
Amanda M. SESCO  
Danielle L. Stewart  
Andrew S. Thomas  
Rosa M. Tilley  
Kandi R. Toler  
Tracie D. Toler  
Charles E. Walker  
Jeremy N. Warrix  
Morgan D. Whitley

**Recommended for Continuing Contract for 2021-2022:**

Angelia Armstrong-Brown  
Rachael L. Bailey  
Jaime L. Brooks  
Patricia D. Cook  
Megan K. Crutchfield

Shayla A. Hatfield  
Rebecca L. Johnson  
Terri D. Kennedy  
Angel R. McCoy  
Jodie L. McCoy

Renae W. Napier  
Adam P. Perdue  
Timothy W. Redden  
Teresa M. Taylor  
Jessica Y. Toler

Rhodella S. Vanover  
Bridget R. Walker  
Sara N. Walker

## **CENTRAL OFFICE**

### **A. Recommended for Appointment:**

Kimberly A. Siborun, from Principal, Wyoming County Career and Technical Center, to Director of Auxiliary Educational Services and Attendance, Central Office, effective July 1, 2021

## **EXTRA DUTIES**

### **A. Recommended for Appointment:**

Lisa M. Collins, 6<sup>th</sup> - 8<sup>th</sup> Grade Golf Coach, Baileysville Elementary and Middle School, effective April 22, 2021

Alisha S. Brown, 6<sup>th</sup> - 8<sup>th</sup> Grade Softball Coach, Huff Consolidated Elementary and Middle School (This position combines players from Baileysville Elementary and Middle School and Huff Consolidated Elementary and Middle Schools), effective April 22, 2021

Harley J. Adkins, Volunteer Softball Coach, Pineville Middle School, effective April 26, 2021

## **SERVICE PERSONNEL:**

### **Recommended for Probationary Contract:**

Tonya A. Bailey	½ Bus Operator	Transportation Department
	½ Bus Operator	Transportation Department
Bernard E. Brooks	Bus Operator	Transportation Department
Preston E. Brooks	Aide	Mullens Elementary School
Alisha S. Brown	Aide	Huff Consolidated Elementary and Middle School
Laura E. Burdette	Aide	Oceana Middle School
Tabitha L. Cline	Aide/ECCAT	Berlin McKinney Elementary School
Brandon K. Cochran	Custodian	Westside High School
Michele L. Cook	½ Aide	Transportation Department
Franchiski A. Dixon	½ Cook	Westside High School
Kerri L. Fortner	Cook	Wyoming East High School
Myra L. Griffith	Aide	Pineville Elementary School
Sarah E. Ingram	½ Aide	Transportation Department

Kaila N. Marcum	½ Custodian	Mullens Elementary School
Melanie K. Meadows	½ Cook	Mullens Elementary School
	½ Custodian	Herndon Consolidated Elementary and Middle School
Penny Miller	Cook III/Cafeteria Manager	Glen Fork Elementary and Middle School
Elizabeth A. Morgan	½ Cook	Huff Consolidated Elementary and Middle School
Stephanie L. Morgan	Aide	Baileysville Elementary and Middle School
Wilma L. Nichols	½ Cook	Pineville Middle School
Carla J. Osborne	Bus Operator	Transportation Department
Heather M. Rocchi	Bus Operator	Transportation Department
Amanda L. Rutten	½ Cook	Pineville Elementary School
	½ Custodian	Pineville Elementary School
Tiffany L. Toler	Custodian	Glen Fork Elementary and Middle School

**Recommended for Continuing Contract:**

Stephen J. Griffith	Custodian	Pineville Elementary School
Johnny L. Jones	Bus Operator	Transportation Department
Yvonne C. King	Cook	Wyoming East High School
Will M. Peterson	Bus Operator	Transportation Department
Sherri L. Pettus	Secretary	Pineville Elementary School
Mary A. Stacy	Cook	Road Branch Elementary and Middle School
Rosana L. Toler	Cook	Pineville Middle School

**BUS OPERATORS**

**A. Recommended for Termination:**

Michael E. Cook, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Herndon Consolidated Elementary and Middle School,  
Transportation Department, effective June 30, 2021

Sandra Delilah Lusk, Bus Operator, Preschool Extracurricular Run -  
AS NEEDED, Herndon Consolidated Elementary and Middle  
School, Transportation Department, effective June 30, 2021

Lola R. Marsh, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Herndon Consolidated Elementary and Middle School,  
Transportation Department, effective June 30, 2021

Terena S. Hatfield, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Huff Consolidated Elementary and Middle School,  
Transportation Department, effective June 30, 2021

Carla J. Osborne, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Huff Consolidated Elementary and Middle School,  
Transportation Department, effective June 30, 2021

Mary Dawson, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Berlin McKinney Elementary School, Transportation  
Department, effective June 30, 2021

Lana K. Toler, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Berlin McKinney Elementary School, Transportation  
Department, effective June 30, 2021

Harriett L. Gibson, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Berlin McKinney Elementary School, Transportation  
Department, effective June 30, 2021

Will M. Peterson, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Pineville Elementary School, Transportation Department,  
effective June 30, 2021

Clinton Greg Morgan, Bus Operator, Preschool Extracurricular Run -  
AS NEEDED, Pineville Elementary School, Transportation  
Department, effective June 30, 2021

Cathy S. Irick, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Pineville Elementary School, Transportation Department,  
effective June 30, 2021

Regina G. Sizemore, Bus Operator, Preschool Extracurricular Run -  
AS NEEDED, Pineville Elementary School, Transportation  
Department, effective June 30, 2021

Amy J. Kirkendall, Bus Operator, Preschool Extracurricular Run - AS  
NEEDED, Road Branch Elementary and Middle School,  
Transportation Department, effective June 30, 2021

**SUBSTITUTES:**

**Teachers**

Patti M. Vance

**Aides**

Jennifer L. Hutton

After a brief discussion, Mr. Stiltner made a motion, seconded by Mr. Walker, to  
approve the Personnel List, as presented and recommended by Mrs. Cline,  
Superintendent. Passed with a 5-0 vote.

**Items for Future Agendas and Announcements:** Mr. Prichard asked for Items for Future Agendas and Announcements.

Mr. Prichard reminded Members of the next regularly scheduled Board Meeting to be held on May 3, 2021, at 6:00 p.m., at the Central Office.

Mr. Stiltner made a motion, seconded by Mr. Walker, to adjourn. Passed with a 5-0 vote.